Project Status Report

Off the Edge Coloring

**Prepared By Devin Taylor**

**[7/1/20]**

**Contents**

1. Accomplishments ....................................................................................................................................... 2 a. Completed This Reporting Period ......................................................................................................... 2
   1. Planned but Not Completed This Reporting Period.............................................................................. 2
   2. Cause of Variance, if any ....................................................................................................................... 3
   3. Planned for Next Reporting Period ....................................................................................................... 3
2. Scope ......................................................................................................................................................... 3 a. Change Requests Made This Reporting Period ..................................................................................... 3
3. Schedule ................................................................................................................................................... 3 a. Currently, Project is On, Behind or Ahead of Schedule (check one) ..................................................... 3
   1. Impact to Upcoming Milestones, Deliverable Due Dates or Project Due Dates................................... 4
   2. Causes of Schedule Variance ................................................................................................................. 4
   3. Planned Corrective or Preventative Action .......................................................................................... 4
4. Cost .......................................................................................................................................................... 4 a. Amount Spent ....................................................................................................................................... 4
   1. Impact to Budget or Contingency Funds .............................................................................................. 4
   2. Planned Corrective or Preventative Action ........................................................................................... 5
   3. Costs Planned for Next Reporting Period ............................................................................................. 5 V. Earned Value ............................................................................................................................................ 5
5. Risk ........................................................................................................................................................... 6
6. Issues ...................................................................................................................................................... 6

Project Status Report

|  |  |  |  |
| --- | --- | --- | --- |
| Project Name | Off the Edge Coloring | Date | 7/1/20 |
| Project Number |  | Reporting Period |  |
| Project Manager | Devin Taylor | Project  Owner/Client | Phil Sinatra |

# I. Accomplishments

## a. Completed This Reporting Period

|  |  |
| --- | --- |
| Product or Activity | Comments |
| Assigned week 1 tasks to group members | Collaborated over Zoom to assign beginning tasks and designate “Design” vs “Dev” teams |
| Created issues in GitHub designated to team members in order to stay organized and held accountable | Issues were kept track of and closed when completed |
| Set up in Figma | Design and Dev teams collaborated and shared ideas about style and UI choices |
| Created style tile | Devin, Wynn, and Mikayla created individual style tiles and combined ideas from all three with added input from Dev team |
| Get set up for code | Dev team created beginning files for code standards and project requirements |
|  |  |

## b. Planned but Not Completed This Reporting Period

|  |  |
| --- | --- |
| Product or Activity | Comments |
| Convert all PDFs to SVGs |  |
| Create initial HTML layout and static file structure |  |
| Add initial coding files |  |
| Create final compiled style tile | Using notes taken during team Zoom session, compiled tile contains content from all three design tiles |
|  |  |
|  |  |

## c. Cause of Variance, if any

|  |
| --- |
| n/a |
|  |

## d. Planned for Next Reporting Period

|  |  |
| --- | --- |
| Product or Activity | Comments |
| Final compiled style tile | Using notes taken from Zoom session, compiled tile contains content from all three design tiles |
| Crude implementation of color picker feature | * Boxes with colors from main color scheme * Box with selected color * Features when user clicks on a box |
| Crude implementation of paint SVG area feature | * Detect click in whitespace area of SVG image * Area should fill with arbitrary hex value |
|  |  |
|  |  |
|  |  |

# II. Scope

## a. Change Requests Made This Reporting Period

|  |  |  |
| --- | --- | --- |
| Product or Activity | Reason for Request | Approved or Disapproved |
| n/a |  |  |
|  |  |  |
|  |  |  |

# III. Schedule

## a. Currently, Project is On, Behind or Ahead of Schedule (check one)

|  |  |  |
| --- | --- | --- |
| On Schedule | Behind Schedule | Ahead of Schedule |
|  |  | Checkmark |

## b. Impact to Upcoming Milestones, Deliverable Due Dates or Project Due Dates

|  |  |  |
| --- | --- | --- |
| Milestone or Deliverable | Originally Planned Due Date | Newly Projected Date |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
| Project Due Date |  |  |

## c. Causes of Schedule Variance

|  |  |
| --- | --- |
| Cause | Estimated Delay |
|  |  |
|  |  |
|  |  |
|  |  |

## d. Planned Corrective or Preventative Action

|  |  |  |
| --- | --- | --- |
|  | | |
|  | | |
|  | | |
|  | | |
| **IV. Cost**  n/a  **a. Amount Spent** |  |  |
| Planned Spend to Date | Actual Spend to Date | Cause of Variance |
|  |  |  |

## b. Impact to Budget or Contingency Funds

|  |
| --- |
|  |
|  |
|  |

## c. Planned Corrective or Preventative Action

|  |
| --- |
|  |
|  |
|  |

## d. Costs Planned for Next Reporting Period

|  |
| --- |
|  |
|  |
|  |

# V. Earned Value

*\* For reference, formulas can be viewed a*[*t http://www.mypmllc.com/project-management-resources/projectmanagement-formulas/*](http://www.mypmllc.com/project-management-resources/project-management-formulas/)

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | Past Period Cumulative |  | Current Period Cumulative | Current Reporting Period |
| Actual Cost (AC) |  |  |  |  |
| Planned Value (PV) |  |  |  |  |
| Earned Value (EV) |  |  |  |  |
|  |  | Cost | |  |
| Cost Variance (CV) |  |  |  |  |
| Cost Performance Index (CPI) |  |  |  |  |
| Root Cause of Cost Variance |  |  | |  |
| Impact to Budget |  |  | |  |
|  |  | Schedule | |  |
| Schedule Variance (SV) |  |  |  |  |
| Schedule Performance Index (SVI) |  |  |  |  |
| Root Cause of Schedule Variance |  |  | |  |
| Impact to Schedule |  |  | |  |

|  |  |  |
| --- | --- | --- |
|  | Current Period Cumulative | Past Period Cumulative |
| % Planned |  |  |
| % Spent |  |  |
| % Earned |  |  |
|  | Estimates at Completion (EAC) |  |
| EAC (for ETC work performed  at the present CPI)= [BAC/CPI] |  |  |
| EAC (for ETC work considering  SPI & CPI)=  [AC+[(BAC-EV)/ (CPI\*SPI)] |  |  |
| Comments |  |  |
| To complete performance index (TCPI)=  Work remaining (BAC – EV) /  Funds Remaining (BAC –AC) |  |  |

# VI. Risk

|  |  |
| --- | --- |
| Newly Identified Risk | Status / Comments |
|  |  |
|  |  |
|  |  |

# VII. Issues

|  |  |
| --- | --- |
| Newly Identified Issues | Status / Comments |
|  |  |
|  |  |
|  |  |