

EXECUTIVE SUMMARY

I recently graduated from Universitas Pembangunan Nasional “Veteran” Jawa Timur and landed my first job before graduated on February, 2024. My interpersonal skills allow me to collaborate effectively in teams and engage with individuals from various backgrounds. Consistency, perseverance, and teamwork are foundational traits that define my character. I am highly driven to continually enhance my existing skills and enthusiastically embrace opportunities for learning and growth.

**Interest: legal officer, legal counsel, legal department, compliance specialist, contract specialist, corporate lawyer.**

ACHIEVEMENTS

- Research Competition “LPPM” Program UPN “Veteran” Jawa Timur Awardee: “Optimalisasi Pendampingan Mediasi Sebagai Perwujudan Penyelesaian Sengketa yang Berkeadilan melalui Aplikasi: Ayo Mediasi”
  - PKPA (Pendidikan Khusus Profesi Advokat) Scholarship Awardee on FHP Law School
  - Masters UPN “Veteran” Jawa Timur Scholarship Awardee (master of law)
  - Top Graduate: Highest Grade Point Average (GPA)
- May 2024

March 2024

February 2024 - Present

February 2024

EDUCATION

- Universitas Pembangunan Nasional “Veteran” Jawa Timur

2020 – 2024
- Law, Faculty of Law (GPA: 3.87/4.00) (Study Period: 4 months 3 years)

  - Bachelor Thesis: Prosedur pemberian bantuan hukum non litigasi Terhadap Penagihan Piutang Perusahaan BUMN PT Surabaya Industrial Estate Rungkut (SIER) Pada Kejaksaan negeri Surabaya.
  - Practical Work: Perlindungan Hukum Terhadap PT Surabaya Industrial Estate Rungkut (SIER) Selaku BUMN Akibat Tidak Terdaftar Dalam Daftar Piutang Perusahaan Pailit (Studi Kasus Pada Kejaksaan Negeri Surabaya).

WORK EXPERIENCES & INTERN EXPERIENCES

- Kejaksaan Republik Indonesia - Kota Surabaya

February 2024 – Present
- Legal Staff

  - Compiling a resume office meetings and organize supporting documents: contract document, land certificate (SHM, SHGB, Hak Pakai, etc).
  - Drafting legal opinion and case progress report by analizing and comparing fact and legal basis.
  - Taking inventory of incoming case admins and understand the legal regulations for each incoming problem.
- Kejaksaan Republik Indonesia - Kota Surabaya

February – June 2023
- Legal Internship

  - Compiling a resume office meetings and organizing documents from each case.
  - Analyse the facts and legal basis in each incoming case.
  - Taking inventory of incoming case admins and understand the legal regulations for each incoming problem.
- Narasi TV

September – December 2021
- Creative Internship

  - Developing soft skills by producing content on NARASI TV honed me in the fields of critical thinking, research, video editing, graphic design, team work and time management.
  - Responsible for 7content/every week to posting on NARASI TV social media

ORGANIZATION EXPERIENCES & VOLUNTEERS EXPERIENCES

- Badan Eksekutif Mahasiswa at UPN Veteran Jawa Timur

2021 – 2022
- Staff at Department of external relations ministry of communication

  - Establish relationships with relevant stakeholders, through various media
  - Become a tiktok PIC TikTok BEM by managing all content and related matters
  - Create creative content for social media BEM
- Komunitas Peradilan Semu Bela Negara at Universitas Pembangunan Nasional “Veteran” Jawa Timur (UPNVJATIM)

2020 – 2021
- Riset staff Mooting

  - Update information related to regulations regarding about law.
  - Human resource development to hold events to increase law-related knowledge
- Public Discussion “Tax Goes to Millenials: UU Cipta Kerja Klaster Perpajakan”

May – June 2021
- Head of Program Division

  - Lead the event division to classify job descriptions with the team and resolve existing problems related to the event.
  - Specify run down, terms of reference, regulation and time keeper for the event also choosing Master of Ceremony (MC) to guide the whole section of event.

ADDITIONAL INFORMATION

<div>SOFTWARE SKILLS</div> <ul style="list-style-type: none"><li>Ms. Office (Ms. Word, Ms. Excel, Ms. PowerPoint) / Intermediate</li><li>Google (Google Collaboratory, Google Docs, Google Spreadsheets, Google Slides) / Intermediate</li><li>Canva</li></ul>	<div>CERTIFICATION</div> <ul style="list-style-type: none"><li>TOEFL ITP Score: 570 on April, 08 2024</li><li>PKPA (Pendidikan Khusus Profesi Advokat) on April, 06 2024</li></ul>	<div>SOFT SKILLS</div> <ul style="list-style-type: none"><li>Leadership</li><li>Critical Thinking</li><li>Analyzing</li><li>Public Speaking</li><li>Teamwork</li><li>Design skill</li><li>Public Relation</li><li>Communication skill</li><li>Problem solving</li><li>Content Creator</li><li>Content Writing</li></ul>
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