

# Job Opening: Petroleum Sales Associate

**Location:** [Asmara /Monopolio Branch]

**Company:** Oil Libya

## About Oil Libya

Oil Libya is a leading energy company committed to providing high-quality petroleum products and outstanding customer service across the region. We pride ourselves on fostering long-term relationships with our customers and partners while maintaining the highest standards of professionalism and integrity.

## Position: Petroleum Sales Associate

### Key Responsibilities:

- Greet and assist customers in a professional, customer-friendly manner.
- Promote and sell petroleum products, lubricants, and related services.
- Provide product knowledge, recommendations, and solutions tailored to customer needs.
- Handle customer inquiries and complaints with efficiency and courtesy.
- Maintain accurate records of sales transactions and prepare daily sales reports.
- Operate company's point-of-sale (POS) systems and manage cash/credit transactions securely.
- Support station operations by ensuring compliance with safety, health, and environmental standards.
- Assist with inventory checks and stock replenishment.

### Qualifications & Skills:

- High school diploma (or equivalent).
- Proven sales experience or strong customer service background preferred.
- Strong communication and interpersonal skills.
- **Languages:** Fluent in **English and Arabic** (spoken and written).

- Basic computer literacy (MS Office, email, POS systems).
- Ability to work flexible shifts, including evenings, weekends, and holidays.
- Professional appearance and a customer-first attitude.

### **What We Offer:**

- Competitive salary package with performance-based incentives.
- Professional training in sales and customer relations.
- Opportunities for career development within Oil Libya.
- A dynamic and supportive work environment.

### **How to Apply:**

Interested candidates are invited to submit their **CV and a cover letter** to:

 **[HR@OilLibya.com]**

 **Application Deadline:** [24/05/2025]

Only shortlisted candidates will be contacted.