

Team Feedback Form

You MUST fill out this form by TYPING it or WE WILL NOT ACCEPT IT. Just open the form, type into it, save a copy for your records, then upload to the proper assignment location.

Failure to turn in a feedback form OR failure to provide meaningful responses, will result in a loss of 50% of your presentation grade. (for example: "good job!" is not acceptable feedback to provide to your teammates – provide real feedback with real examples! We will average the percentages that were awarded to you by your teammates and scale your project grade accordingly.

YOUR Name:

Team:

PART 1 – Team Member Contribution

- Please be honest in your feedback – this form is to ensure that each team member contributed to the project in equal amounts.
- Please write at least 1-3 SPECIFIC examples for each area (please don't say "they did a good job")

Team Member (list yourself!)	Attendance	Dependability	Quality of Work	Describe at least ONE thing that each group member took the lead on	What percentage of the final grade would you award this member? (100-0)
<i>Ex) Joe Smith – please put full name</i>	<i>Ex) Missed one meeting, but was able to make up the work</i>	<i>Ex) Did their work on time, kept to deadlines</i>	<i>Ex) Only needed minimal editing, answered all questions</i>	<i>Ex) Helped to lead group discussion, wrote the introduction portion of the assignment, etc... we didn't do specifically, most of the work we did in group.</i>	<i>Note: These will be averaged and then applied to the final grade of the project for each individual</i>
Hasibul Hasan Rupok	He attended all the meeting timely and did his task perfectly	yes, Rupok did work on time	He did really very well	He wrote the problem statement, Collect data, record data, figure out challenges, Contributed in Affinity diagram, make final user persona	98
Mahmudul Hasan Bipul	He just missed one meeting so far but did his task	Bipoul also did on time sometimes kept to deadline	He is good	Collect data, make demography of our participants, figure out challenges, Contributed in Affinity diagram	93
Shah Newaz Aziz	He is rarely available in meetings .	I don't know what to say about him as I found him with very less time to do project work.	I don't have enough experience to judge him honestly as I found him for very less time in our meetings	Contributed in Affinity diagram	80
Eashrat Jahan	I've joined all the meeting and try to do my level best	Yes, I do my task on time considering that I might need to change anything considering others opinion.	I try to do my best and my teammates are satisfied with that so I guess it was good enough	I choose the target audience group, our methodology of research, Collect data, record data, figure out challenges, Contributed in Affinity diagram, Made scenario and storyboard	98

Team Member (do not list yourself)	Would you work with this Team member again?	Overall comments & Comments for Your Team Members (to be shared with your teammates)
<i>Ex) Joe Smith</i>	<i>Ex) yes , but with hesitation because....</i>	<i>Ex) You were super helpful, would work with you again! Next time, be more communicative with your team and respond to emails. Be sure to edit your work carefully.</i>
Hasibul Hasan Rupok	yes,he is very much co-operative.	I am impressed with the quality of work . Punctuality is another standout feature. I would gladly choose to work together in the future without any hesitation.
Mahmudul Hasan Bipul	Maybe I'm not sure now.	Working with you is fine by me but It would be even more comfortable for me if, before we start the topic, you could clarify the concept of the topic we'll be working on. Your clear explanation would be greatly appreciated
Shah Newaz Aziz	No, because I think he keep himself busy with other stuffs	I think you have potential and a self priority list. However, since we're working on a group project, it's important to be mindful of collective goals and responsibilities. Let's strike a balance to ensure the success of our collaborative efforts.

(THERE IS ANOTHER PAGE TO THIS – PLEASE KEEP SCROLLING OR FLIP OVER)

PART 2 – Final Comments: *Do you feel that your team worked effectively together? What do you think contributed to the success/failure of your group work? Do you have any comments or concerns about this project? (please write something in this area to receive credit)*

We, as a team , have been working effectively, actively addressing and filling any gaps that arise. I haven't identified any failures in our group work, thanks to the cooperative nature of most team members. I am hopeful that we will successfully conclude the project. Engaging in this project following your guidelines has provided me with a chance to learn in a different way, which I am genuinely enjoying. It has also allowed me to acquire new knowledge and skills. Thank you for this valuable learning opportunity.

PART 3 – Anything that I need to know? *Group dynamics, problems, etc...* (please write something in this area to receive credit)

Up until now, I haven't encountered any noteworthy challenges to mention. However, there were a couple of instances where scheduling meetings became inconvenient for us due to the diverse nature of our coursework and personal job schedule.

Please TYPE your FULL name here to certify that you personally filled out this form and believe everything to be accurate and true: _Eashrat Jahan_____