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Equipo 2 Wiki

Manual de usuario

GRUPO:

4CV4

INDEX

INDEX	2
Introduction	3
What can you do in the Wiki?	3
Access to the Wiki	3
Enter the first content on the Wiki	4
Edit the contents of the articles.....	6
Create internal links	9
Create external links.....	10

Introduction

A Wiki is a collaborative environment based on two actions: sharing content and review it. In this case, members of a working group, will have access to this tool and you can add and edit articles. If you are familiar with using Wikis, such as Wikipedia, the better you will understand this way of working. In this case, only the members of your group have password access to your Wiki, so it will be easier to avoid unwanted issues.

With this manual, you will learn to use the Wiki provides you the Contest for participate in this mode.

There are two ways to contribute to the content of your Wiki: create an article new or modify an existing article.

What can you do in the Wiki?

In order to manage Wikis, it is important to know the permissions you have. In the Wikis this competition, these are the permissions for each user type.

	ADMIN	NORMAL USER
Read an article	Yes	Yes
Edit an article	Yes	Yes
Rename an article	Yes	Yes
Create an article	Yes	Yes
Delete an article	Yes	NO
Block a user	Yes	NO

Access to the Wiki

The first thing to do is to enter the workspace (using your keys Contest username and password) and press the "My Work" option. In this area you will find the direct link to your Wiki. As you enter, you must log in as a user.

Press the button "register / enter" button on the right upper area of the screen.

Enter your user keys and password (the same as for the space Work) and click the "Register / Login" button.

Enter the first content on the Wiki

The first thing to do is be clear about what you want to add to the Wiki. If you have already thought and have enough documentation on a topic to write an article, you should start by checking if there is already some other article about the topic.

Once you have registered as a user of the Wiki, you can enter the "Page Principal". The first thing to do is edit this page and fill it with content (example, the presentation of the work, its objectives, team members ...).

You can create a new article in several ways:

Option 1: Find if a page exists. To do this, enter the title in the search. In case the item you want to write (for example, "La Celestina") already exists, you can edit it

by pressing the appropriate option ("edit" tab). If nobody has written about it, you will see on the screen the phrase No There is a page called "La Celestina". You can create it.

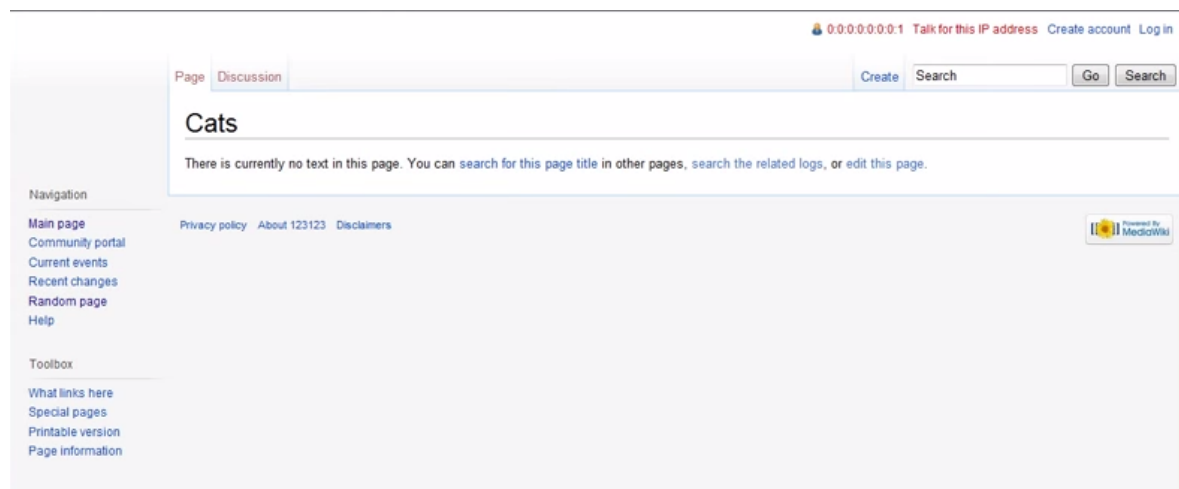
The word create appears in red. You clicking on it will direct you to the articles editing screen with the main formatting options.

Option 2: When you're editing a page, you can add an internal link (check the "Creating an internal link"). This link will lead to a new page you can edit and add content.

