Archive

> Relation Topics [Archive Online](#) | [Retention Policy](#) | [Retention Policy - MRM](#) | [Deleted Retention Policy](#)

1. 1. In the new EAC, navigate to **Recipients** > **Mailboxes**.
2. In the list of mailboxes, select the user to enable their mailbox for archive.
3. In the flyout pane, select **Others**, and under **Mailbox archive**, select **Manage mailbox archive**

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AE

Adam Eham
User mailbox

👁 Hide mailbox   ✉ Email forwarding   👥 Send on behalf

General   Organization   Delegation   Mailbox   **Others**

Custom attributes	**Member of**
Custom attributes	Group membership
Automatic replies	**Recover deleted items**
Manage automatic replies	Recover deleted items
Convert to shared mailbox	**Litigation hold**
Convert to shared mailbox	Manage litigation hold
Mailbox archive	**Recipient limit**
Manage mailbox archive	Set recipient limit
Mail tip	
Off	
Manage mail tip	

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4. On the **Manage mailbox archive** pane, turn on **Mailbox archive**, and then **Save**.

Enable Archive Mailbox - Using PowerShell

```
Enable-Mailbox -Identity <username> -Archive
Disable-Mailbox -Identity <username> -Archive
```

Auto-Expanding

However, Microsoft 365 provides auto-expanding archiving for Office 365 Enterprise E3 and E5 licenses. This must be enabled before the archive mailbox reaches its maximum size. When auto-expanding archive is enabled, it can take up to 30 days before free space is added to the archive mailbox.

Run Test: https://aka.ms/PillarArchiveMailbox

```
# Enable Unlimited Archiving for the Organization

Get-OrganizationConfig | FL AutoExpandingArchiveEnabled

Set-OrganizationConfig –AutoExpandingArchive

# Enable Unlimited Archiving for a User Mailbox

Get-Mailbox –Identity bcuadra@support365.cloudns.ph | FL
AutoExpandingArchiveEnabled

Enable-Mailbox bcuadra@support365.cloudns.ph –AutoExpandingArchive
```
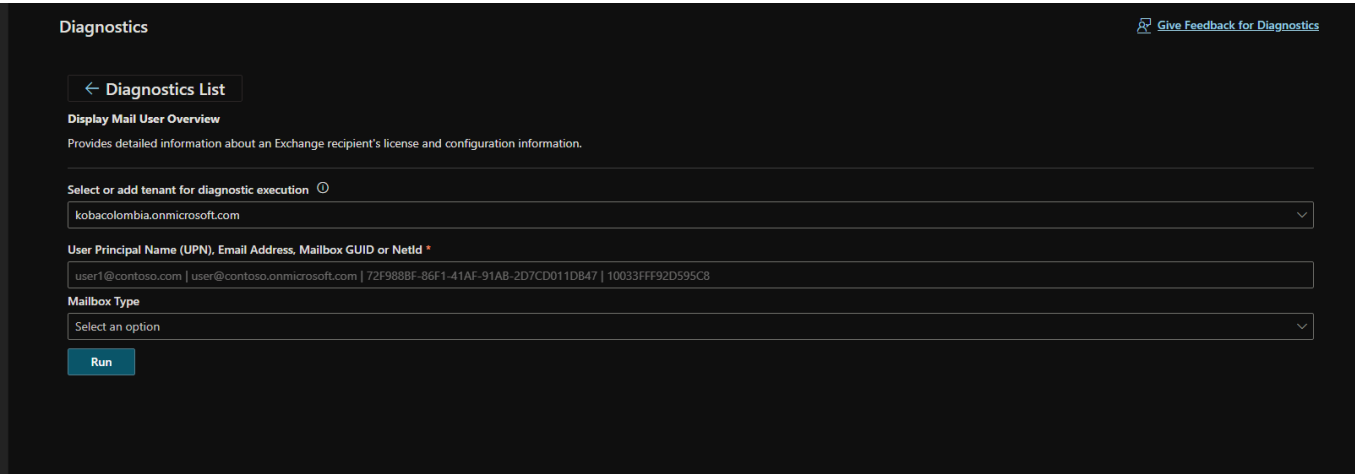
No archive

Using Assist 365, check ELC Status, with "Display Mail User Overview"

ELC Process should be - FALSE.

