

FOR THIS EXAMPLE I WILL PROCESS A PAYROLL FOR THE DRIVER BELOW MICHAEL WRIGHT.

Please note the pay rate (13%) the fuel and advance fee rate (3%)and the owner pay rate (60%) as they will be used at the

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Driver Info

New Trip info Equipment Violations Maintenance Pay rolls rollback Pay rolls operations rollback

Driver payroll & expenses

Employee ID: 0 ☒ Active Select driver

First name: WRIGHT 118 Last name: MICHAEL

Middle in: J

SSN: 654/45/9777

Drive Lic: 9877544 State: TEXAS

Expiration Date: Date Issued: ☐ HazMat

Apr 2011 Apr 2011

Mon	Tue	Wed	Thu	Fri	Sat	Sun
28	29	30	31	1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	1
2	3	4	5	6	7	8

Pay rate: 13.00% Truck: Tractor: Owner Owner Pay Rate: 60.00%

Fuel & Advance Fee rate: 3.00% Dispatcher: Owner Name: DFW LEASING

Fuel Card:

Address:

Comment: 6825526725

Phone: (407) 977-1707

Fuel & Expenses

Date:	Type:	Location:	Amount:	Paid:	Current:
2/11/2014	FUEL		\$108.00	NO	YES
2/9/2014	FUEL		\$99.00	YES	NO
2/8/2014	FUEL		\$75.00	YES	NO
1/23/2014	FUEL		\$97.00	YES	NO
1/1/2012	FUEL		\$80.00	NO	YES
*	FUEL		\$0.00	NO	YES

Record: 1 of 5 Filtered Search

Operating Expenses

Date:	Type:	Location:	Description:	Amount:	Paid:
4/10/2014	Trailer Ren	12/19-12/26		\$135.00	YES
12/20/2012	Insurance			\$150.00	NO
12/12/2012	Trailer Ren	virginia		\$100.00	NO
*				\$0.00	NO

Record: 1 of 3 No Filter Search

Driver PayRoll List:

Trip Driver Selection

5/13/2015

Fuel Expenses

1/1/2012

2/11/2014

Operating Expenses

12/12/2012

12/20/2012

Print report

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Payroll

	Trips	Fuel Expenses	Operating Expenses	Split expenses
Em	<input type="checkbox"/> 5/13/2015	4/16/2014	dallas	arlington 1148879 \$850.00
Firs	<input type="checkbox"/> 5/21/2015	4/16/2015	new york	phil 1148880 \$2,200.00
Mid	<input type="checkbox"/> 5/15/2015	4/10/2015	hou	san 1148881 \$1,950.00

Trips Amount: \$0.00  
 Fuel Amount: \$0.00  
 Operating Amount: \$0.00  
 Driver's Amount: \$0.00  
 Owner's Amount: \$0.00

Refresh

Print Payroll PDF Payroll

FUEL EXPENSES OPERATING EXPENSES SPLIT EXPENSES

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THIS IS THE SCREEN THAT COMES OUT WHEN YOU CLICK ON THE DRIVER PAYROLL AND EXPENSES BUTTON. FOR THIS DRIVER HE HAS 3 LOADS THAT HE HAS NOT BEEN PAID YET

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Payroll

	Trips	Fuel Expenses	Operating Expenses	Split expenses
Em	<input type="checkbox"/> 5/13/2015	4/16/2014	dallas	arlington 1148879 \$850.00
Firs	<input checked="" type="checkbox"/> 5/21/2015	4/16/2015	new york	phil 1148880 \$2,200.00
Mid	<input checked="" type="checkbox"/> 5/15/2015	4/10/2015	hou	san 1148881 \$1,950.00

Trips Amount: \$4,150.00  
 Fuel Amount: \$0.00  
 Operating Amount: \$0.00  
 Driver's Amount: \$0.00  
 Owner's Amount: \$0.00

Refresh

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I SELECT TWO LOADS BECAUSE THAT IS WHAT I AM PERFORMING THE PAYROLL OPERATION ON (sometimes there is issues with a load and I cant pay a driver until the issue is resolved) NOTICE THAT ONCE I SELECT THE TWO LOADS THE TOTAL OF THE TRIPS AMOUNT ON THE RIGHT SIDE IS UPDATED TO REFLECT HOW MUCH THE TRIPS ARE FOR

