Bahar.saghafi@gmail.com - My Portfolio Website

## **Personal Statement**

Birmingham City University recently graduated with a master's degree in advanced computer science. I'm seeking to use the design and coding capabilities to get a job while also learning more. I enjoy working in a tech environment and I'm passionate about new experiences as part of a team.

#### Skills

•	HTML	Expert	•	MongoDB	Experienced
•	CSS	Expert	•	Adobe XD/Figma	Experienced
•	WordPress	Hands on	•	SQL	Hands on
•	Java Script	Expert	•	Git	Experienced
•	Node.JS	Experienced	•	Photo&VideoGraphy	Experienced
•	React	Experienced			

# Career Experience

## **IT Support Technician**

Saba Educational complex (Aug 2015 – Jan 2021)

Working in a busy office environment, leading the technical support team of over 150 staff and students.

- Maintaining a comprehensive database of all support and fault requests and, with support, prioritizing according to need
- Responding to faults raised through IT log system for all schools
- Providing support to staff and pupils as required in relation to the technical aspects of IT hardware, software, and cloud-based software.
- Support various types of hardware including: PC, Laptop, Tablet, Printer, Scanner, whiteboards/Panels, Sound Systems, and any other hardware/software not listed
- Supporting the IT Manager in the effective operation and management of the IT network of all the high-school of the complex
- Supporting the IT Manager with the creation and management of all network user accounts, ensuring correct access rights in a domain environment
- Supporting the installation of software/hardware as requested and maintaining a record of all
  installations carried out
- Support with the creation of network shares and printers ensuring users have the correct access
- Support with Antivirus protection, ensuring the domain is regularly checked for viruses or malware
- Supporting with the implementation of system and data backup procedures ensuring that in the event of data loss the backups are fully functional
- Producing reports as requested in relation to timekeeping
- · Working with the Digital team to update and maintain the website and other social media

## **Computer Teacher**

Saba Educational Complex (Sep 2016 – Sep 2021)

Teaching Computer skills to over 25 primary and high-school students each semester as below:

- Fundamental of Web Development HTML, CSS, JS
- Website & Weblog Content providing
- Photoshop (poster design)
- Video Editing Wondershare

## **IT Support Assistant**

Saba Educational Complex (Sep 2013 – Aug 2015)

- Maintain and update all software packages for the school
- Provide support to staff for all software packages and hardware
- Troubleshoot maintenance and performance issues
- Work with the schools' external IT provider to maintain and update systems
- Maintain an inventory of all IT hardware and a list of all software and licencing agreements
- Ensure all new equipment is suitable to meet the needs of users, offering support and training as required
- Liaise with staff to support the efficient use of IT within the school
- Work within current legislation and guidance

#### **Education**

**Bachelor of Science** 

2008 - 2012

## Software Engineering - 2:1

Azad university, Tehran

Recent Graduate of MSc Advanced Computer Science

Jan 2021 - Jan 2022

## **Advanced Computer Science - Merit**

Birmingham City University, Birmingham

#### **Projects**

- o Sport News Web site; Using HTML,CSS, JS, ASP.Net, MySQL B.S Programme thesis 2012
- Yoga Web Site; Using HTML, CSS, JS Mojtama-Fanni Institute Project 2013
- o <u>Digital Content Proving Award</u>; As a Mentor of Pupils awarded for the best web development idea
  - Ebnesina Festival 2020
- Fitness Application design; HTML, CSS, JS, React, UI/UX Design MSc Programme project 2021
- o <u>Data base Library Management System</u> (Group Project) : Oracle SQL developer
  - MSc Programme project 2021
- Semantic Web Course Ontology (Group Project): Protégé Ontology, SPARQL Queries, SWRL Rules
   MSc Programme project 2021
- Master Dissertation Web development: (Started: 10<sup>th</sup> Oct 2021 Submitted: 17<sup>th</sup> Jan 2022)

  MERN stack technologies (MongoDB-Mongoose, Express, React, Node.js) UI/UX Design MSc

  Programme project Jan2022
- My portfolio Website HTML CSS Bootstrap

#### **Credentials**

- o 2012 Certified Web-development (from Mojtama-Fanni Institute (Locates in Tehran, Iran)
- 2017 Australian Mathematics competition awarded as the school's competition managers support (University of Canberra, Australia)