

Date: 07/02/2022

VFS Global for Portugal - San Francisco
Appointment Letter

Number of Customers: 2

Group URN - XYZ5991766948



Appointment Details				
Customer Name	Reference Number	Passport Number	Appointment Date & Time	Appointment Category
BAILEY WICKHAM	 XYZ5991766948/1	648299369	28/03/2022 13:00	Portugal National
KATRINA SHUPING	 XYZ5991766948/2	667506776	28/03/2022 13:30	Portugal National

Your appointment has been confirmed for the date and time reflecting against your name and reference number. Please be available at the following address not more than 15 minutes before the appointed time.

VFS Global for Portugal - San Francisco
110 Sutter St, fifth floor, SFO
San Francisco,
United States of America,
94104.

Dear Applicant,

Thank you for scheduling your appointment with VFS Globals Schengen Visa Application Center.

Prior to your appointment, please ensure your application is complete in all aspects and meet the requirements. All requirements are mandatory and will be required at the time of submission at the application center as per the request of the Portugal Embassy. For your convenience, we strongly recommend you refer the suggested webpages associated with the purpose of your trip and arrange your application accordingly. For more information on documentation, please visit:

<http://www.vfsglobal.com/Portugal/USA/index.html>

Note: With effect from May 03, 2019, Applicants submitting their application to VFS Application Center in San Francisco are required to pay visa fee by Money order/Banker Check / Cashier Check only. Instrument should be payable to 'Portuguese Consulate'.

TICK TO SELECT THE APPROPRIATE VAS SERVICES (OPTIONAL)

Photo copy

Courier

Photograph

IMPORTANT NOTES:

- 1.You can apply only within 90 days from the date of your travel (applies to short term visa)
- 2.Book appointment with Portugal application Center only, if your first entry or max. stay in the Schengen stay is Portugal.
- 3.Medical insurance must meet all the requirements & hotel bookings should match with your itinerary
- 4.For Long term Visa visit <http://www.vfsglobal.com/Portugal/USA/portugal-national-visas-d.html> for more info.

You are also requested to follow the below stated process while you are the Visa application Center:

Step 1: Cooperate with the security guard and follow the laid down security guidelines. Collect your token and wait at the waiting area.

Step2: Please ensure all documents are sorted as per the document checklist document sequence. Review once again to ensure:

Application form is duly signed and dated. Applicant form must have full address info with zip code and state phone number with ISD code.

You should submit all documents as per the checklist & documents must meet all the requirements.

Step 3: Be alert and contact the respective submission counter on call of your token number.

Step 4: Give all your documents in one go to the VFS submission officer, rather than giving documents one by one. VFS staff will review your application and notify you of deficiencies (if any). You will be given an opportunity to complete your application while you are the Center only. If you are not in a position to complete your application, then you may be asked to reschedule your appointment. It is therefore imperative that you complete your application before visiting the visa application Center.

Step 5: Collect invoice cum receipt and check the accuracy of amount and information mentioned on it. Notify VFS staff, in case of any mistakes or corrections.

Step 6: VFS staff at the time of enrolling biometrics will ask you to review the accuracy of your biographic data.

Step 7: Track your application online to get an update on your application processing.

Thank you and we look forward to assisting you.

Schengen Visa Service Center

VFS GLOBAL | EST. 2001 | Partnering Governments. Providing Solutions.

Address: 110 Sutter St, Floor 5, San Francisco, CA 94104

Thank you.

VFS Global for Portugal - San Francisco

For more visa information, please log on to the website - <http://www.vfsglobal.com/portugal/usa/index.html>.

You can also contact the helpdesk at the below mentioned details.

Email ID : info.portugalusa@vfsglobal.com

Helpline Number : +1 305 704 2172

KEY MEASURES FOR YOUR HEALTH & SAFETY AT OUR VISA APPLICATION CENTRES

Our Visa Application Centres follow the highest health and safety standards based on the guidelines from WHO and local health authorities. We count on your cooperation and strict adherence to ensure a healthy and safe environment for you and our employees. After all, safety is our top priority



Temperature screening before entry, where applicable



Use of masks and gloves as required.



No-contact security screening.



Strict adherence to social distancing of 2 metres / 6 feet.



Regular sanitization of premises with disinfectants approved by WHO.



Regular disinfection of frequently touched surfaces.

Measures may vary across different regions and centres based on local health guidelines. For more information, please visit vfsglobal.com/customer-advisories
Watch this video to learn more about the health & safety measures implemented at our visa application centres & how you can prepare better before your visit.

Dear Customer,

As per the last update from the Consulate General of Portugal cancelations/denials of visas for those who do not show the following:

1. Actual lease or rental contracts proof of purchase of habitable property,
2. Established bank accounts in Portugal,
3. Including NIF necessary to open such accounts.

Officially these items remain not listed as requirements required to submit, but knowing that they are cause for denial of visa.

Please note if you wish to submit as it is without these documents listed above, please write a declaration letter, that you are aware of these unpublished required documents, and still wish to submit as it is.

To add, each customer must have an appointment made online even if it's a family.

Your safety is our priority. Customers visiting our Visa Application Centers in San Francisco will be required to wear a face mask. You will be required to confirm a COVID-19 Questionnaire prior to entry into the Centers. Customers exhibiting COVID-19 symptoms, including fever (higher than 38 degrees Celsius), cough, and difficulty breathing must not enter the facility, and will be allowed to reschedule their appointment for another day and will be advised to get themselves tested at any healthcare facility of their choice as per CDC guidelines. Thank you for your understanding. Apart from the above safety procedures conducted, please note that- Only the applicant with an appointment will be permitted in the VAC. Please arrive at the time of your appointment. Early arrivals will not be permitted into the VAC. An applicant can only be accompanied in case the service translator/interpreter are required, if the applicant is a minor or with special needs and requires assistance.