1. In compliance > Data cycle Management > Check MRM Policy, and Tag. Verify the is no personal.
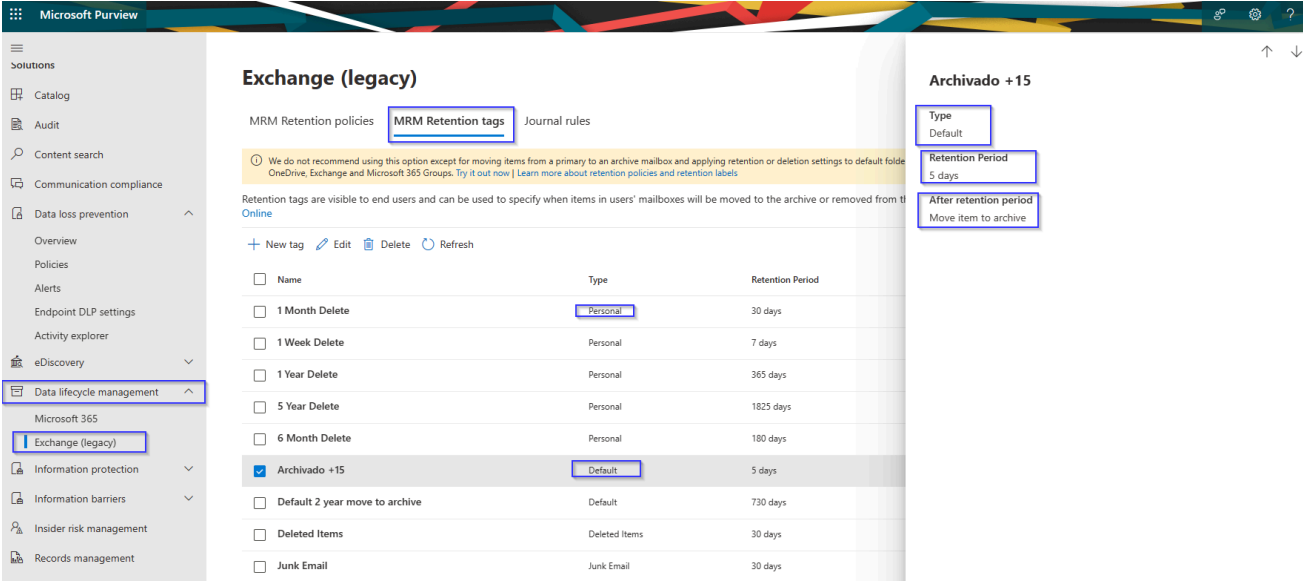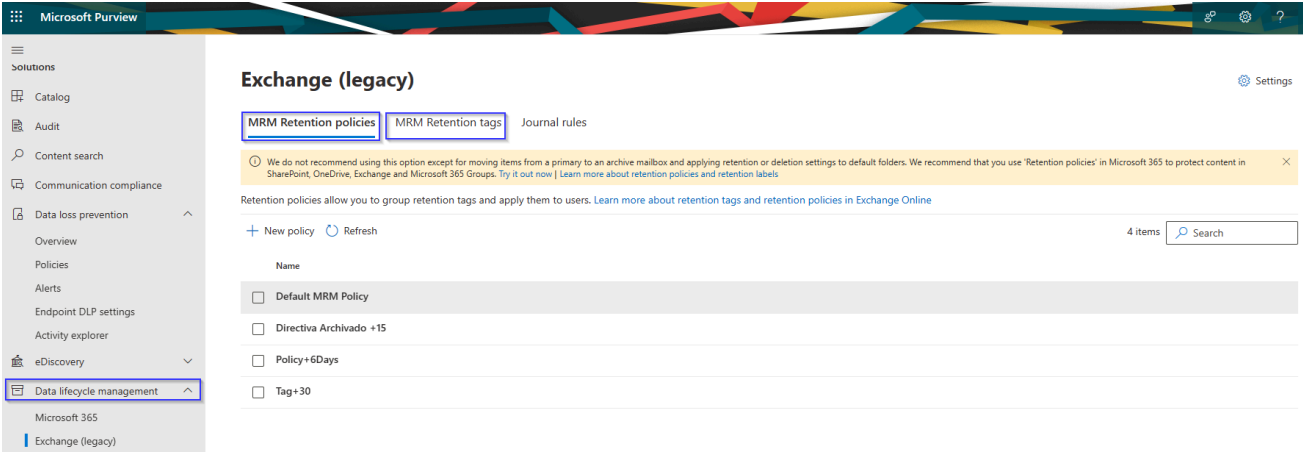
2. Active Litigation Hold.
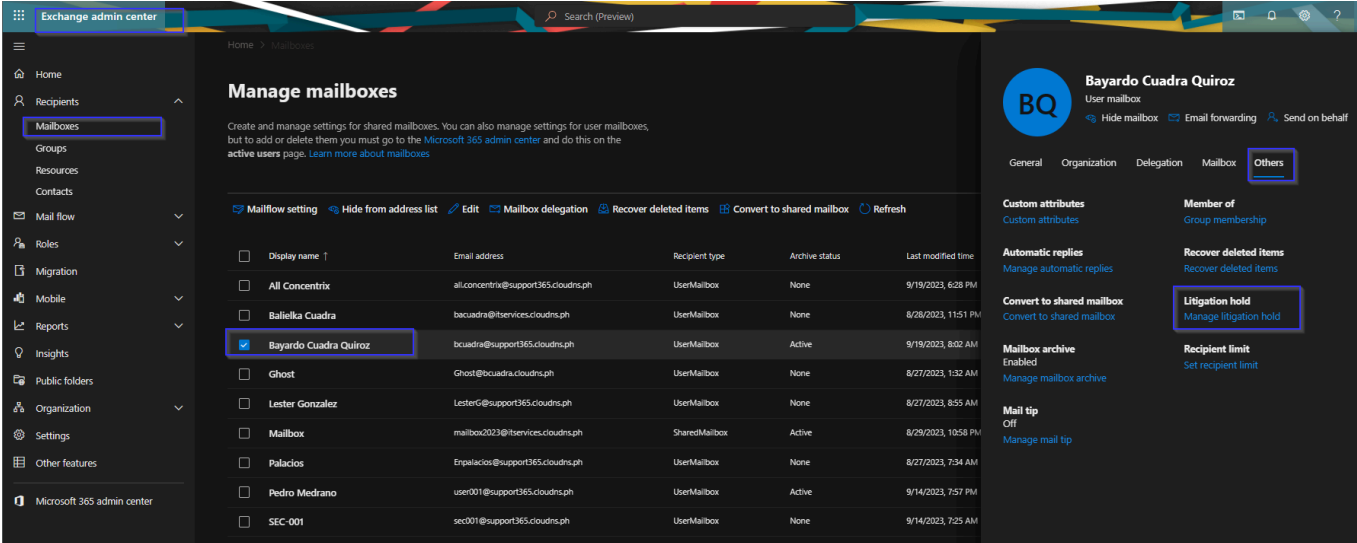
