

Team Feedback Form

You MUST fill out this form by TYPING it or WE WILL NOT ACCEPT IT. Just open the form, type into it, save a copy for your records, then upload to the proper assignment location.

Failure to turn in a feedback form OR failure to provide meaningful responses, will result in a loss of 50% of your presentation grade. (for example: "good job!" is not acceptable feedback to provide to your teammates – provide real feedback with real examples! We will average the percentages that were awarded to you by your teammates and scale your project grade accordingly.

YOUR Name: Tashfia Zaman

Team: D

PART 1 – Team Member Contribution

- Please be honest in your feedback– this form is to ensure that each team member contributed to the project in equal amounts.
- Please write at least 1-3 SPECIFIC examples for each area (please don't say "they did a good job")

Team Member (list yourself!)	Attendance	Dependability	Quality of Work	Describe at least ONE thing that each group member took the lead on	What percentage of the final grade would you award this member? (100-0)
<i>Ex) Joe Smith – please put full name</i>	<i>Ex) Missed one meeting, but was able to make up the work</i>	<i>Ex) Did their work on time, kept to deadlines</i>	<i>Ex) Only needed minimal editing, answered all questions</i>	<i>Ex) Helped to lead group discussion, wrote the introduction portion of the assignment, etc...</i>	<i>Note: These will be averaged and then applied to the final grade of the project for each individual</i>
Tasfiah Zaman	Attended all the meetings and made decisions with discussion.	Did all the work within deadline, sometimes discussed with each other in any confusion.	It went well with quite a lot of pressure to look after everything. However, did everything properly as per the goal.	Took the lead for interviews and surveys along with preparing questions.	100%
Motammim Haque Rabib	Attended all the meetings and made decisions with discussion.	Did all the work within deadline, sometimes discussed with each other in any confusion.	did his part of work precisely and reached the goal of his task.	Took the lead on problem statement defining and completing affinity diagram.	100%
DSM Daiful Ferdous Oasis	Able to present in one meeting but not in the others, but did his part of work properly.	Did all the work within deadline, sometimes discussed with each other in any confusion. But completed at the end of the deadline.	Completed his task properly but at the last moment. Motammim Haque Rabib and I pushed sometimes for the submissions.	He didn't take any lead.	90% to 95%

Team Member (do not list yourself)	Would you work with this Team member again?	Overall comments & Comments for Your Team Members (to be shared with your teammates)
<i>Ex) Joe Smith</i>	<i>Ex) yes , but with hesitation because....</i>	<i>Ex) You were super helpful, would work with you again! Next time, be more communicative with your team and respond to emails. Be sure to edit your work carefully.</i>
Motammim Haque Rabib	Yes, definitely I'll for sure because it's good bonding and communication among us to complete a group work.	You are really the best teammate ever. We did most of our group work together. But please don't call meetings at 12:00 am :-)
DSM Daiful Ferdous Oasis	Yes, I'll definitely work with him too. He might be inactive sometimes but he has a great quality to support and complete the group work.	You are also a best teammate but try to maintain time to sit for the meeting and obviously before 9 pm :-)

(THERE IS ANOTHER PAGE TO THIS – PLEASE KEEP SCROLLING OR FLIP OVER)

PART 2 – Final Comments: *Do you feel that your team worked effectively together? What do you think contributed to the success/failure of your group work? Do you have any comments or concerns about this project? (please write something in this area to receive credit)*

Yes, I feel that my team worked well together and all the work was efficient enough. It is a success to contribute to the group work. My only concern about this project is "Hopefully we can reach our final goal on time for our project."

PART 3 – Anything that I need to know? *Group dynamics, problems, etc... (please write something in this area to receive credit)*

We have no problems regarding the group. But, sometimes due to the pressure of work as final year students, we had to work for a short period of time to complete a particular task.

Please TYPE your FULL name here to certify that you personally filled out this form and believe everything to be accurate and true: _____Tashfia Zaman_____