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Navigation Pane

Payroll

Trips Fuel Expenses Operating Expenses Split expenses

Emp	Date	Amount
2/11/2014	FUEL	\$108.00
2/9/2014	FUEL	\$99.00
2/8/2014	FUEL	\$75.00
1/23/2014	FUEL	\$97.00
1/1/2012	FUEL	\$80.00

Trips Amount: \$4,150.00  
 Fuel Amount: \$0.00  
 Operating Amount: \$0.00  
 Driver's Amount: \$0.00  
 Owner's Amount: \$0.00

Refresh

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THIS IS THE SCREEN THAT COMES UP WHEN I CLICK ON THE FUEL EXPENSES BUTTON ON TOP.

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Payroll

Trips Fuel Expenses Operating Expenses Split expenses

Emp	Date	Amount
2/11/2014	FUEL	\$108.00
2/9/2014	FUEL	\$99.00
2/8/2014	FUEL	\$75.00
1/23/2014	FUEL	\$97.00
1/1/2012	FUEL	\$80.00

Trips Amount: \$4,150.00  
 Fuel Amount: \$271.00  
 Operating Amount: \$0.00  
 Driver's Amount: \$0.00  
 Owner's Amount: \$0.00

Refresh

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THIS IS THE SCREEN AS IT LOOKS LIKE WHEN I SELECT THE FUEL EXPENSES THAT I AM GOING TO PROCESS ON THIS PAYROLL OPERATION. (sometimes I will hold off on charging an expense for whatever reason) NOTICE THAT THE FUEL AMOUNT OF THE RIGHT UPDATES TO REFLECT THE TOTAL OF THE TRANSACTIONS (THE TOP TRANSACTION OF 108 IS GOING TO BE SPLIT BETWEEN THE DRIVER AND OWNER LATER ON)

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Payroll

Trips | Fuel Expenses | **Operating Expenses** | Split expenses

Trips Amount: \$4,150.00  
 Fuel Amount: \$271.00  
 Operating Amount: \$0.00  
 Driver's Amount: \$0.00  
 Owner's Amount: \$0.00

Refresh

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FUEL EXPENSES | OPERATING EXPENSES | SPLIT EXPENSES

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THIS IS THE SCREEN THAT COMES UP WHEN I CLICK ON THE OPERATING EXPENSES BUTTON ON TOP.

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Navigation Pane

Payroll

Trips | Fuel Expenses | **Operating Expenses** | Split expenses

Trips Amount: \$4,150.00  
 Fuel Amount: \$271.00  
 Operating Amount: \$135.00  
 Driver's Amount: \$0.00  
 Owner's Amount: \$0.00

Refresh

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FUEL EXPENSES | OPERATING EXPENSES | SPLIT EXPENSES

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THIS IS THE SCREEN AS IT LOOKS LIKE WHEN I SELECT THE OPERATING EXPENSES THAT I AM GOING TO PROCESS ON THIS PAYROLL OPERATION. (sometimes I will hold off on charging an expense for whatever reason) NOTICE THAT THE OPEARINT AMOUNT ON THE RIGHT UPDATES TO REFLECT THE TOTAL OF THE TRANSACTIONS

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Payroll

Trips Fuel Expenses Operating Expenses Split expenses

Trips Amount: \$4,150.00  
Fuel Amount: \$271.00  
Operating Amount: \$135.00  
Driver's Amount: \$0.00  
Owner's Amount: \$0.00

Refresh

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THIS IS THE SCREEN THAT COMES UP WHEN I CLICK ON THE SPLIT EXPENSES BUTTON ON TOP. (DRIVER EXPENSES)

*I am going to split the \$108 fuel and expense charge between the owner and driver manually by using the split expenses button at the bottom of*

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Payroll

Trips Fuel Expenses Operating Expenses Split expenses

Trips Amount: \$4,150.00  
Fuel Amount: \$271.00  
Operating Amount: \$135.00  
Driver's Amount: \$0.00  
Owner's Amount: \$0.00

