

**CYBEROLYMPUS IT Solution & Branding Company**

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FORMULIR ISIAN INTERVIEW

1. DATA PRIBADI

* Nama Lengkap :……………………………………………..…………
* Tempat tanggal lahir :……………………………………………..…………
* Alamat :……………………………………………..…………

:……………………………………………..…………

* Status rumah : Milik sendiri / Milik orang tua / sewa / Kost \*)
* No Hp :……………………………………………..…………
* Status : Single / Menikah/ Cerai \*)
* Kendaraan : Mobil / Motor \*)

1. PENDIDIKAN FORMAL

|  |  |  |  |
| --- | --- | --- | --- |
| Pendidikan | Alamat | Jurusan | Tahun |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

1. PENDIDIKAN NON FORMAL

|  |  |  |  |
| --- | --- | --- | --- |
| Pendidikan | Alamat | Jurusan | Tahun |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

1. PENGALAMAN PEKERJAAN

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Tahun Bekerja | Nama  Perusahaan | Jabatan | Gaji | Alasan  Berhenti |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

1. URAIAN SINGKAT JOB DESCRIPTION (Pekerjaan terakhir)

* ......................................................................................................
* ......................................................................................................
* ......................................................................................................
* ......................................................................................................
* ......................................................................................................
* ......................................................................................................

1. KEAHLIAN BIDANG:

|  |  |
| --- | --- |
| Keahlian | Penjelasan keahlian |
|  |  |
|  |  |
|  |  |
|  |  |

Gaji yang diharapkan: Rp…………………………………………………..

Siap mulai bekerja :………………………………………………….……

Yogyakarta,…………………………………

……………………….

Pelamar

**FORM PENILAIAN**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Obyek Penilaian | 5 | 6 | 7 | 8 | 9 | Nilai |
| Pengalaman | 0-1 thn | 1-3 thn | 3-5 thn | 5-10 thn | >10 thn |  |
| Sikap | Buruk | Kurang | Cukup | Baik | Sangat Baik |  |
| Penampilan | Buruk | Kurang | Cukup | Baik | Sangat Baik |  |
| Komunikasi | Buruk | Kurang | Cukup | Baik | Sangat Baik |  |
| TOTAL NILAI | | | | | |  |

Berdasarkan hasil penilaian diatas maka yang bersangkutan *Diterima / Tidak diterima \*)* sebagai karyawan dengan rincian sebagai berikut:

|  |  |
| --- | --- |
| Mulai bekerja | :………………………………………………. |
| Jabatan/Posisi sebagai | :………………………………………………. |
| Bagian/Divisi | :………………………………………………. |
| Gaji (Take Home Pay) | :………………………………………………. |

Mengetahui  
Management

…………………….. ……………………..

*\*) coret yang tidak perlu*