Option 3: Another way to create an article is by links. Two types of links: red and blue. The blue links refer to another article already created, and red, to items that are not yet related. For example, it is possible that in an article on "Spanish Literature", a link appears to refer to article on "La Celestina". If that link is blue, when you click on it you will find the article on the work. If it is red, it means that nobody has written yet and you can be the first.

If the item does not exist, clicking on the red link, you access a new page on which the text editor appears with formatting options we explained above.

For that, click the "edit" tab. In doing so, you enter the edit view the pages.



You can write the text you want on this page and use various edit buttons. Whenever you finish typing in the text editor, you should do click "Show preview" to verify that everything is correct.

Page Discussion

Creating Cats

You have followed a link to a page that does not exist yet. To create the page, start typing in the box below (see the [help page](#) for more info). If you are here by mistake, click your browser's **back** button.

Warning: You are not logged in.

Your IP address will be recorded in this page's edit history.

I

Summary:

Please note that all contributions to 123123 may be edited, altered, or removed by other contributors. If you do not want your writing to be edited mercilessly, then do not submit it here.
 You are also promising us that you wrote this yourself, or copied it from a public domain or similar free resource (see [123123 Copyrights](#) for details). **Do not submit copyrighted work without permission!**

[Editing help](#) (opens in new window)

If so, click on the "Save page" and the article will be incorporated into the Wiki group.

Edit the contents of the articles

Editing a Wiki article is easy. You simply have to look and, when you get ahead, click on the "edit" tab at the top from the screen. The same text box will appear that if you wanted to create an article again, with the difference that in this case not be in white, but appear the text of the article.

You must be clear about what'll change, always being respectful of the material. They have created other colleagues. Once you've made your changes, click on "Show preview" and if everything is correct, click "Burn the page".

When an article is published, the edit page provides a set of tools very interesting:



Following the order of the keypad, you can:

- Put text in bold or italic. I write text, select it with the mouse and then click the appropriate button.

- Create an internal link. This button is very important. With it you can create new pages or articles on the Wiki. See the section "Creating links internal" to see how.
- Create an external link. With this option you can make a text page allows access to other Internet website. See section "Creating external links" to see how.
- Put headlines. If you want a text is a headline of the page or the beginning a section of content, select it and press this button.
- Add images. These two buttons allow you to add files (images) the WikiPage. To do this you must follow this process:
 - Add a file to the Wiki. Check the "Upload files to the Wiki" for see how.
 - Now, go to the page where you want to incorporate the image (example, the home page), edit it and press the button.
 - Appears on the screen the following code `[[File: Example.jpg]]`
 - Just change "Example.jpg" by the name of the file you uploaded (example "foto.png"). Remember to put the extension correct file (.jpg, .png, .jpg or .gif).
- Add a mathematical formula displayed If this button is pressed the code `<Math> Enter here a formula </ math>`. Removes the text "Enter here formula "and enter the correct content.
- Overlook the Wiki format. Advise you not to use this option, which annuls features characteristic of the Wiki format.
- Add signature, date and time. This data is used to introduce at the end of Article.
- Enter a horizontal line: This option allows you to create dividing lines content. We recommend not to abuse them not heavy reading of our article.

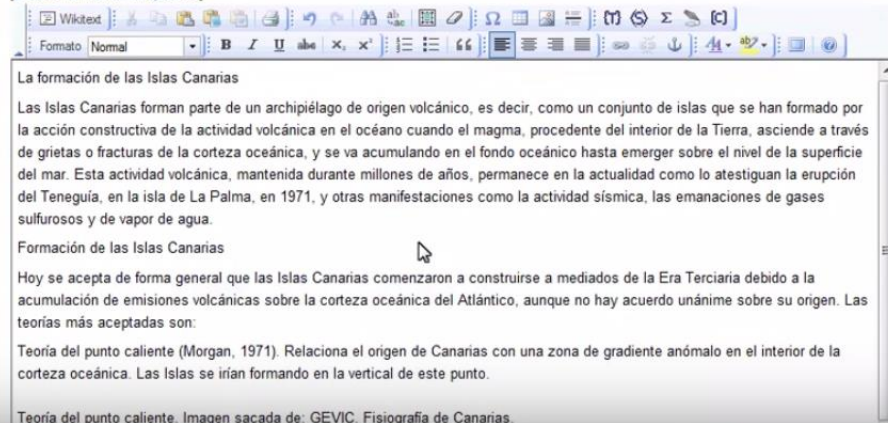
Editando Formacion de las Islas Canarias

Has seguido un enlace a una página que aún no existe.

