

Data Analyst (VBA, Tableau)



Sun Life
Toronto, ON

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Full-time

You are as unique as your background, experience and point of view. Here, you'll be encouraged, empowered and challenged to be your best self. You'll work with dynamic colleagues - experts in their fields - who are eager to share their knowledge with you. Your leaders will inspire and help you reach your potential and soar to new heights. Every day, you'll have new and exciting opportunities to make life brighter for our Clients - who are at the heart of everything we do. Discover how you can make a difference in the lives of individuals, families and communities around the world.

Job Description:

Role Summary:

Reporting to the Manager, Compliance Analytics, the Data Analyst is responsible for supporting Compliance with a variety of analytics initiatives. These responsibilities include reviewing large quantities of data for a variety of compliance functions, developing enhanced reporting, automation of various processes and performing various investigative and analytical functions.

What will you do?

- Work with Compliance PMO to develop compliance metrics and dashboards to support effective oversight of business operations' compliance with regulatory requirements and improved risk management.
- Undertake projects that relate to Compliance, Analytics and Technology
- Design, develop and implement business requests and analytical solutions using technologies such as Excel, SQL and Tableau.
- Build automations in Excel and/or other tools to support business needs.
- Performing exploratory data analysis using statistical models over platforms like Tableau Prep, Python, AWS.
- Produces specialized reports and data extracts for assigned business areas while demonstrating solid understanding of business objectives.

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- Maintain and generate the reports and ensures the accuracy of the information.
- Produce technical and user documentation to support create tools and dashboards

What will you need to succeed?

- Bachelor degree in Computer Science, Information Technology, or equivalent experience.
- At least 2 years of experience in data analytics.
- At least 2 years experience with software packages like VBA, SQL, Python, Tableau Prep
- Experienced in developing visualizations over tools like Tableau.
- Experience with ETL processes, data management, and process improvement.
- Excellent programming skills with a keen aptitude for learning new programming languages and analytics tools.
- Strong problem solving and analytical skills.
- Ability to work independently as well as in a team.
- Excellent oral, written and interpersonal communication skills

What will be nice to have?

- Insurance/Financial Services experience preferred
- Working knowledge over cloud platforms like AWS

What's in it for you?

- Competitive salary and bonus structure influenced by market range data
- Entitlement to flexible benefits, pension and 3 weeks vacation.
- Remote/ Hybrid Work
- A friendly, collaborative and inclusive culture
- Being part of our Analytics community, where we share best practices and broaden skill-sets

The Base Pay range is for the primary location for which the job is posted. It may vary depending on the work location of the successful candidate or other factors. In addition to Base Pay, eligible Sun Life employees participate in various incentive plans, payment under which is discretionary and subject to individual and company performance. Certain sales focused roles have sales incentive plans based on individual or group sales results.

Diversity and inclusion have always been at the core of our values at Sun Life. A diverse workforce with wide perspectives and creative ideas benefits our clients, the communities where we operate and all of us as colleagues. We welcome applications from qualified individuals from all backgrounds.

Persons with disabilities who need accommodation in the application process or those needing job postings in an alternative format may e-mail a request to thebrightside@sunlife.com.

Siddharth Bahekar

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Hiring Manager
Human Resource Department Sun Life
1 York St,
Toronto, ON M5J 0B6

Dear Hiring Manager,

I am writing this with great interest and enthusiasm to apply for the job listing of Data Analyst Co-op, which I found on LinkedIn job network. I am pursuing a Master of Science in Information Systems at Northeastern University in Toronto. I enjoy leveraging my technical and interpersonal skills to work outside my comfort zone and overcome challenges by looking at them as opportunities to learn and develop myself in new technologies to contribute towards organizations core values and success.

I have 2 years of professional experience under my belt. My technical expertise comprises of web technologies (HTML, CSS, Bootstrap, TypeScript, Angular, PHP, WordPress), cross-platform like Windows, iOS and Linux, Unix. I got exposure to cloud concepts and worked hands on in AWS and Azure. During my tenure at Tata Consultancy Services, I got the opportunity to work for two European giant accounts, namely, H&M and Belgian post. This helped me gain knowledge in the TTH (Travel, Transport & Hospitality) and Retail domains. In both the accounts, I was a part of multiorganization team which had the responsibility of migrating these giants from legacy platforms to more modern cloud-based platforms. Later I moved to a North American MNC, CDK Global. I got the opportunity to cater to the North American automobile domain and deal in terabytes of data every day. I mainly dealt and at the same time excelled using CDK products and handled major OEMs like Nissan, BMW, Audi, Volkswagen and many more. Excel, SQL, data visualization and ETL process were some sets of everyday tasks.

Sun Life is a well-renowned pioneer in the financial insurance and investments sector. The domination in incorporating sustainable practices, solutions and future for all of us is what excites me further to work with Sun Life. I am excited about the possibility of contributing to and thriving within your esteemed organization. I look forward to the opportunity to discuss how my skills align with your team's needs in greater detail. You can contact me at +1-437-838-9754 or bahekar.si@northeastern.edu. Thank you for considering my application

Sincerely,

Siddharth Jayant Bahekar