Zimbra for Android

Configuration Guide

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Contents

Using this Configuration Guide

This Guide provides step-by-step instructions for configuring a Zimbra account on an Android smartphone.

You have your choice of configuring an IMAP, POP, or Exchange connection with your Zimbra account:

- An IMAP connection syncs email data between devices, because all data is kept on the Zimbra server. When you read or delete an email, information is synced across all devices where you access your email account.

- A POP connection downloads messages off the server, and multiple connections are not synced. When you read or delete an email, this action might not be reflected across your other devices.
  NOTE: POP is not our recommended connection type; Global Relay recommends configuring your account via an IMAP connection.

- An Exchange connection is similar to an IMAP connection because it too syncs email data between devices. It also synchronizes the activity in your desktop mailboxes with your mailboxes on Global Relay's email server. Also, you can sync calendar data between devices using active sync with an Exchange connection.
  NOTE: You must have the Emissary or Professional class of service in order to set up Zimbra with an Exchange connection.

# Configuring a Zimbra Account with IMAP

NOTE: If you use an email application other than the default Android email application on OS ICS (Ice Cream Sandwich), the screenshots used in this procedure may not reflect what you see onscreen.

To set up a Zimbra account with IMAP:

1. From the applications drawer, where all of your apps are listed, tap **Email**.

2. Tap the menu button on your phone, tap **Settings** and then tap **Add Account**.

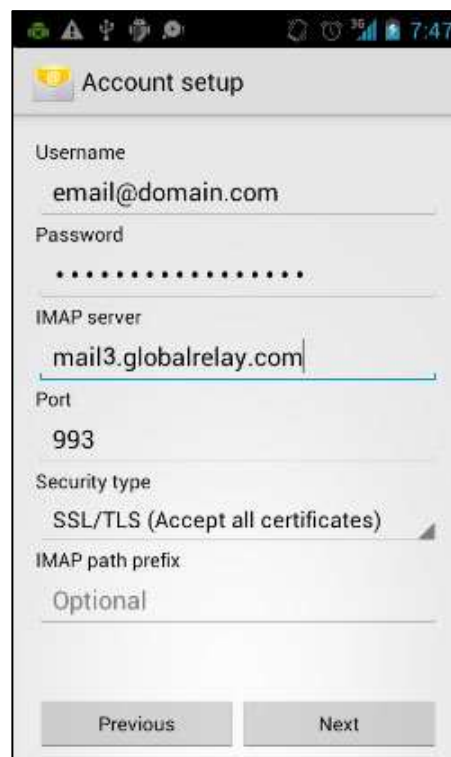3. Enter your email address and password.

4. Tap **Manual Setup**.
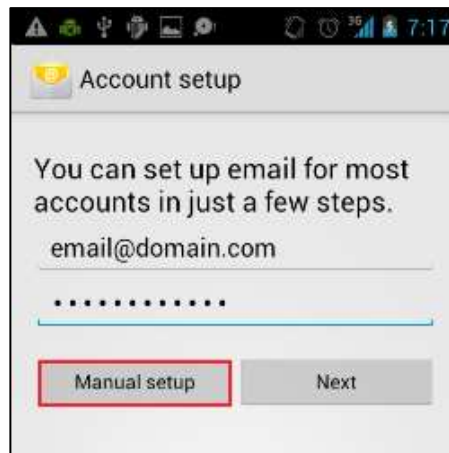
5. Tap **IMAP**.
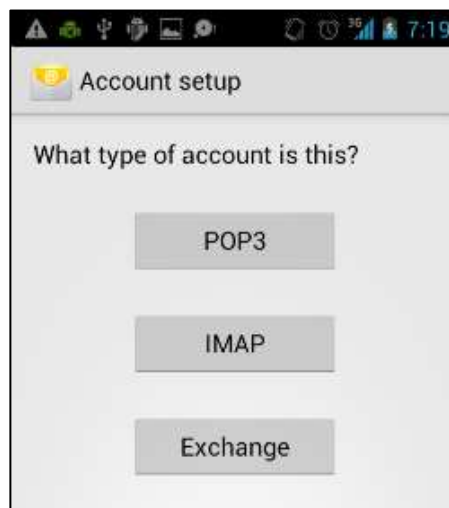
6. Set up the following Incoming server information:

- **Username**: Enter your Zimbra email address, including the domain.

