

**GOVERNMENT OF ANDHRA PRADESH
ABSTRACT**

Restructuring of Districts – Establishment of Secretariat, Sub-Committees and District Level Committees (DLCs) to assist the State Level Committee (SLC) constituted to study the restructuring of Districts in Andhra Pradesh – Orders – Issued.

FINANCE (BUDGET.I) DEPARTMENT

G.O.Rt.No.2207

Dt:22.08.2020

Ref: 1. G.O.Rt.No.2098, Finance (Budget.I) Department, Dated: 07.08.2020.
2. G.O.Rt.No.2101, Finance (Budget.I) Department, Dated: 08.08.2020.
&&&&&

ORDER:

The Government of Andhra Pradesh, in the references cited, issued orders for constitution of a State Level Committee (SLC) chaired by Chief Secretary to Government, to study various aspects related to creation of (25 / 26) districts in the State of Andhra Pradesh and to undertake appropriate measures to optimally utilize the existing resources in creation of the districts.

2. Creation of new districts is a substantive exercise involving assessment and analysis of geographical boundaries and spatial data; GSDP and other various economic indicators at District and Mandal levels; plan for redeployment of human resources at various territorial and functional levels; assets and physical infrastructure currently available, etc. This exercise will entail close coordination with multiple Secretariat Departments, HoDs and District level offices for data collection, analysis, reporting, documentation and presentation. Keeping in view the importance and magnitude of the said task, Government have decided to establish the following to assist the SLC in achieving its mandate.

- i. A Secretariat to assist the SLC and the Sub-Committees.
- ii. Four (4) Sub-Committees to assist the SLC.
- iii. District Level Committees (DLCs) to assist the SLC, Sub-Committees and the Secretariat with field level inputs.

PART – A

3. A Secretariat for the SLC shall be established by the Finance Department and shall be housed in Andhra Pradesh Centre for Financial Systems and Services (APCFSS). The Secretariat shall be headed by the CEO, APCFSS, who is designated as the Director, SLC Secretariat. Director (Treasuries), Director (Works Accounts) and Director (Pay & Accounts) shall be members of the Secretariat.

4. The SLC Secretariat shall carry out the following activities:
- i. Assisting the SLC and the Sub-Committees in their activities.
 - ii. Design, development, deployment and maintenance of District Reorganization Portal for entering and uploading data, etc.
 - iii. Provide GIS based data analytics such as geographical maps, superimposition of maps, etc., as per the requirements.
 - iv. Provision of required MIS reports to the SLC and Sub-Committees.
 - v. Design required data collection templates, questionnaires and other formats as required, and coordinate data entry by the Departments concerned, either in the Districts Reorganization Portal or through off-line mode.
 - vi. Carry out data aggregation and analyses on various relevant aspects of districts reorganization as required.
 - vii. Study similar district reorganization exercises carried out in other states and prepare required documentation.
 - viii. Providing required documentation support to the SLC and Sub-Committees in terms of reports, presentations, notes, minutes of meetings, etc.
 - ix. Any other related and relevant activities as required by the SLC or Sub-Committees.
5. The Director, SLC Secretariat is authorized to obtain the services of serving / retired officers, experts / agencies / consultants and the remuneration and terms and conditions of engagement of personnel in Secretariat shall be in adherence with the prevalent government rules. The personnel shall be identified by the CEO, APCFSS, hired through APCFSS and the Principal Finance Secretary, GoAP shall accord approvals for all appointments in the Secretariat. The expenditure incurred by APCFSS towards establishment and running of the Secretariat shall be reimbursed by the Finance Department, GoAP.
6. The duration of the Secretariat shall initially be for six months so that follow up action can also be taken up after finalisation and furnishing of report of the SLC under the Chairmanship of Chief Secretary to Government. In case of requirement, the tenure of the Secretariat may be extended by the Government for the period as deemed fit.

PART – B

7. The Government have decided to constitute (4) Sub-Committees as below, to assist the SLC in achieving its mandate.
- i. **SUB-COMMITTEE I (District Boundaries, Regulatory & Legal Matters)** – under the Chairmanship of the CCLA. This Sub-Committee shall also have the Secretary (Law Dept.) as a Member to look into the legal and regulatory aspects & Secretary, Planning Dept. also as a Member.

- ii. **SUB-COMMITTEE II (Structural and Personnel Reorganization)** – under the Chairmanship of the Secretary, General Administration (Services), to look into structural / personnel reorganization at the State / District / sub-District levels.
 - iii. **SUB-COMMITTEE III (Assets & Infrastructure)** – under the Chairmanship of the Secretary, Transport, Roads & Buildings Department.
 - iv. **SUB-COMMITTEE IV (Information Technology)** - under the Chairmanship of the Secretary (IT, E & C) Department.
8. Representatives from the Finance Department shall be members in all the above Sub-Committees and the Chairmen concerned can co-opt other members as required. The above Sub-Committees shall ensure optimal use of HR and infrastructure, duly keeping the expenditure (one-time and recurring) at minimum while finalizing their recommendations.
9. The above Sub-Committees shall carry out the following activities.
- i. **Sub-Committee I (District Boundaries, Regulatory & Legal Matters) :**
 - a. Studying the present demographic, economic and spatial data of the existing districts and parliamentary constituencies finalizing the boundaries of 25 / 26 districts.
 - b. Studying relevant Acts, Rules, Regulations etc., and drafting required new Acts, Rules and Regulations etc. or amendments, where required, to the existing ones so as to enable the process of formation of 25 / 26 districts.
 - c. Studying the legal aspects involved in bifurcation / trifurcation of urban and rural local bodies and finalizing the plans of action concerned.
 - d. Updating the SLC at regular intervals on the progress of their work.
 - e. Carrying out any other related and relevant activity entrusted by the SLC or the Government.
 - ii. **Sub-Committee II (Structural and Personnel Reorganization) :**
 - a. Studying the present functions, structures, roles and responsibilities of the government units at the state / district / sub-district levels and suggesting required changes.
 - b. Studying the present deployment of the manpower at the State / District / Sub-district levels and suggesting redeployment plans, ensuring optimum utilization of manpower at all levels.
 - c. Updating the SLC at regular intervals on the progress of their work.
 - d. Carrying out any other related and relevant activity entrusted by the SLC or the Government.

