

Project Report Template

1. INTRODUCTION

1.1 Overview:

Zoho Books enables you to manage all your finances in & out of your business

Record data easily, streamline your tasks and saves your time

Generate financial reports with just the click of a button and track your total receivables, payables, revenues, expenses and collaborate with your finance team in real-time.

1.2 Purpose:

We recommend Zoho Books for small to midsize businesses in online retail spaces and digital marketing. Its user-friendly design and simple navigation are attractive to employees new to accounting

2. PROBLEM DEFINITION & DESIGN THINKING

2.1 Empathy Map



Says

What have we heard them say?
What can we imagine them saying?

Many more things to go development to the company

My company is good skill oriented practical know leddeg



Thinks

What are their wants, needs, hopes, and dreams?
What other thoughts might influence their behavior?

Whether You Are Looking For An Investment Property Or A Family Home

Dream Homes Realty is a real estate agency that specializes in helping individuals and families find their dream homes. They offer a wide range of services, including property listings, home tours, and property management.



Persona's name

Short summary of the persona

Dreams Home Realty is a real estate agency that specializes in helping individuals and families find their dream homes. They offer a wide range of services, including property listings, home tours, and property management.

Dreams Home Realty strives to make the home buying process as smooth

Dream Homes Realty is a real estate agency that specializes in helping people find their dream homes.

They aim to provide excellent customer service, personalized attention, and a wide range of property options to meet the needs of their clients.



Does

What behavior have we observed?
What can we imagine them doing?

[See an example](#)

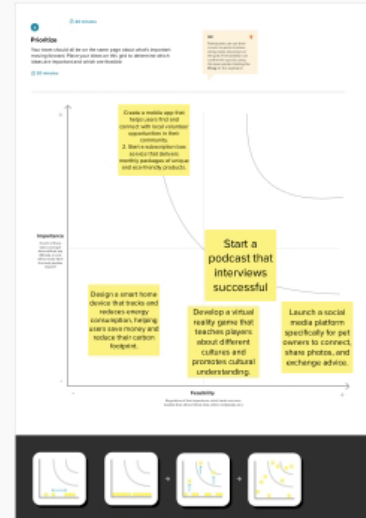


Feels

What are their fears, frustrations, and anxieties?
What other feelings might influence their behavior?

[illegible]

1. Create a mobile app that helps users find and connect with local volunteer opportunities in their community.
2. Start a subscription box service that delivers monthly packages of unique and eco-friendly products.



Home

Items

Banking

Sales

Purchases

Time Tracking

e-Way Bills

GST Filing

Accountant

Reports

Documents

Payroll



Hello, balamurugan25122003

Bala murugan

Zoho Books India Helpline: 1800

Mon - Fri • 9:00 AM - 7:00 PM

Dashboard

Getting Started

Recent Updates

Announcements

Total Receivables

+ New

Total Unpaid Invoices ₹0.00

CURRENT

₹0.00

OVERDUE

₹0.00

Total Payables

+ New

Total Unpaid Bills ₹0.00

CURRENT

₹0.00

OVERDUE

₹0.00

Cash Flow

This Fiscal Y



Cash as on 01-04-2023

₹0.0

Incomir

₹2,66,380.0

Outgour

₹98,000.0

Cash as on 31-03-2024

₹1,68,380.0

Income and Expense

This Fiscal Year

Accrual Cash



Income

Expense

Total Income

₹1,41,000....

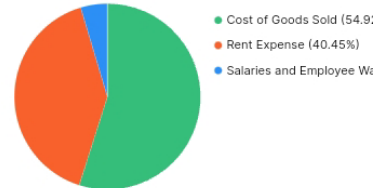
Total Expenses

₹1,00,600....

* Income and expense values displayed are exclusive of taxes.

Top Expenses

This Fiscal Y



Projects

00:00

UNBILLED HOURS

₹0.00

UNBILLED EXPENSES

[Add Project\(s\) to this watchlist](#)

Bank and Credit Cards

ICICI

₹80,600

Books

Q

Search in Items (/)

Trial expire...

Subscribe

+

Bala murugan

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All Items

+ New

	NAME	DESCRIPTION	RATE	HSN/SAC	USAGE UNIT	PURCHASE
	sugar		0	170490	kg	Raw Mate
	Flour		0	170490	kg	Raw mate
	Ghee and oil		0	170490	kg	Raw mate
	Dry fruits		0	170490	kg	Raw mate
	Flavourings and spices		0	170490	kg	Raw mate
	Guiab jamun	sweets	₹500.00	170490	kg	
	Jangri	sweets	₹800.00	170490	kg	
	mysore	sweets	₹1,000.00	170490	kg	
	Kaju Barfi	sweets	₹1,000.00	170490	kg	
	Athirasam	sweets	₹1,200.00	170490	kg	

Books

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Q

Search in Vendors (/)

Trial expire...[Subscribe](#)

+

Bala murugan

Active Vendors

+ New

...

