

# BAIKUNTHA PRUSTY

## Business Analyst

☎ 7008945360

@ ibaikunthaprusty@gmail.com

📍 Hyderabad, India

## SUMMARY

Detail-oriented Business Analyst with expertise in payroll processing and a proven track record in exploring alternatives, creating requirement specifications, and collaborating with cross-functional teams to deliver high-quality solutions.

## EXPERIENCE

2021 - Present

Hyderabad, India

### Business Analyst

#### Cast & Crew

- Translated business needs into detailed requirement specifications, defined to-be-processes, and developed functional designs based on requirements, contributing to IPCP and FMS
- Supported the configuration of solution requirements on payroll processing products, diagnosing issues, seeking clarifications, and shortlisting solution alternatives.
- Contributed to unit-level and organizational initiatives, delivering high-quality, value-adding solutions in the payroll processing domain.
- Collaborated with cross-functional teams to ensure alignment and consistency in reporting, enhancing communication and workflow efficiency.
- Created visually appealing presentations and executive-level reports using excel and Power Bi that effectively conveyed insights to technical and non-technical audiences, facilitating decision-making processes and driving business outcomes.
- Conducted comprehensive data analysis to identify patterns, trends, and anomalies in payroll processing data, providing valuable insights that informed strategic business decisions.

## SKILLS

### Analyst

#### Cast & Crew

- Proficient in EXCEL AND POWER BI for data analysis and Report making
- Strong communicator with excellent written, verbal, and presentation skills.
- Detail-oriented with a proven track record of result orientation and execution capability.
- Experienced in conducting in-depth data analysis, identifying insights, and translating business objectives into actionable solutions in the payroll processing domain.

## EDUCATION

2019 - 2021

### Operation and Marketing

BIITM - Bhubaneswar, Odisha

2015 - 2018

### Mathematics

College of Basic Sciences and Humanities - Bhubaneswar, odisha

## LANGUAGES

English  
Proficient



Hindi  
Proficient



Odia  
Proficient

