



**Safer** in  
**ILLINOIS**

POWERED BY

**I** ROKWIRE

# **SAFER ILLINOIS**

## **USER GUIDE**

Version 1.0

Dec. 06, 2020



## **ABOUT SAFER ILLINOIS**

The University of Illinois developed the Safer Illinois application to support the health and safety of the community. It provides resources to monitor personal health and limit exposure to slow down the spread of COVID-19.

## **YOU CAN USE THIS APP TO**

- Get confidential COVID-19 test results.
- Show building access status.
- Self-report COVID-19 symptoms.
- Get COVID-19 exposure notifications.

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# GETTING STARTED

## GET THE APP!

Safer Illinois is compatible with mobile devices running Android and iOS. Find it in the Apple App Store or Google Play Store.

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## NEED A SMARTPHONE?

If you are a faculty, staff or student at University of Illinois and you don't own a smartphone compatible with the Safer Illinois app, Technology Services can loan you one! Read about technology loan programs on the [Faculty, Staff, and Student Technology Equipment Needs](#) page and contact them now!

# GETTING STARTED



Tap **Get Started** to begin setup.



## SET UP MESSAGING

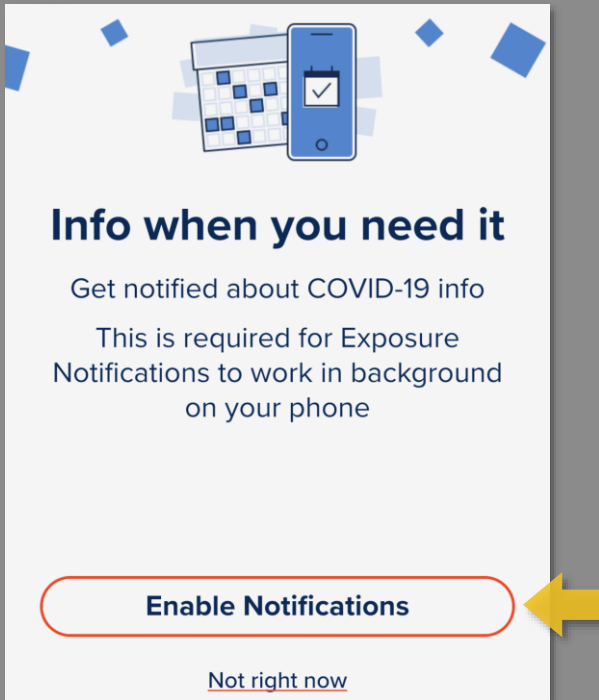
Safer Illinois uses the Exposure Notification System to inform of possible contact with users who test positive for COVID-19. The system traces the proximity anonymously using Bluetooth.

You must enable **notifications, location services,** and **Bluetooth** to receive all messages in the app.

These settings can be adjusted in the app **Settings** after initial setup.

## SET UP MESSAGING

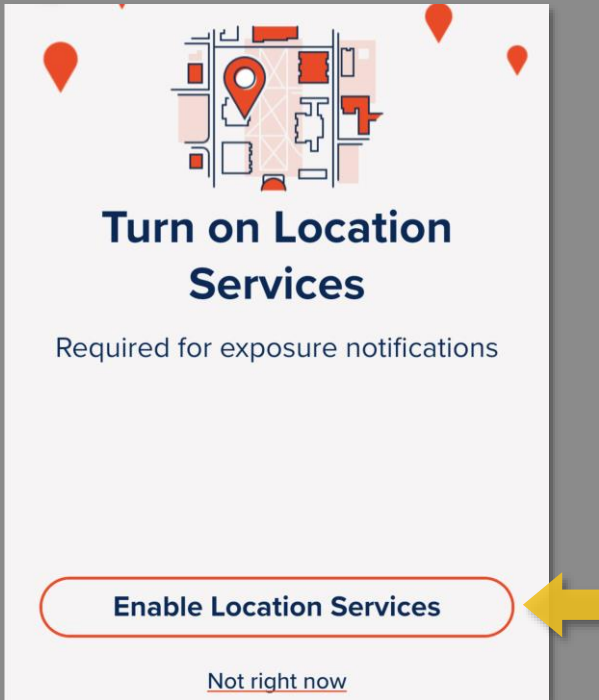
### Enable Notifications



This setting allows you to receive important notifications.