- **Password**: Enter your Zimbra mailbox password.

- **IMAP server**: Enter **mail3.globalrelay.com**

- **Port:** Enter **993**.

- **Security type:** Select **SSL Accept All Certificates**.
  If that option is unavailable, select **SSL** or **SSL/TLS**.

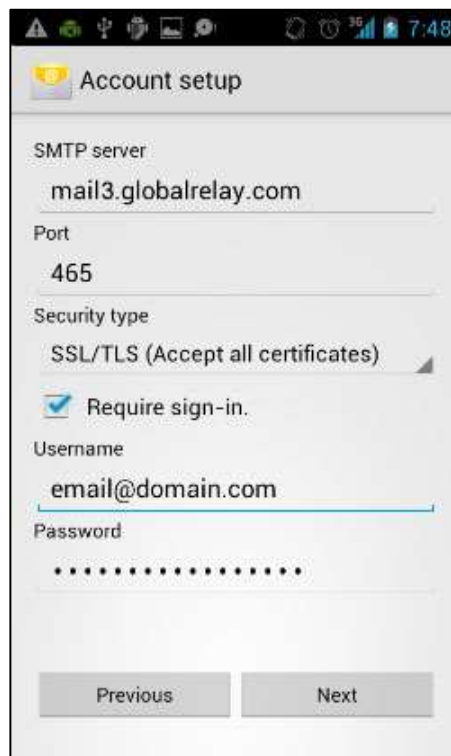- **IMAP path** or **IMAP path prefix**: Leave this field blank.

7. Set up the following Outgoing server settings:

- **SMTP server**: Enter **mail3.globalrelay.com**

- **Port**: Enter **465**.

- **Security type**: Select **SSL Accept All Certificates**;iIf that option is unavailable, select **SSL** or **SSL/TLS**.

    NOTE: Changing the Security type might change the Port number; ensure it is set to **465**.

- **Username**: Enter your Zimbra email address, including the domain name.

- **Password**: Enter your Zimbra mailbox password.

8. Tap **Next**.

9. Enter an account name, then enter a display name, and then tap **Done.**

Configuring a Zimbra Account with POP

POP is not our recommended connection type; Global Relay recommends configuring your account via an IMAP connection.

NOTE: If you use an email application other than the default Android email application on OS ICS (Ice Cream Sandwich), the screenshots used in this procedure may not reflect what you see onscreen.

To set up a Zimbra account with POP:

1. From the applications drawer, where all of your apps are listed, tap **Email**.

2. Tap the menu button on your phone, then tap **Settings**, and then tap **Add Account**.

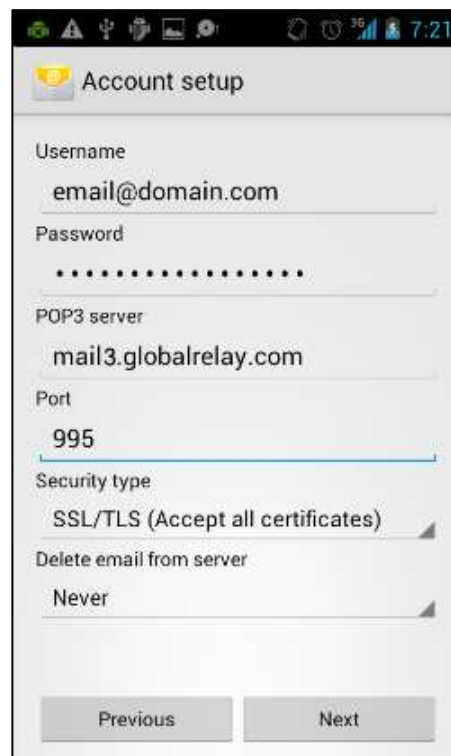3. Enter your full email address and password.

