

1

2 3 4 5 6

Signature of Business/Occupation

Next of Kin Details

Title 1 2 3 4 5 6 7 8 Surname

First Name 1 2 3 4 5 6 7 8 9

Date of Birth 1 2 3 4 5 6 7 8 9 10 11 12

Gender

1 2

Re



WEMA BANK
RC 575

ACCOUNT CONVERSION FORM

ACCOUNT SERVICE(S) REQUIRED (PLEASE TICK AS APPLICABLE BELOW)

Debit Card: Verve Card ☐ MasterCard ☐ Visa Card ☐

Transaction Alert Preferences: E-mail (Free) ☒ SMS (Charges apply) ☐

Statement Frequency: Monthly ☒ Quarterly ☐ Semi-annually ☐ Annually ☐
*Checked banking services are provided automatically once account is opened.

Statement Preference: E-mail ☒ Post ☐ Collection at Branch ☐

Cheque Book Requisition: Open Cheque ☐ 50 Leaves ☐ 100 Leaves ☐
(Fees apply)

Cheque Confirmation: Would you like to pre-confirm your cheques? Yes ☐ No ☐

Cheque Confirmation Threshold If the answer to the above is yes, please specify the threshold

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Minimum confirmation threshold is currently N150,000.00

DECLARATION

I/We hereby request for the conversion of my/our existing account with Wema Bank Plc. I/We understand that the information given herein and the documents supplied are the basis for operating such account(s) and I/we therefore warrant that such information is correct. I/We understand that this request may require the Bank to close my/our existing account and open a new account on my/our behalf. I/We further undertake to indemnify the Bank for any loss suffered as a result of any false information or error in the information provided to the Bank. I/we also agree to abide by the terms and conditions specified for the new account type.

1. Name _____

2. Name _____

Signature _____

Signature _____

Date

D	D
---	---

 /

M	M
---	---

 /

Y	Y	Y	Y
---	---	---	---

Date

D	D
---	---

 /

M	M
---	---

 /

Y	Y	Y	Y
---	---	---	---

FOR OFFICIAL USE ONLY

REQUIREMENT CHECKLIST

S/N	Document Required	Existing	Updated	Deferred
1	Duly completed Account Opening Form	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2	Specimen signature card duly completed	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3	One (1) recent Passport Photograph	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4	Proof of Identity: Int'l passport, Driver's Licence, National ID Card, Valid Nigerian Voter's Card (Original must be sighted)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5	Proof of Address: Utility Bills, etc. (Certified true copy is acceptable if original is not held)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6	Letter from Employer/School/NYSC (for salary account or student account)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7	One (1) Independent and Satisfactory Reference (for Wema Treasure Account Only)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8	Two (2) Independent and Satisfactory References (all variants of current account)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9	Other documents provided <input type="text"/>			

DEFERRAL BY: _____
(Name)

Signature & Date

REVIEWED BY: _____
(Name)

Signature & Date

APPROVED BY: _____
(Name)

Signature & Date

RCO'S CONCURRENCE: _____
(Name)

Signature & Date