?

<div><div></div></div>	NAME	COMPANY N...	EMAIL	WORK PHONE	SOURCE OF ...	PAYABLES (B...	UNUSED CRE...	Q
<div><div></div></div>	Quality Delights Suppliers	Quality Delights Suppliers			Tamil Nadu	₹0.00	₹0.00	
<div><div></div></div>	Sweet Treats Ram Materials	Sweet Treats Ram Materials			Tamil Nadu	₹0.00	₹21,000.00	
<div><div></div></div>	Quality Sweets Ingredients	Quality Sweets Ingredients			Tamil Nadu	₹0.00	₹6,000.00	
<div><div></div></div>	raj Essence Suppliers	raj Essence Suppliers			Tamil Nadu	₹0.00	₹0.00	
<div><div></div></div>	lyyanger Sugar Traders	lyyanger Sugar Traders	ram@gmail...		Tamil Nadu	₹0.00	₹0.00	

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Search in Purchase O

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Bala murugan

PO-00003


AttachmentsComments & History

EditSend MailPDF/Print

Bills 1

Bill Status : BILLEDShow PDF View

Closed



PURCHASE ORDER

PO-00003

Bala murugan

No.1,yathavar street,

iravathanallur

Madurai Tamil Nadu 625009

India

GSTIN 33DMHPS2740N3ZT

9360103496

balamurugan25122003@gmail.com

Vendor Address

Quality Delights Suppliers

Deliver To

balamurugan25122003

No.1,yathavar street,

iravathanallur

Madurai Tamil Nadu 625009

India

GSTIN 33DMHPS2740N3ZT

9360103496

balamurugan25122003@gmail

.com

Date :

05-04-2023

#	Item & Description	HSN/SAC	Qty	Rate	Amount
1	Dry fruits Raw material	170490	10.00 kg	600.00	6,000.00
Sub Total					6,000.00
Total					₹6,000.00

Authorized Signature

Template : 'Standard Template' Change

Books

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Search in Customers

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Active Customers

+ New

?

	NAME	COMPANY N...	EMAIL	WORK PHONE	PLACE OF SU...	RECEIVABLE...	UNUSED CRE...	
<input type="checkbox"/>	Karthik Krishnan	Karthik Krishnan			Tamil Nadu	₹0.00	₹0.00	
<input type="checkbox"/>	Kavitha Rajendran	Kavitha Rajendran			Tamil Nadu	₹0.00	₹0.00	
<input type="checkbox"/>	Aravindan Mani	Aravindan Mani			Tamil Nadu	₹0.00	₹0.00	
<input type="checkbox"/>	Priya Ranganathan	Priya Ranganathan			Tamil Nadu	₹0.00	₹0.00	
<input type="checkbox"/>	Suresh Kumar	Suresh Kumar	suresh@g...		Tamil Nadu	₹0.00	₹0.00	

Books

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0003


Attachments | Comments & History

Edit | PDF |

Payments Made 1 | Purchase Orders 1

Show PDF View

Paid



Billa murugan

No. 1,yathavar street,
iravathanallur
Madurai Tamil Nadu 625009
India
GSTIN 33DMHPS2740N3ZT
9360103496
balamurugan25122003@gmail.com

Order Number : PO-00002

Bill Date : 06-10-2023

Due Date : 06-10-2023

Terms : Due on Receipt

Bill From

Sweet Treats Ram Materials

GSTIN 33AAAFS8879D1ZM

#	Item & Description	HSN/SAC	Qty	Rate	Amount
1	Flour Raw material	170490	500.00 kg	40.00	20,000.00
Sub Total					20,000.00
CGST9 (9%)					1,800.00
SGST9 (9%)					1,800.00
Total					₹23,600.00
Payments Made					(-) 23,600.00
Balance Due					₹0.00

Authorized Signature

Journal

Amount is displayed in your base currency INR

Bill

ACCOUNT	DEBIT	CREDIT
Input CGST	1,800.00	0.00
Accounts Payable	0.00	23,600.00
Input SGST	1,800.00	0.00
Cost of Goods Sold	20,000.00	0.00
	23,600.00	23,600.00

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Search in Invoices (/

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All Invoices

+ New

?