## SET UP MESSAGING

### Enable Location Services

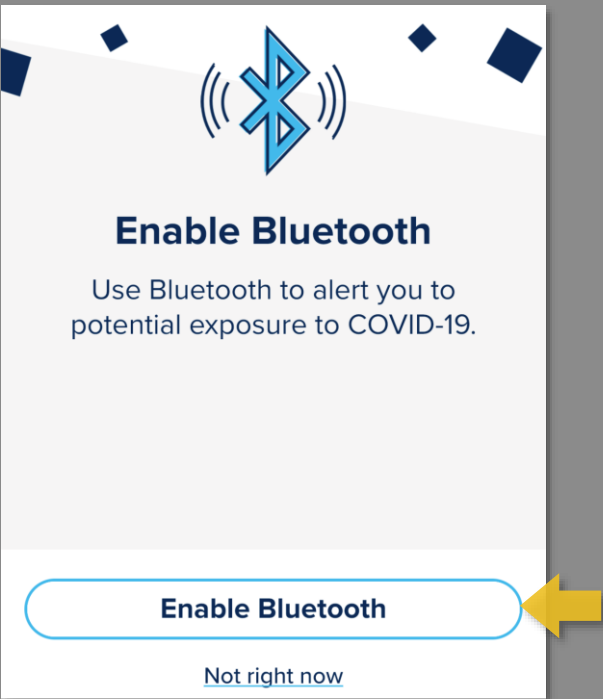


Location services must be turned on to activate the exposure notification system. However, no location data is received by or sent from the app.

Learn more about [Exposure Notifications](#).

SET UP MESSAGING

**Enable Bluetooth**



This setting allows the app to use the Bluetooth signal on your mobile device to track possible COVID-19 exposures.

## **SET UP ACCOUNT**


SET UP ACCOUNT


# Select Your Affiliation


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Who are you?


Select one

  
University Student

  
Employee/  
Affiliate

  
Non University  
Member

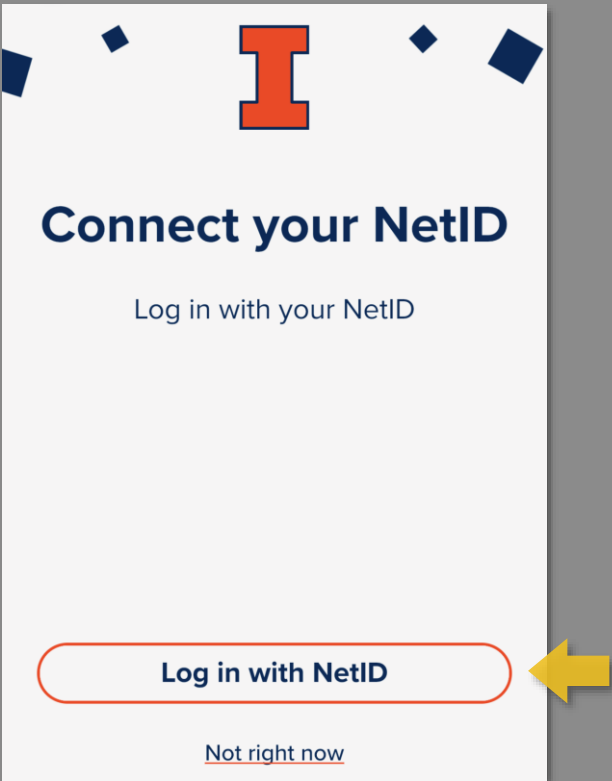
Confirm



- University Student – Graduate or Undergraduate
- Employee/Affiliate – Faculty, Staff, or Other Affiliate
- Non-University Member – Community Member

SET UP ACCOUNT


University Affiliate



Tap **Log in with NetID** to proceed to the standard Illinois Single Sign-On page.

SET UP ACCOUNT

**Non-University Member**



### Verify your phone number

To verify your phone number, choose your preferred contact channel, and we'll send you a one-time authentication code.

Phone number

☒

Text me

One-time code

Confirm phone number



Your phone number will serve as your login credentials.



## CONSENT TO PARTICIPATE

Now that you have enabled messaging and set up your account, you can consent to receive health information.

Your COVID-19 test results cannot be automatically sent to your mobile device without your consent. You may also withdraw your consent at any time.

# CONSENT TO PARTICIPATE

**Consent for COVID-19 features**

**Exposure Notifications**  
If you consent to exposure notifications, you allow your phone to send an anonymous status of your users.

