

Number Street Namet,
City, Country

December 29, 2012

Mr. John Doe
President and CEO
Anonymous and Confidential Co.
123 Fairbanks Ave., Suite 212
Fairbanks, AK 12345

Dear Mr. Johnson,

I found your job posting in the New Orleans Chronicle Star last Monday. I am a freelance hardware engineer with experience in computer and network debugging, very similar to what the job posting asks for.

In addition to reading the enclosed resume, please take a look at my projects at <http://www.samplemihaiprojects.com>.

My schedule typically allows for about 25 hours of freelance work per week. I would be delighted if that could be consumed with support and service from Amber Press.

Thank you for responding to my application.

Sincerely,
Mihai Barbulescu

Enclosure: Resume