Using Assist 365, for verify Litigation Hold Status. "Analyzes M365 mailbox MRM processing status"
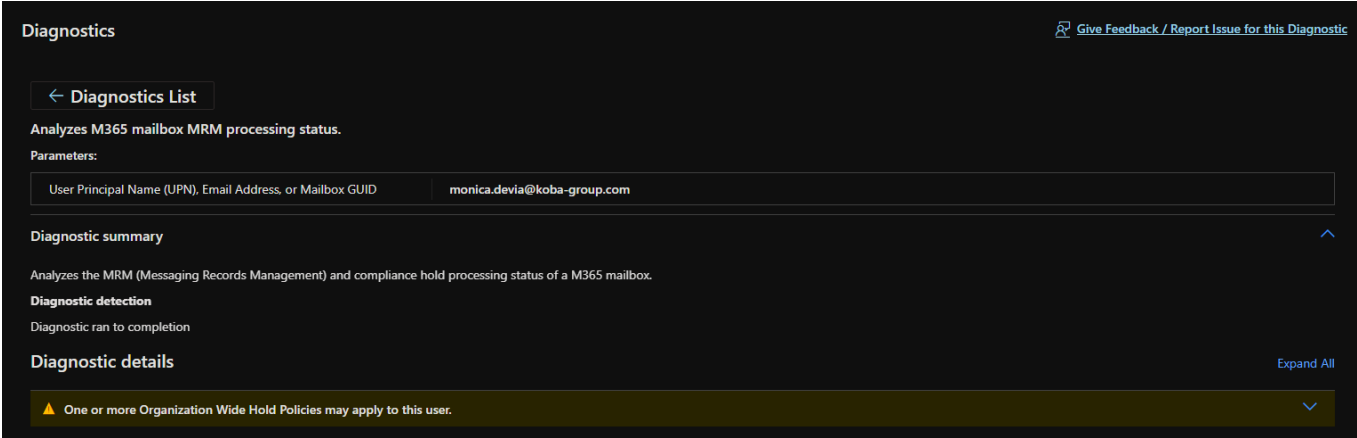
3. In compliance > Data cycle management > Microsoft 365 > Retention policies. Verify that the user is not in a retention policy. Exclude to mailbox.