Para crear esta página, escribe en el campo a continuación. Para más información, consulta la [página de ayuda](#).

Si llegaste aquí por error, vuelve a la página anterior.

[Desactivar editor enriquecido]

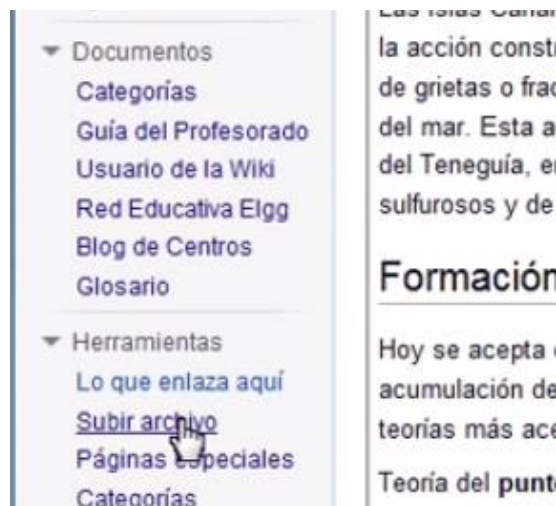


The screenshot shows the Wikitext editor interface. At the top, there's a toolbar with various icons for editing text, inserting elements, and managing the page. Below the toolbar, the article title 'La formación de las Islas Canarias' is displayed. The main text area contains several paragraphs of text about the formation of the Canary Islands, including a section titled 'Formación de las Islas Canarias' and a section titled 'Teoría del punto caliente'. The text is formatted with bold and italic tags. A mouse cursor is visible over the text.

Within the text edit box, there are tools to help us to create our article intuitively with the panel of tools.



If required upload an image to this article must click on the file up button, located on the left side.



This does not address to a page where file name will give the origin, destination and description.

Página especial Herramientas clCe2.0

Subir archivo

Utiliza el siguiente formulario para subir archivos. Para ver o buscar archivos subidos con anterioridad, ve a la [lista de archivos subidos](#). Los archivos subidos quedarán registrados además en el [registro de archivos subidos](#) y los borrados en el [registro de borrados](#).

Para incluir un archivo en una página, usa un enlace como los mostrados a continuación:

- `{[Archivo:File.jpg]}` para usar el fichero en tamaño completo
- `{[Archivo:File.png|200px|thumb|left|texto descriptivo]}` para una versión de 200 píxeles de ancho en una caja en el margen izquierdo con 'texto descriptivo' como descripción
- `{[Media:File.ogg]}` para enlazar directamente al fichero sin mostrarlo.

Subir archivo

Nombre del archivo origen: C:\Users\mforgom\Desktop\FormacionCanarias\Teneguia.png

Tamaño máximo del archivo: 64 MB

Tipos de archivo permitidos: png, gif, jpg, jpeg, svg, mp3, ogg, avi, swf, pdf, zip, doc, xls.

Nombre del archivo de destino: Canarias.png


Descripción: Volcan Te

Create internal links

Links are very important to facilitate navigation through the Wiki.

It is recommended to create an internal link to write a word that is deemed to deserve an article in the Wiki. For example, if you write an article on "Literature medieval" and, at one point, you mention "Song of the Cid", perhaps the latter should become a link to the Wiki article with the same title.

To link the two articles should take the following steps:

- Select the text (example "Song of the Cid").
- Click on the button 

This text is automatically converted into an internal link, which can be two colors: blue, if the item already exists; or red, if not yet been created.

Create external links

To create a link to an external URL you have two options:

Option 1: Enter the full URL in the text of the article (example `http: //www.educared.net`). The Wiki itself detects links that start with `http: //`.

Option 2: The best option, from the stylistic point of view, is displayed on the screen name of the page and its URL. To do it that way, you must select the text you want to link (for example, "United Nations Organization") and click on the button. In the window that will enter the site URL (`Http://www.un.org`) and when you save the changes, the link will be active immediately.