4. Tap **Manual Setup**.
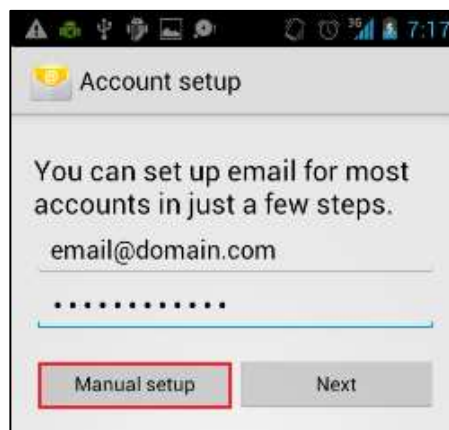
5. Tap **POP3**.
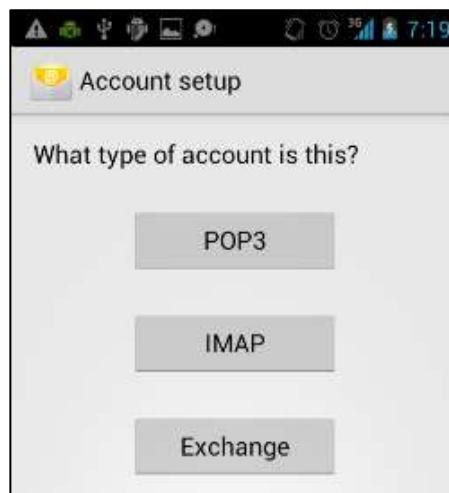
6. Set up your POP3 Server settings:

- **Username**: Enter your Zimbra email address, including the domain.

- **Password**: Enter your Zimbra mailbox password.

- **POP3 server:** Enter **mail3.globalrelay.com**

- **Port**: Enter **995**.

- **Security type**: Select **SSL Accept All Certificates**.; if that is unavailable, select **SSL** or **SSL/TLS**.

- **Delete email from server**: Select **Never .**

7. Tap **Next**.

8. Set up your SMTP server settings:

- **SMTP Server**: Enter **mail3.globalrelay.com**

  NOTE: Ensure the SMTP entry is **not** "smtp.mail.globalrelay.com".

- **Port**: Enter **465**.

- **Security type**: Select **SSL Accept All Certificates**.
  If that option is unavailable, select **SSL** or **SSL/TLS**.
  NOTE: Changing the Security type may change the Port; ensure it is set to **465**.

- Select **Require sign-in**.

- **Username**: Enter your Zimbra email address.

- **Password**: Enter your Zimbra mailbox password.

9. Tap **Next**

10. To use this account as the primary account on this phone, select **Send email from this account by default** and then tap **Next**.
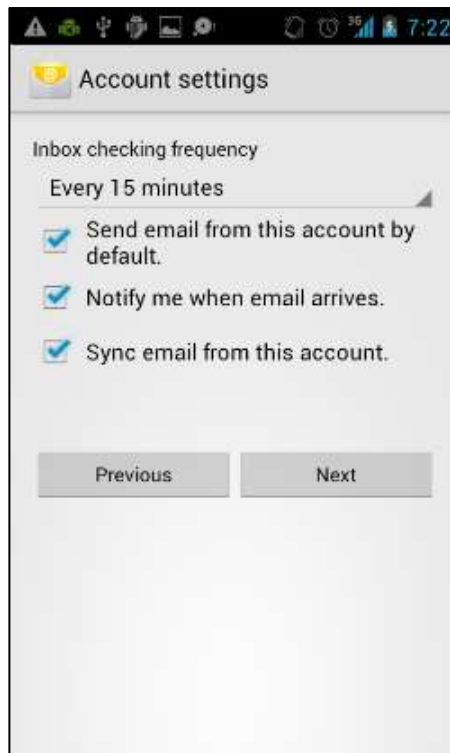
11. Enter an account name, then enter a display name, and then tap **Done.**

Configuring a Zimbra Account with an Exchange Connection

You must have the Emissary or Professional class of service in order to set up Zimbra with an Exchange connection.

NOTE: If you use an email application other than the default Android email application on OS ICS (Ice Cream Sandwich), the screenshots used in this procedure may not reflect what you see onscreen.