**I consent to participate in the Exposure Notification System (requires Bluetooth to be ON).**

**Automatic Test Results**  
I consent to connect test results from my healthcare provider with the Safer Illinois app.

**I consent to allow my healthcare provider to provide my test results.**

Your participation in these COVID-19 features is voluntary, and you can stop at any time

**Next**

Tap the switches to consent to:

- Participating in the Safer Illinois Exposure Notification system.
- Receiving Automatic Test Results from your healthcare provider.

Learn more about [\*\*\*Exposure Notifications\*\*\*](#).

# SAVE YOUR ENCRYPTION KEY

## Your COVID-19 Encryption Key

For your privacy, your healthcare data used for COVID-19 features is encrypted. The encryption key is stored locally on your phone to keep it secure.

To use the COVID-19 features on another device, you will need to manually transfer this encryption key using the QR code below.



Save Your Encryption Key

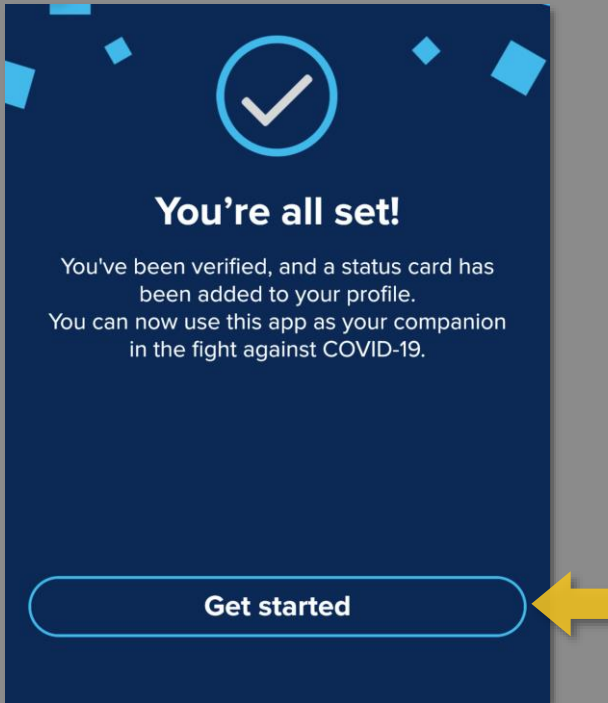
Continue



Save your encryption key so that you can retrieve your information later.

For more information see [Save your COVID-19 QR code](#) in the **Maintenance** section.

# YOU CAN NOW USE THE APP



Tap **Get Started** to go to the Safer Illinois Home Screen.

# TOPICS

[Home Screen](#)

[Settings Screen](#)

[Get Connect/Disconnect](#)

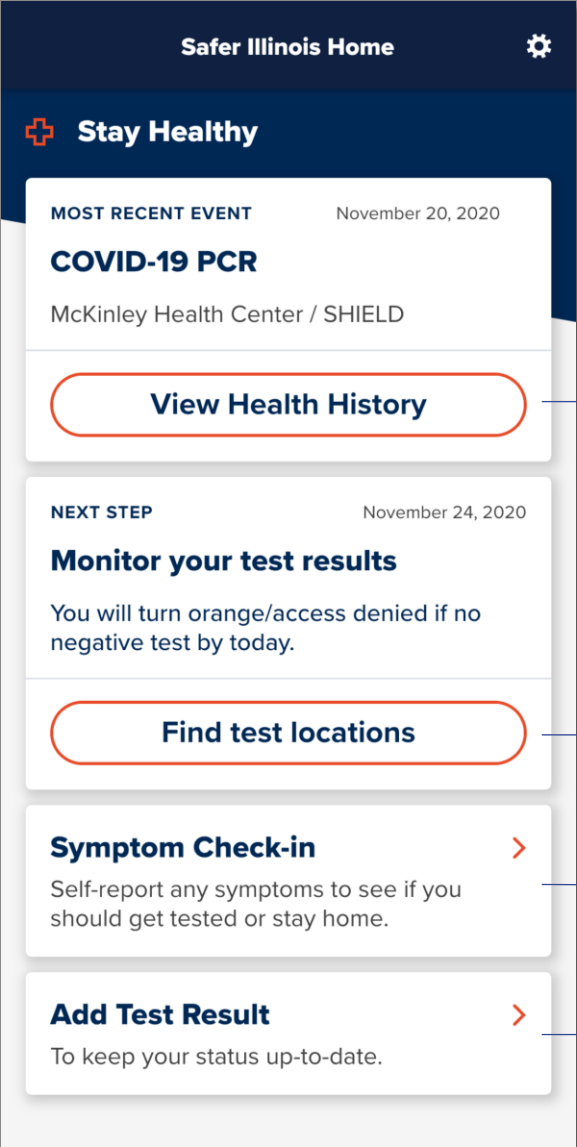
[Manage Your Health](#)

