

# INVOICE



<b>To</b>	MICROSOFT LTD
<b>Address</b>	Accounts Payable, PO Box 1, 2 Kingdom Street London United Kingdom
<b>Purchase Order / Reference</b>	98765431

<b>Invoice No</b>	12345678
<b>Customer ID</b>	C123456
<b>Invoice Date</b>	19/2/2024
<b>In case of query please contact the following:</b>	
<b>Contact Name</b>	Contoso@email.com
<b>Contact Tel No</b>	
<b>Email</b>	
<b>Payment Due</b>	<b>19/02/2024</b>

Description		Qty	Unit Price	Amount GBP	VAT %	VAT Amount
Wood Pallet (Raw Materials)		1.00	100.00	100.00	20.00	20.00
Steel rod(s)		2.00	25.00	50.00	20.00	10.00
Bank Details  One Microsoft Bank, Redmond  Account No      1234321  SWIFT CODE    MSFTGB99 IBAN GBP       GB00 MSFT 123456 9876543 IBAN EURO     GB01 MSFT 223456 0876544 IBAN US\$       GB02 MSFT 323456 1876545						Total Sub Total  VAT  Total GBP
Please make cheques payable to:	<b>CONTOSO PVT. LIMITED</b> <b>Financial Services Office</b>					150.00
						30.00
						180.00
Payment methods          CHEQUE / BACS / DEBIT/CREDIT CARD / CASH - credit cards will incur a 1.2% surcharge						
PLEASE ENSURE THE INVOICE NUMBER/S ARE QUOTED WITH THE PAYMENT						