

# Baby Nap Boltron

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## EDUCATION

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### META FRONT-END DEVELOPER ON COURSERA

New York, NY

Relevant Coursework: Software Engineering  
Mar 2024

### MASTER CLASS VIRTUAL ASSISTANT ON SURGE MARKETPLACE

Davao City, PH

Relevant Coursework: General Virtual Assistant  
April 2023

### HOLY CROSS OF DAVAO COLLEGE

Davao City, PH

Bachelor of Social Work

Major in Social Work; Field Studies

Year Graduate 2012-2017

Relevant Coursework: Social Science

Bachelor of Information Technology

Major in Social Work; Field Studies

Year Graduate 2011-2012

Relevant Coursework: Programming

## WORK EXPERIENCE

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### CINNAMON PH

Metro Manila, PH

Software Engineer Intern

March 2024

- Work closely with back-end developers, designers, and other team members to integrate front-end components with back-end systems, APIs, and databases
- Manage tasks and deadlines effectively using project management tools like Jira. Break down project requirements into smaller tasks, prioritize them, and track progress to ensure timely delivery

### APPRENTICESHIP

Davao City, PH

Front-End UI/UX Developer

August 2023 – Jan 2024

- Ensuring that websites look and function well across various devices and screen sizes. Responsive design principles and use techniques like media queries and flexible layouts.
- Provide a positive, meaningful experience for the user. It involves understanding the needs, preferences, and behaviors of the users and designing interfaces and interactions that meet those needs effectively.

### BOOKKEEPER

Davao City, PH

Architectural field at Evpieza Studio

Jan 2022 – Oct 2022

- Documenting income from various projects, consulting fees, and other sources.
- Preparing balance sheets, income statements, and cash flow statements to provide a clear picture of the firm's financial health.
- Assisting in the creation of project budgets and tracking expenses against these budgets to ensure financial discipline.

### PNP (Philippine National Police)

Davao City, PH

Patrolman at Regional 11

Oct 2020 – Oct 2021

- Building strong relationships with community members through outreach programs, dialogues, and partnerships to foster trust and cooperation.
- Assists in disaster preparedness, response, and recovery efforts. This includes search and rescue operations and providing aid during natural disasters like typhoons, earthquakes, and floods.
- Implementing programs to assist communities in various aspects, such as crime prevention seminars, youth programs, and livelihood projects.

**DSWD (Department of Social Welfare and Development)**

Social Worker at Regional 11 DSWD

Davao City, PH

Jan 2018 – Dec 2019

- Conducts research to improve social work practices, policies, and outcomes. They analyze data and disseminate findings to inform evidence-based practices.
- Mobilizes community resources and groups to address local issues and advocate for social change. They build networks and coordinate collective actions to improve community well-being. Provide a positive, meaningful experience for the user. It involves understanding the needs, preferences, and behaviors of the users and designing interfaces and interactions that meet those needs effectively.
- Supports and promotes clients rights and needs within various systems. They work to ensure clients have access to necessary services and fair treatment.

**PROJECTS**

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**REAL ESTATE WEB APPLICATION**

June 2024

- A real estate platform for browsing and purchasing properties. Explore various listings, create your account with O-auth, and conveniently make purchases.

**FIGMA ECOMMERCE UI**

January 2024

- A Figma Ecommerce UI project for designing and prototyping online stores. Explore various templates, customize design and professional UI.

**LITTLE LEMON WEBSITE**

March 2024

- The Little Lemon Website demonstrated the implementation of a booking application, utilizing React components to showcase proficiency in website development with React. Additionally, it incorporated API calls to enhance functionality.

**CINNAMON WEB APPLICATION**

March 2024

- The Cinnamon web application is designed to provide users with a seamless experience, offering a range of functionalities tailored to their needs.

**ACTIVITIES**

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**PHILIPPINE ASSOCIATION OF SOCIAL WORK INC.**

Member of Events

Davao City, PH

Sep 2017 – Present

- Promotes a dynamic and transformative professional organization towards total human development

**FREELIFE COMMUNITY**

Committee Member

Davao City, PH

Jan 2014 – Present

- A vibrant and inclusive network that fosters connections among individuals who value freedom, creativity, and personal growth.

**ADDITIONAL**

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**Technical Skills:** Figma Software, Advanced in Reacts, JavaScript, HTML/CSS; Proficient in other CSS framework, familiar with .NET and CSharp

**Languages:** Fluent in English; Conversational Proficiency in Tagalog, Bisaya

**Certifications & Training:** Online Course in Meta Front-End and IBM (Coursera), Passed the TestDome examinations for JavaScript | Registered Social Worker