[Navigate the Testing Process](#)

[Maintenance](#)

# HOME SCREEN

# HOME SCREEN OVERVIEW



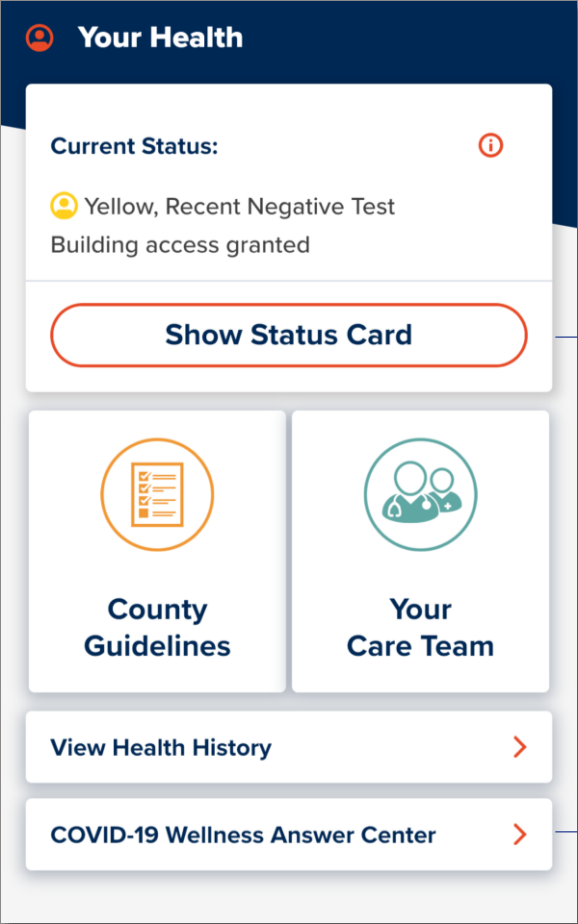
Accumulated test results, exposure history, and symptom reports.

View the next steps you should take here.

Find out if you need to get tested.

Retrieve test results from your healthcare provider.

# HOME SCREEN OVERVIEW



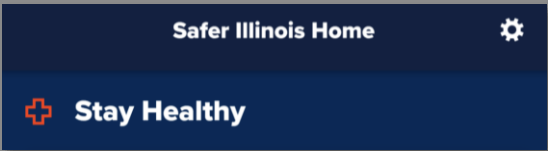
Show status card to get into buildings.

Get help with the app.

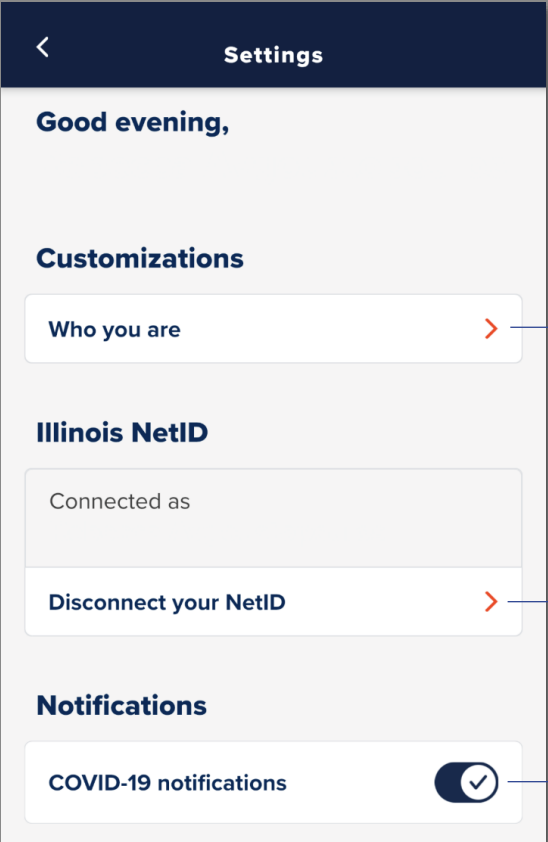


# SETTINGS SCREEN

# SETTINGS SCREEN OVERVIEW



Tap **Settings** (⚙️) in the upper right-hand corner of the home screen to visit the Settings screen.



