${todaysDate}

The Head,

HCMD, Jaiz Bank Plc.,

No. 73 Ralph Shodeinde Street,

Central Business District,

Abuja.

Dear Madam,

**UNDERTAKING TO SETTLE ALL OBLIGATIONS TO JAIZ BANK PLC.**

I hereby undertake to settle all my outstanding obligations to Jaiz Bank Plc. in the event that I have to leave the services of the bank either voluntarily or otherwise.

Yours faithfully,

${staffName}

**${staffId}**