iii. Sub-Committee III (Assets & Infrastructure) :

- a. Mapping the present assets and other physical infrastructure available at district and sub-district levels.
- b. Analysing the assets and infrastructure requirements in the reorganized districts, keeping in view the need for optimum utilization of resources.
- c. Arriving at the assets & infrastructure allocation plans, ensuring that to the possible extent, the new district offices are housed in the existing buildings to avoid unnecessary expenditure.
- d. Arriving at the new assets / infrastructure creation requirements for the reorganized districts, keeping in view the principles of optimum resource utilization.
- e. Updating the SLC at regular intervals on the progress of their work.
- f. Carrying out any other related and relevant activity entrusted by the SLC or the Government.

iv. Sub-Committee IV (Information Technology) :

- a. Map the IT infrastructure (hardware, networking and software) in use at the district / sub-district levels.
- b. Arriving at IT infrastructure requirements at district / sub-district levels in the reorganized districts and allocating the existing IT infrastructure, keeping in view the principles of optimum resource utilization.
- c. Identification of e-files (created, closed and parked) to be allocated to the newly formed district offices.
- d. Identification of changes to be made in software applications run by departments / State / Centre and preparing a plan for the same.
- e. Updating the SLC at regular intervals on progress of their work.
- f. Carrying out any other related and relevant activity entrusted by SLC or the Government.

PART – C

10. (A) District Level Committees (DLCs) shall be established with the following members in the present 13 districts, under the Chairpersonship of District Collectors concerned, to assist the SLC, Sub-Committees and the SLC Secretariat, with field level inputs and data required.

- i. District Collector-Chairman
- ii. Joint Collector-(RB&R)-Member Convenor
- iii. Superintendent of Police-Member
- iv. District Education Officer-Member
- v. District Medical & Health Officer-Member

- vi. Chief Executive Officer, Zilla Parishad-Member
 - vii. Chief Planning Officer-Member
 - viii. District Treasury Officer-Member
 - ix. Superintending Engineer, R&B Department-Member
 - x. Any other official as decided by the District Collector
10. (B) The DLCs shall convene their meetings as and when required and shall carry out the following activities.
- i. Providing field level inputs to the SLC or the Sub-Committees to enable them to arrive at practical implementation plans for districts reorganization.
 - ii. Collecting, aggregating and providing required data to the SLC Secretariat for the purpose of analysis and to enable decision making by the SLC or Sub-Committees.
 - iii. Updating the SLC or the Sub-Committees at regular intervals on the progress of their work.
 - iv. Carrying out any other related and relevant activity entrusted by the SLC or the Sub-Committees or the Government.
11. All the Special Chief Secretaries / Principal Secretaries / Secretaries / HoDs shall attend the meetings of the SLC and Sub-Committees as and when required and furnish data, render the assistance required within the stipulated time.
12. The CEO, APCFSS is directed to initiate the process of establishment of the SLC Secretariat at the earliest. All the Secretariat Departments / HoDs / District Collectors are requested to provide necessary support and data as required.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

NILAM SAWHNEY
CHIEF SECRETARY TO GOVERNMENT

To
 All Members concerned
 All the Special Chief Secretaries/ Principal Secretaries/ Secretaries to Government
 The CEO, APCFSS, Ibrahimpatnam
 All Departments of Secretariat
 All Heads of Department
 All District Collectors
 All Joint Collectors
 All Superintendent of Polices
 All District Education Officers
 All District Medical & Health Officers
 All Chief Executive Officers in Zilla Parishads
 All District Treasury Officers
 All Chief Planning Officers
 All Superintending Engineers in R&B Department
 All officers and sections of Finance Department

The Director of Treasuries and Accounts, AP, Ibrahimpatnam

The Director of Works and Accounts, AP, Ibrahimpatnam

The Pay and Accounts Officer, Ibrahimpatnam

Copy to

The PS to Principal Advisor/Principal Secretary /Secretary/Addl. Secy. to Chief Minister.

The P.S. to Chief Minister / Chief Secretary.

The OSD to Minister for Finance.

The P.S. to Principal Secretary (Poll)

The PS to PFS/Secy (RM&IF)/Spl.Secy(B&HR)/Spl.Secy (RM&IF)/Spl.Secy

//FORWARDED:: BY ORDER//


SECTION OFFICER