Change or update your University Affiliation.

[Sign out from the app.](#)

Tap the switches to toggle notification settings.

# SETTINGS SCREEN OVERVIEW

<

Settings

Good evening,

COVID-19

Exposure Notifications

Health Provider Test Results

COVID-19 keys valid and paired

Show your COVID-19 secret QR code.

QR Code

Privacy

Privacy Statement

Your Account

Personal Info

We need your ideas!

Submit Feedback

Version: 2.9.4

Tap the switches to toggle notification settings.

Encrypted key for backup of your stored information.

Policies and terms of service

View or [Remove your information.](#)

Safer Illinois version

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# **GET CONNECT/ DISCONNECT**

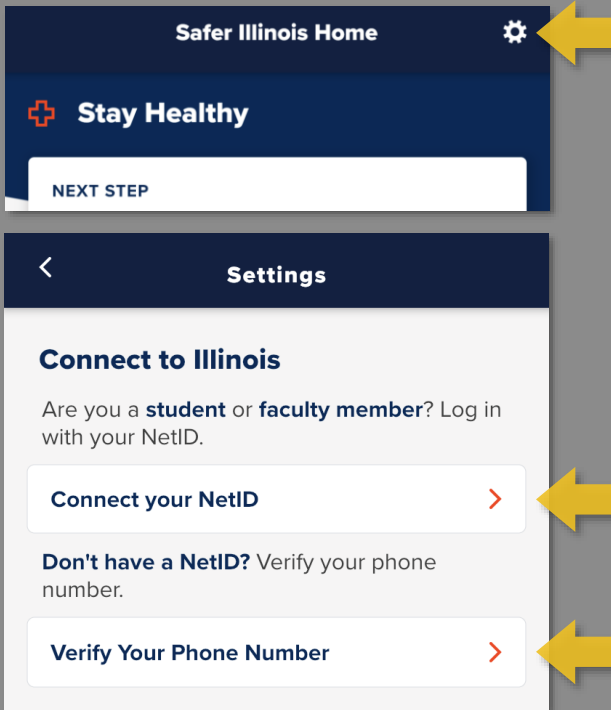
## **SIGN IN TO THE APP**

If you are not already signed in with your NetID (University members) or phone number (non-University members), this procedure shows you how.

You will need to be signed in to the app to receive test results and access buildings. You can sign in and out of the app any time if you need to switch users.

## SIGN IN TO THE APP

### Get Connected




1. Tap Settings (⚙️) in the upper right-hand corner of the home screen.
2. Tap **Connect your NetID**. You will proceed to the standard Illinois Single Sign-On page.

Or tap **Verify Your Phone Number** if you are not a university member.

SIGN IN TO THE APP

**Log In With Your NetID**

 **ILLINOIS**


Login

You must log in to **Illinois** to continue.

Enter your **NetID**:

Enter your **password**:

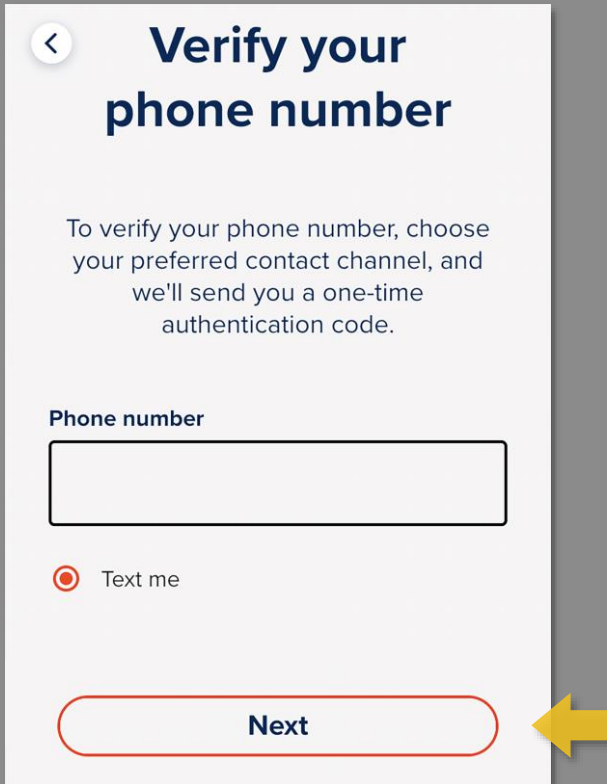
Login



Type in your **NetID and Password**. Tap **Login** to confirm your credentials.