To set up a Zimbra account with an Exchange connection:

1. From the applications drawer, where all of your apps are listed, tap **Email**.

2. Tap the menu button on your phone, then tap **Settings**, and then **Add Account**.

3. Enter your email address and password.
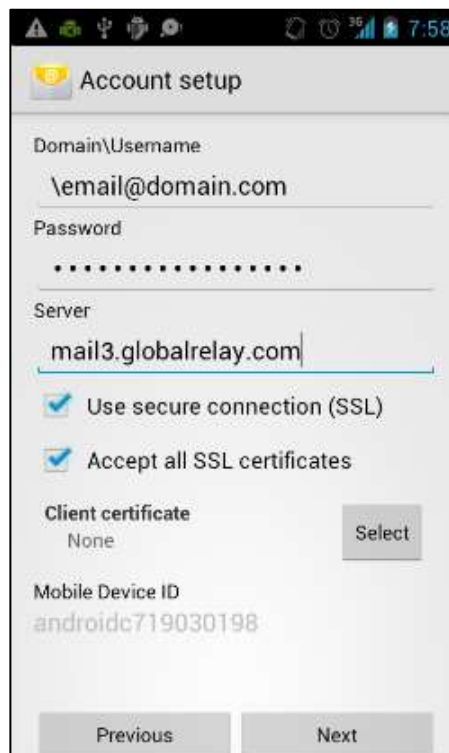
4. Tap **Manual Setup**.
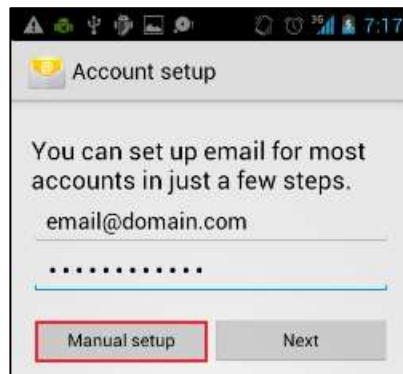
5. Tap **Exchange**.
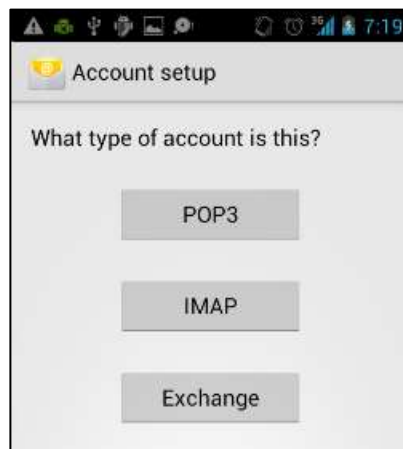
6. On the Account setup page, set up the following:

- **Domain\Username**: Enter your Zimbra email address with a backslash (\email@domain.com) at the beginning.

- **Password**: Enter your Zimbra mailbox password.

- **Server**: Enter **mail3.globalrelay.com**

- **Security type**: Select **SSL Accept All Certificates**; if that is unavailable, select **SSL** or **SSL/TLS**.

- **Client Certificate:** Leave this field blank.

7. Tap **Next**

8. If this will be the primary account on your phone, tap the **Send email from this account by default** checkbox.
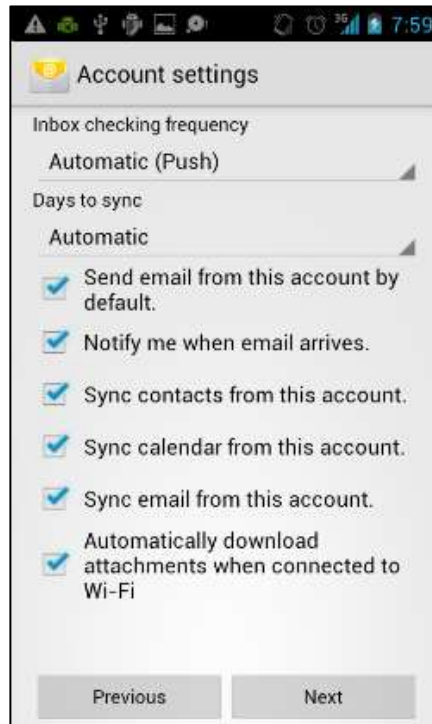
9. Enter an account name, then enter a display name, and then tap **Done**.

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