

FPO Scoring & Grading Tool

Financial Year

2020-21

Score status

Not Scored

Name of FPO

2020-21

Institutional and Statutory compliances

FPO Performance Scoring Sub- Parameters	Maximum Marks	Score generated from profile update	Supporting soft copy document	List of documents/ particulars to be verified physically	Physical verification completed and score accepted	Reason for rejection
Board meetings conducted and minimized each quarter	4		ROC Challan/ MGT-15	Board meeting minute registers		
Avg. attendance in BoD meeting more than 70%	4					
AGM conducted and minimized each year	2		ROC Challan/ MGT-15	AGM meeting Registers		
Attendance in last year AGM more than 30% or min.100 (quorum)	4					
Attendance in last year AGM more than 30% or min.100 (quorum)	4					
No. of women shareholders more than or equal to 30%	4			Membership register		
No. of marginal and small holder farmers are more than 80%	2			Farmer land size from shareholder register		
Does the FPO have a full time Qualified CEO	4			<ul style="list-style-type: none"> CEO appointment letter CEO Resume 		
Does the FPO have an accountant	2			<ul style="list-style-type: none"> Accountant appointment letter Accountant Resume 		
FPO has handholding support from any NGO/POPI/others	2			Engagement letter		
Is the FPO connected with more than 80% no. of farmer Interest Groups (FIGs)	4			Meeting records		
Registers for members, asset, fund and documents are maintained	4			All Registers, SoPs etc		

Drop Down-

- No score generated- FPO profile not updated
- Insufficient physical proofs/ documents
- Correction in FPO profile needed