|  |  |  |  |
| --- | --- | --- | --- |
| <<Account\_MERC\_Sfx\_Nm\_GLBL>> <<Account\_MERC\_Name>>  <<Address\_GLBL\_Line\_1\_Adrs\_Txt\_GLBL>>  <<Address\_GLBL\_Line\_2\_Adrs\_Txt\_GLBL>>  <<Address\_GLBL\_Zip\_Postal\_Code\_GLBL>> <<Address\_GLBL\_City\_GLBL>> | | | |
|  |  |  | <<Today\_\_s>> |

Dear <<Account\_MERC\_Title\_Desc\_GLBL>> <<Account\_MERC\_Name>>,

We look forward to working with you in the near future. Please, find attached the agreement for services.

If acceptable to you, we kindly ask you to take a few minutes to read and sign the attached and return it to us before the start of the event. In case an Institution or Legal Entity is a contracting party, please, obtain a signature from an authorized person to sign official documents from the Institution or Legal Entity.

Please choose whichever way best suits you to return a copy of the signed agreement and appendices to Lilly by:

Email: Lilly\_Ireland\_CMS@lilly.com

Fax: +44 20 3684 0773

Post:

Eli Lilly and Company Limited

Customer Meeting Services Team

Lilly House, Priestley Road,

Basingstoke, Hampshire RG249NL

United Kingdom.

Should you have any questions about this agreement, please do not hesitate to contact

<<User\_Name>>.

With kindest regards

<<User\_Name>>

Lilly\_Ireland\_CMS@lilly.com

Lilly Customer Meeting Services