Wait for the Delayhold police to act. after you remove the user from the hold policy.

```
Set-Mailbox Usuario@Dominio.com –RemoveDelayHoldApplied
```

Force archive:

```
Start-ManagedFolderAssistant –Identity bcuadra@support365.cloudns.ph
```

Display process:

```
Get-MailboxStatistics –Identity bcuadra@support365.cloudns.ph –Archive |
Select DisplayName, TotalItemSize, ItemCount
```

Verify Archive

Until 1.5 TB

[Descripción del servicio de Archivado de Exchange Online - Service Descriptions | Microsoft Learn](#)

[Enable auto-expanding archiving | Microsoft Learn](#)"

```
Get-MailboxStatistics -Identity bcuadra@support365.cloudns.ph -Archive |
Select DisplayName, TotalItemSize, ItemCount
```

```
$logProps = Export-MailboxDiagnosticLogs bcuadra@safe.cloudns.us -
ExtendedProperties
$xmlprops = [xml]($logProps.MailboxLog)
$xmlprops.Properties.MailboxTable.Property | ? {$_.Name -like "ELC*"}


Get-MailboxStatistics -Identity bcuadra@safe.cloudns.us -Archive | Select
DisplayName, TotalItemSize, ItemCount

Start-ManagedFolderAssistant -Identity bcuadra@safe.cloudns.us
```

ElcLastRunDeletedFromRootItemCount - items from Deleted Items folder that expire and should be moved to Recoverable Items automatically
ElcLastRunDeletedFromDumpsterItemCount – items from Recoverable Items folder that are purged
ElcLastRunArchivedFromRootItemCount - items that are being moved from the primary mailbox Inbox or Top of Information Store, into the archive's Inbox or Top of Information Store
ElcLastRunArchivedFromDumpsterItemCount - items that are being moved from the primary mailbox Recoverable Items folder into the archive mailbox Recoverable Items folder
ElcLastSuccessTimestamp - the last time when MRM processed the mailbox without encountering any errors; in case of MRM throttling, these errors can be temporary, which means that items will continue to be moved/deleted but at a slower rate than usual.

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