

Team Feedback Form

You MUST fill out this form by TYPING it or WE WILL NOT ACCEPT IT. Just open the form, type into it, save a copy for your records, then upload to the proper assignment location.

Failure to turn in a feedback form OR failure to provide meaningful responses, will result in a loss of 50% of your presentation grade. (for example: "good job!" is not acceptable feedback to provide to your teammates – provide real feedback with real examples! We will average the percentages that were awarded to you by your teammates and scale your project grade accordingly.

YOUR Name: Abrar Asef

Team: I

PART 1 – Team Member Contribution

- Please be honest in your feedback – this form is to ensure that each team member contributed to the project in equal amounts.
- Please write at least 1-3 SPECIFIC examples for each area (please don't say "they did a good job")

Team Member (list yourself!)	Attendance	Dependability	Quality of Work	Describe at least ONE thing that each group member took the lead on	What percentage of the final grade would you award this member? (100-0)
Abrar Asef	Always present during all group meetings.	Finished the assigned work before the deadline.	Always submitted the work after double checking to avoid any kind of errors, and asked feedback from teammates if improvements were needed.	Took the lead in doing secondary research and in finding the problem space that required a solution, stacking interview data, helping fix errors in the finished work when needed.	100
Jamatul Islam	Always present during all group meetings.	Responsibly turned in their work on time.	No edits were needed, answered what was required.	Took the lead in creating Affinity diagram, collecting data for surveys and analyzing them.	100
Most. Fatema-Tuj-Jahra	Always present during all group meetings.	All assigned work was done on time except once, but informed others in advance.	Only needed minimal editing, answered all questions.	Took the lead in creating questions for interviews and surveys, wrote the storyboard portion of the report.	100
Abrar Adib	Always present during all group meetings.	Respected deadlines set and completed work accordingly.	Collaborative worker, worked in pairs so no editing was necessary as it was backed up their pair.	Took the lead in designing user persona, creating the survey form.	100

Team Member (do not list yourself)	Would you work with this Team member again?	Overall comments & Comments for Your Team Members (to be shared with your teammates)
Jamatul Islam	yes, because he is a very responsible teammate who fulfills their role.	Thank you for being a responsible teammate, and being the person whom you do not have to worry about completing their work.

Most. Fatema-Tuj-Jahra	yes, because she provides valuable suggestions for the betterment of the project.	You provided super helpful suggestions that could increase the potential of our project, paths we did not consider brainstorming
Abrar Adib	yes, because he is a collaborative worker.	You worry a lot about completing the work on time, which is a good thing as it shows how serious you are.

(THERE IS ANOTHER PAGE TO THIS – PLEASE KEEP SCROLLING OR FLIP OVER)

PART 2 – Final Comments: *Do you feel that you team worked effectively together? What do you think contributed to the success/failure of your group work? Do you have any comments or concerns about this project? (please write something in this area to receive credit)*

Yes, I feel like our team worked effectively together. Everyone finishing their work before the deadline helped us in having meaningful discussions before the submission on what we can do to improve our work now or in the future.

PART 3 – Anything that I need to know? *Group dynamics, problems, etc... (please write something in this area to receive credit)*

We formed this group through references from each other so at the beginning none of us knew everyone in the group which caused lack of communication but it did not take us long to fill this gap and start working without wasting any time.

Please TYPE your FULL name here to certify that you personally filled out this form and believe everything to be accurate and true:

_____**Abrar Asef**_____