Hi Somanath,

Further to my earlier email, this is to confirm that your spouse’s online application has been filed.

Please find detail below on next steps.

Booking Entry Visa Appointment

Please book Appointment at your local VFS Centre – via: http://www.vfsglobalirelandvisa.com/india/. Please note- the visa application number requested will be ‘IRL 33575032’ – this number must be entered when booking the appointment.

Once your spouse has added any additional services she may want to include, she will be able to book her appointment. Once she has booked her appointment, she will be able to download the Appointment Letter and Payment Confirmation. Please note these will be password protected by the VFS site itself with the password IRL 33575032.

\*If when she enters her passport number into the VFS Website, she encounters an error that states ‘Duplicate Passport’, please enter the prefix of the passport number several times: i.e. if passport number is ‘Z1234567’ please enter ‘ZZZ1234567’. This is a system error/bug we have encountered, and entering passport number in this format will have no negative impact on the application.\*

Attending Entry Visa Appointment

To submit the application, the following is required:

1. AVATs Visa Summary Form – this must be printed, signed and dated by your spouse (password protected, password to follow);

2. Letter of application – this must be printed, signed and dated by your spouse (password protected, password to follow);

3. Letter of Support signed by yourself – this must be printed, signed and dated by you. Once complete, please courier the original across to India for the application (password protected, password to follow);

4. Original Letter of Support from Polaris – this must be printed, signed and dated (I will action this);

5. Her original Passport + copy data page and previous visas in passport;

6. 2 x colour passport photographs (please follow guidance - here);

7. Colour copies of every page of previous passports;

8. Appointment and Payment Receipt (when she logs into the VFS site to book appointment);

9. Proof of her bank statements from the last 6 months – printed on headed paper;

10. Copy of your IRP/GNIB Card Stamp 4;

11. Her original Police Clearance Certificate;

12. Your original Marriage Certificate;

13. Full account of relationship history;

14. Copies of all above documents;

\*Please note all documents must be in Original format and in English or be accompanied by Certified English Translations\*