DOCUMENTATION REVIEW WORKFLOW USING OXYGEN FEEDBACK

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What is Oxygen Feedback?

- Comment Management platform specialized for technical documentation websites
- Very easy to configure and integrate in any HTML based pages
- Simple interface for comment moderation
- Support for versioned comments
- Oxygen XML Editor integration



Scenario

- 1. Create an Organization and a User Account
- Integrate Oxygen Feedback in your Online Documentation
- 3. Receive feedback from reviewers
- 4. Acces the comments stream directly in Oxygen
- 5. Adjust your Documentation content based on reviewers feedback
- 6. Republish revised content





Organization & User Account

- Organization main concept of the Oxygen Feedback workflow
- All users and site configurations belong to an organization
- Each organization's data is isolated from other organizations
- Each organization can manage levels of access by specifying a user role for each member.
- Each organization can use their own Privacy Policy and/or Terms and Conditions
- When you create an account and organization, you are automatically assigned the role of the organization Owner

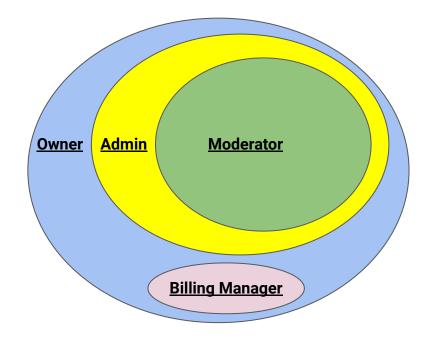




Add Organization Members

- <u>Moderator</u> can moderate comment posts (edit, approve, reject, or delete).
- <u>Admin</u>
 - site settings
 - organization profile
 - versions
 - organization members
 - user roles.
- Owner (automatically assigned) can:
 o change the organization ID

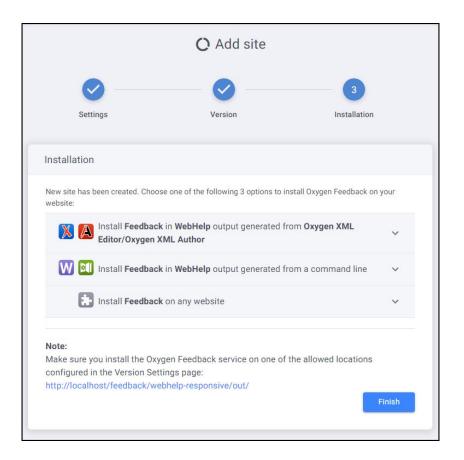
 - delete the organization delete or transfer the ownership of site configurations.
- <u>Billing Manager</u> (Cloud only) has rights to purchase and manage the subscription for an organization.





New Site Configuration

- 3 steps process
- Specify the site's name, description and logo
- Configure moderation settings
- Initial version
- Obtain the installation fragment





Install Oxygen Feedback Commenting Component

- Contribute the Installation Fragment in the WebHelp output
- Republish the documentation content
- Check the result

Sample installation fragment:



Install Oxygen Feedback Commenting Component

- Contribute the Installation Fragment in the WebHelp output
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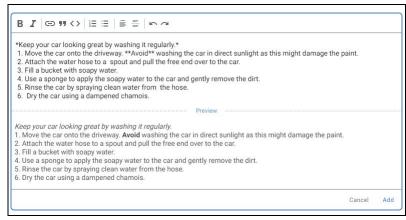
Sample installation fragment:



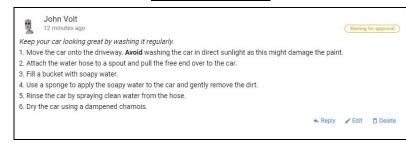
Posting Comments

- Commenters
 - Regular User
 - has rights to post new comments
 - their comments require approval
 - <u>Trusted</u> comments are automatically approved
 - <u>Banned</u> cannot post comments

Comment Editor



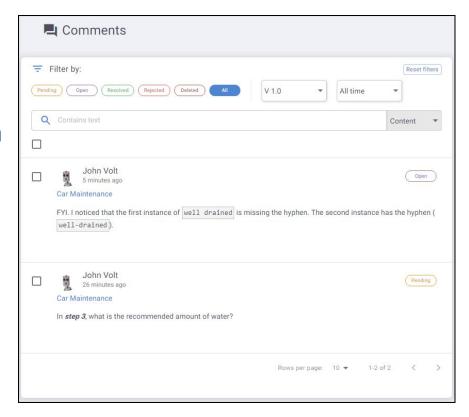






Comments moderation

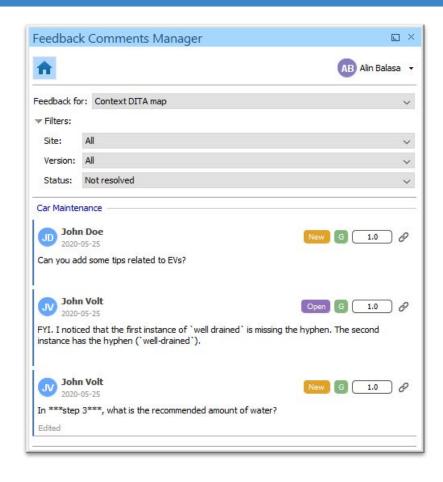
- Comments Administration page
- Comments Component embedded in an HTML page
- Approve / reject pending comments
- Resolve / reopen comments threads





Oxygen integration

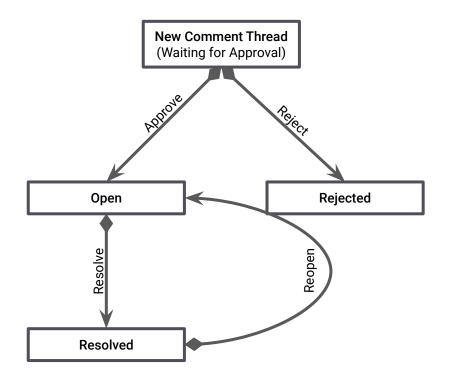
- Oxygen Feedback Connector Plugin
- Contributes a dedicated view
- 2 display modes:
 - Context DITA Map displays the comments for the entire publication
 - Current editor comments associated with the current opened editor (it must be a DITA topic)
- Offers basic comment management actions
- Can trace a comment back to its associated page





Resolve Comments Threads

- Comment thread can be marked as Resolved after the user feedback was addressed
- Does not apply to comment replies
- Available to all administration team members
- A Resolved comment thread can be Reopened:
 - Manually
 - Automatically if a new reply is added to thread





Conclusion

- Use Oxygen Publishing Engine to publish online documentation
- Use Oxygen Feedback as a commenting platform
- Use Oxygen XML Editor to integrate feedback reviewers





THANK YOU!

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