

Dorothea Chai Qiulei

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Experience and Projects

September 2019 - January 2020

Webpuppies Digital

Front-end Development Intern

- Designed and developed web pages according to company brand image, philosophy, and client request
- Liaised with clients throughout project timeline -- providing revisions and design/development solutions according to clients' needs
- Delegated project tasks to offshore freelancers -- liaised with aforementioned freelancers as part of project management
- Designed and developed Beplusplus.tech, a website for a series training programmes provided by the company
- Aided in ad-hoc tasks such as compositing using Adobe After Effects

November 2018

Flip Book Animation Workshop

Group leader, coordinator, volunteer

- Collaborated with *Blessings in a Bag* to hold a community-focused, student-volunteered Flip Book Animation Workshop
- Led a team of 8 members to plan and conduct a workshop for kids of ages 7 to 12
- Liaised and coordinated with organisation to work out a suitable schedule and workshop lesson outline

August 2019

Portfolio Website Design

- Coded websites using HTML and CSS, and utilised the jQuery library
- Self-learnt web development basics in two weeks and designed portfolio sites, optimising user experience by utilising appropriate design principles
- Debugged errors in design and functionality while utilising Chrome DevTools

March 2019 - Current

Selling Artwork at Independent Artist Events

Artist, manager

- Provide friendly and excellent assistance to browsing customers
- Procure artwork and merchandise to be sold at events, liaising with manufacturers and event organisers
- Planning and setting up suitable table displays that lead the gaze to centerpiece items

Education

August 2016 - July 2019

LASALLE College of the Arts

Diploma in Animation

- Majored in 2D Animation
- Class representative for two consecutive years; attended school board meetings and assisted lecturers in ad-hoc administrative tasks.

Skills

Creative Skills

Adobe Creative Suite

Character design for 2D animation

Illustration

IT Skills

HTML and CSS

Basic Javascript knowledge

Microsoft Office

Languages

English (*native*)

Mandarin Chinese (*intermediate*)

Japanese (*basic*)