

# Team Feedback Form

You MUST fill out this form by TYPING it or WE WILL NOT ACCEPT IT. Just open the form, type into it, save a copy for your records, then upload to the proper assignment location.

**Failure to turn in a feedback form OR failure to provide meaningful responses, will result in a loss of 50% of your presentation grade. (for example: "good job!" is not acceptable feedback to provide to your teammates – provide real feedback with real examples! We will average the percentages that were awarded to you by your teammates and scale your project grad accordingly.**

**YOUR Name:** D.S.M. Daiful Fardous Oasis

**Team:** D

## PART 1 – Team Member Contribution

- Please be honest in your feedback – this form is to ensure that each team member contributed to the project in equal amounts.
- Please write at least 1-3 SPECIFIC examples for each area (please don't say "they did a good job")

Team Member (list yourself!)	Attendance	Dependability	Quality of Work	Describe at least ONE thing that each group member took the lead on	What percentage of the final grade would you award this member? (100-0)
<i>Ex) Joe Smith – please put full name</i>	<i>Ex) Missed one meeting, but was able to make up the work</i>	<i>Ex) Did their work on time, kept to deadlines</i>	<i>Ex) Only needed minimal editing, answered all questions</i>	<i>Ex) Helped to lead group discussion, wrote the introduction portion of the assignment, etc...</i>	<i>Note: These will be averaged and then applied to the final grade of the project for each individual</i>
D.S.M. Daiful Fardous Oasis	Capable of delivering presentations in certain meetings but not consistently across all, though consistently fulfills assigned tasks effectively.	Completed all tasks within the deadline, occasionally consulting with team members to resolve any confusion, ultimately achieving successful completion.	Handled everything effectively despite considerable pressure, and successfully executed all tasks in alignment with the goal.	Opted not to take the lead.	90-95%
Tasfiah Zaman	Participated in all meetings and contributed to decision-making through active discussion.	Completed all tasks on time, occasionally engaging in discussions to clarify any confusion with team members.	Executed her work with precision and accomplished the task's objective.	Led interviews and surveys while also formulating questions.	100%
Motammi m Haque Rabib	Joined all meetings, actively discussing and contributing to decision-making.	Completed tasks on time, occasionally discussed with the team to address any confusion.	Executed his work with precision and accomplished the task's objective.	Led the definition of the problem statement and successfully completed the affinity diagram.	100%

Team Member (do not list yourself)	Would you work with this Team member again?	Overall comments & Comments for Your Team Members (to be shared with your teammates)
<i>Ex) Joe Smith</i>	<i>Ex) yes , but with hesitation because....</i>	<i>Ex) You were super helpful, would work with you again! Next time, be more communicative with your team and respond to emails. Be sure to edit your work carefully.</i>
Tasfiah Zaman	Sure thing! Absolutely, I'll join because it helps us get along well and talk easily while working together in the group.	You're a truly exceptional teammate. Wishing you all the best.
Motammi m Haque Rabib	Sure thing! Absolutely, I'll join because it helps us get along well and talk easily while working together in the group.	You're an excellent member of the team. Best wishes to you.

(THERE IS ANOTHER PAGE TO THIS – PLEASE KEEP SCROLLING OR FLIP OVER)

**PART 2 – Final Comments:** *Do you feel that you team worked effectively together? What do you think contributed to the success/failure of your group work? Do you have any comments or concerns about this project? (please write something in this area to receive credit)*

**PART 3 – Anything that I need to know?** *Group dynamics, problems, etc... (please write something in this area to receive credit)*

Please TYPE your FULL name here to certify that you personally filled out this form and believe everything to be accurate and true: \_\_\_\_\_