Refresh

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THIS IS THE SCREEN THAT COMES UP WHEN I CLICK ON THE SPLIT EXPENSES BUTTON ON TOP. (OWNERS EXPENSES)

This screenshot shows the Microsoft Access Payroll form with the 'Driver's expenses' tab selected. The form displays a table of expenses for a driver, with the following data:

Date	Description	Category	Amount
12/31/2012	TRAILER TIRES	SPLIT1	\$90.00
5/21/2011	SANTIAGO TIRES	STANLEY; ALEXANDER WILLI	\$190.00
5/15/2011	JT DIESEL OIL LEAK	STANLEY; ALEXANDER WILLI	\$1,150.00
5/20/2011	T-CHECK	STANLEY; ALEXANDER WILLI	\$600.00
		SPL11	\$18.00

The summary section on the right shows the following amounts:

- Trips Amount: \$4,150.00
- Fuel Amount: \$271.00
- Operating Amount: \$135.00
- Driver's Amount: \$18.00
- Owner's Amount: \$0.00

The 'Refresh' button is visible below the summary section. The 'Print Payroll' and 'PDF Payroll' buttons are at the bottom right of the form.

THIS IS THE SCREEN AS IT LOOKS LIKE WHEN I SELECT THE DRIVERS EXPENSES THAT I AM GOING TO PROCESS ON THIS PAYROLL OPERATION. (sometimes I will hold off on charging an expense for whatever reason) NOTICE THAT THE DRIVERS AMOUNT ON THE RIGHT UPDATES TO REFLECT THE TOTAL OF THE TRANSACTIONS

This screenshot shows the Microsoft Access Payroll form with the 'Owner's expenses' tab selected. The form displays a table of expenses for an owner, with the following data:

Date	Description	Category	Amount
12/31/2012	TRAILER TIRES	SPLIT1	\$90.00
5/21/2011	SANTIAGO TIRES	STANLEY; ALEXANDER WILLI	\$190.00
5/15/2011	JT DIESEL OIL LEAK	STANLEY; ALEXANDER WILLI	\$1,150.00
5/20/2011	T-CHECK	STANLEY; ALEXANDER WILLI	\$600.00
		SPL11	\$18.00

The summary section on the right shows the following amounts:

- Trips Amount: \$4,150.00
- Fuel Amount: \$271.00
- Operating Amount: \$135.00
- Driver's Amount: \$18.00
- Owner's Amount: \$90.00

The 'Refresh' button is visible below the summary section. The 'Print Payroll' and 'PDF Payroll' buttons are at the bottom right of the form.

THIS IS THE SCREEN AS IT LOOKS LIKE WHEN I SELECT THE OWNERS EXPENSES THAT I AM GOING TO PROCESS ON THIS PAYROLL OPERATION. (sometimes I will hold off on charging an expense for whatever reason) NOTICE THAT THE OWNERS AMOUNT ON THE RIGHT UPDATES TO REFLECT THE TOTAL OF THE TRANSACTIONS

To process this payroll I would then hit print payroll. It would perform the operations as such

(1) Take the totals from the trips amount (\$4150) and deduct the payrate for this driver (13%)

$$\text{so } 4150 - (4150 * .13) = 3610.5$$

(2) Take the totals from the fuels amount (\$271) and add the fuel and advance fee rate for this driver (3%)

$$\text{so } 271 + (271 * .03) = 279.13$$

(3) Take the totals from the operating amount (\$135) nothing is added or subtracted to this one

(4) Take the totals from the driver amount (\$18) and add the fuel and advance fee rate for this driver (3%)

$$\text{So } 18 + (18 * .03) = 18.54$$

(5) Take the totals from the fuels amount (\$90) and add the fuel and advance fee rate for this driver (3%)

$$\text{So } 90 + (90 * .03) = 93.60$$

(6) add up all the expenses

$$\text{So (a) } 279.13 + 135 + 18.54 + 93.60 = 526.27$$

(b) subtract the expenses from the number we got in (1) above i.e  **$3610.5 - 526.27 = 3084.23$**

(c) multiply the result by the owner pay rate. In this case 60% so  $3084.23 * .60 = 1850.53$  (this is the owners portion) the rest which is  $3084 - 1850.58$  is the drivers portion. 1233.69