



Republic of the Philippines
COTABATO STATE UNIVERSITY
GRADUATE SCHOOL
Sinsuat Avenue, Cotabato City



Graduate School Thesis/Dissertation/Policy Paper/Capstone
(Source: Article 26, Chapter 7 of Gradual School Manual of Operation
BOR Resolution No. 02, series of 2022 dated March 25, 2022)

1. Quantitative Research

A. Preliminaries

Title Page
Declaration of Originality
Acceptance and Approval
Acknowledgment
Table of Contents
List of Tables
List of Figures
Abstract (not more than 300 words, single space)

B. Text

CHAPTER 1. THE PROBLEM AND ITS SETTING

Background of the Study
Theoretical and/or Conceptual Framework
Statement of the Problem
Hypothesis (if any)
Review of Related Literature (10 years back)
Significance of the Study
Definition of Terms

CHAPTER 2. RESEARCH METHODOLOGY

Research Design
Architectural Design (For MSIT Only)
Locale of the Study
Research Respondents
Sampling Technique
Research Instruments
Data Gathering Procedure
Statistical Treatment of the Data

CHAPTER 3. PRESENTATION AND ANALYSIS OF FINDINGS

Presentation based on the research problem

CHAPTER 4. SUMMARY, CONCLUSIONS ANDRECOMMENDATIONS

Summary (research problem, hypothesis and summary of findings)
Conclusion
Recommendations

REFERENCES (APA Format)

Appendices (all signed forms, signed letters, and pictures,

2. Qualitative Research

A. Preliminaries

Title Page

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B. Text

CHAPTER 1. THE PROBLEM AND ITS SETTING

Background of the Study

Theoretical Lens

Research Questions

Review of Related Literature (10 years back)

Significance of the Study

Definition of Terms

CHAPTER 2. METHOD

Research Design

Locale of the Study

Research Participants

Research Instruments/Interview Guide

Data Gathering Procedure

Data Analysis

CHAPTER 3. PRESENTATION AND ANALYSIS OF FINDINGS

Presentation based on the research problem (by themes for qualitative)

CHAPTER 4 SUMMARY, CONCLUSIONS AND RECOMMENDATIONS

Summary (research questions and summary of findings)

Implications

Recommendations

REFERENCES (APA Format)

Appendices (all signed forms, signed letters, and pictures)

C. Policy Paper

Front Page

Table of Contents

Summary

Introduction

Issues and Research Questions Method Considerations

Theory and Analytic Framework (Perhaps Hypotheses)

Analysis
Conclusion
References
Appendices, If Any

D. Capstone Project

A. Preliminaries

Title Page
Declaration of Originality
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Abstract (not more than 300 words, single space)

B. Text

CHAPTER 1. PROJECT DESCRIPTION

Overview of the Current State of technology/Background of the Study
Statement of the Problem
Project Objectives
Scope and Limitations of the Project
Significance of the Study
Definition of Terms
Review of Related Literature and System

CHAPTER 2. II TECHNICAL BACKGROUND

Technically of the project
Details of the technologies to be used
How the project will work
Use case
Activity Diagram
Data Dictionary

CHAPTER 3. PROJECT METHODOLOGY

System Overview
System Functions
Physical Environment and Resources
Architectural Design
Design and Implementation Issues
Results and Observations

CHAPTER 4 SUMMARY, CONCLUSION AND RECOMMENDATIONS

Summary (research questions and summary of findings)
Conclusion
Recommendations
REFERENCES (APA Format)
Appendices (all signed forms, signed letters, and pictures)