<div><div></div><div></div></div>	DATE	INVOICE#	ORDER NU...	CUSTOME...	STATUS	DUE DATE	AMOUNT	BALANCE ...	Q
<div><div></div></div>	06-10-2023	INV-000003	SO-00001	Suresh Kumar	PAID	06-10-2023	₹1,180.00	₹0.00	
<div><div></div></div>	20-04-2023	INV-000002	SO-00002	Priya Ranganathan	PAID	20-04-2023	₹47,200.00	₹0.00	
<div><div></div></div>	10-04-2023	INV-000001	001	Suresh Kumar	PAID	10-04-2023	₹1,18,000.00	₹0.00	

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SO-00001

Attachments

Comments & History

Edit

Email

PDF/Print

Invoices 1

Invoice Status : INVOICED

Show PDF View



Closed



SALES ORDER

Sales Order# SO-00001

Bala murugan

No.1,yathavar street,
iravathanallur
Madurai Tamil Nadu 625009
India
GSTIN 33DMHPS2740N3ZT
9360103496
balamurugan25122003@gmail.com

Bill To

Suresh Kumar

No4,AK Street
KK Nagar
Madurai
625 009 Tamil Nadu
India
GSTIN 33AAAFS2889D1ZU

Ship To

No4,AK Street
KK Nagar
Madurai
625 009 Tamil Nadu
India
GSTIN 33AAAFS2889D1ZU

Order Date : 10-04-2023

Place Of Supply: Tamil Nadu (33)

#	Item & Description	HSN/SAC	Qty	Rate	Amount
1	Kaju Barfi sweets	170490	1.00 kg	1,000.00	1,000.00
Sub Total					1,000.00
CGST9 (9%)					90.00
SGST9 (9%)					90.00
Total					₹1,180.00

Authorized Signature _____

Template : 'Standard Template' [Change](#)

More Information

Template : 'Spreadsheet Template' [Change](#)

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Manual Journals +

Bulk Update

Currency
Adjustments

Chart of Accounts

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💬 Comments & History

✕

✎ Edit

🖨️ PDF/Print ▾

🔄 Make Recurring

⋮

💬

Published

JOURNAL

#2

Date: 30-04-2023

Amount: ₹20,000.00

Reference
Number:

Notes

Cash on bank paid

Account	Contact	Debits	Credits
Rent Expense		20,000.00	
Cash on bank account			20,000.00
Sub Total		20,000.00	20,000.00
Total		₹20,000.00	₹20,000.00



Q Search in Customers

Trial expire...

Subscribe



Bala murugan



This Month

Customize Report

Schedule Report



Export As



Bala murugan Profit and Loss

Basis: Accrual

From 01-10-2023 To 31-10-2023

+ Add Temporary Note

ACCOUNT	ACCOUNT CODE	TOTAL
Operating Income		
Sales		1,000.00
Total for Operating Income		1,000.00
Cost of Goods Sold		
Cost of Goods Sold		26,000.00
Total for Cost of Goods Sold		26,000.00
Gross Profit		-25,000.00
Operating Expense		
Total for Operating Expense		0.00
Operating Profit		-25,000.00
Non Operating Income		
Total for Non Operating Income		0.00
Non Operating Expense		
Total for Non Operating Expense		0.00
Net Profit/Loss		-25,000.00

**Amount is displayed in your base currency INR

Bala murugan
Balance Sheet

Basis: Accrual
As of 06-10-2023

[+ Add Temporary Note](#)

[Collapse all](#) [Expand All](#)

ACCOUNT	ACCOUNT CODE	TOTAL
Assets		
Current Assets		
Cash		
Petty Cash		87,780.00
Total for Cash		87,780.00
Bank		
ICICI	001	80,600.00
Total for Bank		80,600.00
Other current assets		
Prepaid Expenses		27,000.00
Input Tax Credits		0.00
Input CGST		4,500.00
Input SGST		4,500.00
Total for Input Tax Credits		9,000.00
Total for Other current assets		36,000.00
Total for Current Assets		2,04,380.00
Fixed Assets		
Capital		10,000.00
Cash on bank account		-2,66,100.00
Iyyangar sugar traders		10,500.00
Miscellaneous expenses		5,000.00
petty cash deposited		60,000.00
Purchase		10,000.00
quality delights suppliers		6,000.00
Suresh Kumar iyer		1,05,000.00
Sweat treats rawmaterial		21,000.00
Total for Fixed Assets		-38,600.00
Total for Assets		1,65,780.00
Liabilities & Equities		
Liabilities		
Current Liabilities		
GST Payable		0.00
Output CGST		12,690.00
Output SGST		12,690.00
Total for GST Payable		25,380.00
Total for Current Liabilities		25,380.00
Total for Liabilities		25,380.00
Equities		
Capital Stock		1,00,000.00
Current Year Earnings		40,400.00
Total for Equities		1,40,400.00
Total for Liabilities & Equities		1,65,780.00

