INTERNATIONAL CULTURAL STUDIES CERTIFICATE PROGRAM (ICSCP)
CAPSTONE PROJECT (CUL 750) DEADLINES – Spring 2014

Mon., Jan. 13	First day of instruction
Wed., Jan. 15	12:30 pm, Burns 2118 – Capstone Project, CUL 750, student orientation meeting.
Wed., Jan., 22	Student intending to receive his/her ICSCP Certificates in the Spring 2014 semester must submit a current copy of his/her Progress Checklist form to the ICSCP office or email the form to culture@hawaii.edu.
Wed., Feb. 12	Advisor must be selected from ICS Affiliate Faculty and must be approved by the ICS Director. Student is required to submit a 1-page proposal on her/his CUL 750 research Project to his/her Advisor and to the ICS Director for approval; email Proposal to culture@hawaii.edu
Wed., Mar., 19	To ensure that a student completes the Certification process this semester, the **Advisor** is urged to send a brief progress report on the Project s/he is advising. Email the Director at rhsu@hawaii.edu
Wed., April 9	Student must submit draft of Project to Advisor for review. Deadline for confirming participation of **both Student and Advisor** in Capstone Forum – Student emails culture@hawai.edu
Fri., May 9	Capstone Forum Event at Burns 2118, 9 am -- After the Certificate candidate's Capstone presentation, the **Advisor** gives a brief, verbal response/critique of the advisee's Capstone project or presentation.
Mon., **May 19**	Deadline for **Advisor** to submit CUL 750 grade to ICSCP Director (rhsu@hawaii.edu). **Advisor** submit a 1-page (or less) evaluation of your advisee's Capstone Project/experience to culture@hawaii.edu Deadline for Student to submit his/her error-free Project in a PDF format to culture@hawaii.edu. This copy must include a 1-page reflection of the student's experience in completing the Certificate. Necessary Certification paperwork will be processed upon the candidate's submission of this final copy.

Updated: January 15, 2014