GSTR-3B Summary

From 01-10-2023 To 31-10-2023

3.1 Details of Outward Supplies and inward supplies liable to reverse charge

Nature of Supply	Taxable Value	Integrated Tax	Central Tax	State/UT Tax	CESS Tax
1	2	3	4	5	6
(a) Outward taxable supplies (other than zero rated, nil rated and exempted)	₹1,000.00	₹0.00	₹90.00	₹90.00	₹0.00
(b) Outward taxable supplies (zero rated)	₹0.00	₹0.00			₹0.00
(c) Other outward supplies (Nil rated, exempted)	₹0.00				
(d) Inward supplies (liable to reverse charge)	₹0.00	₹0.00	₹0.00	₹0.00	₹0.00
(e) Non-GST outward supplies	₹0.00				
Total value	₹1,000.00	₹0.00	₹90.00	₹90.00	₹0.00

3.1.1 Details of supplies notified under sub-section (5) of section 9 of the Central Goods and Services Tax Act

Description	Taxable Value	Integrated Tax	Central Tax	State/UT Tax	CESS Tax
1	2	3	4	5	6
(i) Taxable supplies on which electronic commerce operator pays tax under Sub-section (5) of Section 9 [To be furnished by the electronic commerce operator]	0	0	0	0	0
(ii) Taxable supplies made by the registered person through electronic commerce operator, on which electronic commerce operator is required to pay tax under Sub-section (5) of Section 9 [To be furnished by the registered person making supplies through electronic commerce operator]	₹0.00				

3.2 Of the supplies shown in 3.1 (a) above, details of inter-State supplies made to unregistered persons, composition taxable persons and UIN holders

	Place Of Supply	Taxable Value	Integrated Tax
1	2	3	4
Supplies made to Unregistered Persons			
Supplies made to Composition Taxable Persons			
Supplies made to UIN holders			
We are not tracking supplies made to UIN holders			

4. Eligible ITC

Details	Integrated Tax	Central Tax	State/UT Tax	CESS Tax
1	2	3	4	5
(A) ITC Available (whether in full or part)				
(1) Import of Goods	₹0.00			₹0.00
(2) Import of Services	₹0.00			₹0.00
(3) Inward supplies liable to reverse charge (other than 1 & 2 above)	₹0.00	₹0.00	₹0.00	₹0.00
(4) Inward supplies from ISD	- - -We do not support in Zoho Books- - -			
(5) All other ITC	₹0.00	₹1,800.00	₹1,800.00	₹0.00

5. Values of exempt, nil-rated and non-GST inward supplies

Nature of Supply	Inter-State Supplies	Intra-State Supplies
1	2	3
Composition Scheme, Exempted, Nil Rated	₹0.00	₹6,000.00
Non-GST supply	₹0.00	₹0.00

4. ADVANTAGES & DISADVANTAGES

Advantages:

Zoho Books is easy to use and doesn't require you to have any previous experience with programming or mathematical calculations. It displays all of your financial information in a simple format and offers automation features to save you plenty of time.

Disadvantages:

Zoho books has user limits on all of its paid plans. This can be a disadvantages for larger businesses that need to give access to multiple users. Zoho books does not offer payroll services. This means that businesses will need to use a separate payroll service, such as Gusto or ADP.

5. APPLICATIONS:

Zoho Books is an easy-to-use, cloud-based accounting software with an invoice, inventory and project management system. It offers a competitive free plan and a variety of features to make your processes easier and more efficient. And it is cloud based so any system we can login and use pass the entrance

6. CONCLUSION:

Zoho books is my conclusion was it is gave a better experience. And i know how record the transaction in zoho books i am consider zoho books project was like skill development course

7. FUTURE SCOPE:

Zoho Books is highly customizable, but there are still some areas where businesses could benefit from more flexibility. In the future, we can expect to see even more customization options that allow businesses to tailor Zoho Books to their specific needs.

Zoho Books is a general-purpose accounting software, but it could be even more useful for businesses if it offered industry-specific features. For example, Zoho Books could offer features that are specifically designed for restaurants, retail stores, or e-commerce businesses.