SIGN IN TO THE APP

## Log In With Your Phone Number



< **Verify your phone number**

To verify your phone number, choose your preferred contact channel, and we'll send you a one-time authentication code.

**Phone number**

☒ Text me

**Next**

Type in your **Phone number**. Tap **Next** to confirm.



## SIGN OUT FROM THE APP

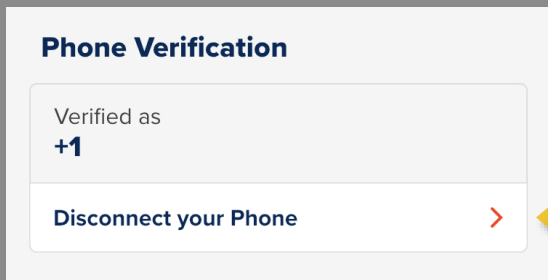
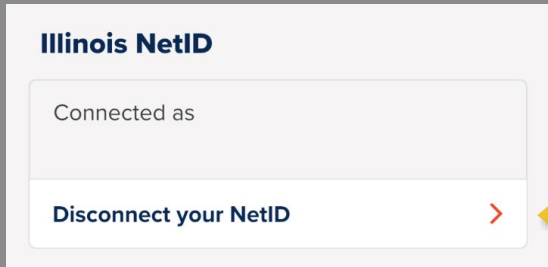
You may sign out from the app by disconnecting your NetID or your phone number.

Disconnecting will allow other users to sign into the app from your device using their own NetID or phone number.

This action will not delete information stored about you from the device or the cloud. To delete your information, see [Remove Your Information](#).



Sign Out

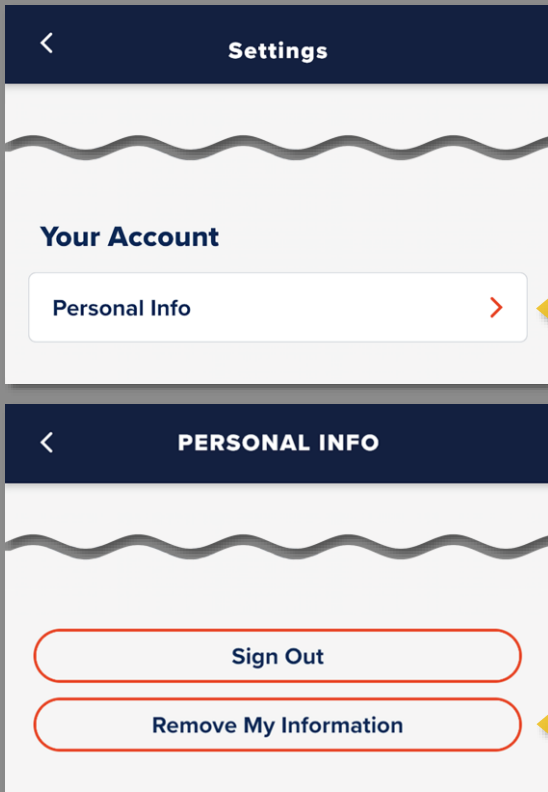


1. Tap settings (⚙️) in the upper right-hand corner of the home screen.
2. Tap **Disconnect your NetID**. Or **Disconnect your Phone** for non-University members.
3. Tap **Yes** to sign out. You will return to the home screen and Health Status will no longer be displayed. .

*Note: You cannot access campus facilities or buildings while you are signed out.*

## **REMOVE YOUR INFORMATION**

Safer Illinois retains some of your personal information to keep track of your health status and keep your app preferences up to date. You may opt out of information collection by requesting that your Personally Identifiable Information (PII) be permanently deleted.



## REMOVE YOUR INFORMATION **Personal Info**

1. Tap settings (⚙️) in the upper right-hand corner of the home screen.
2. Tap **Personal Info**. This button is found under the **Your Account** section of **Settings**.
3. Tap **Remove My Information**.
4. Read the disclaimer and tap **Yes** to confirm

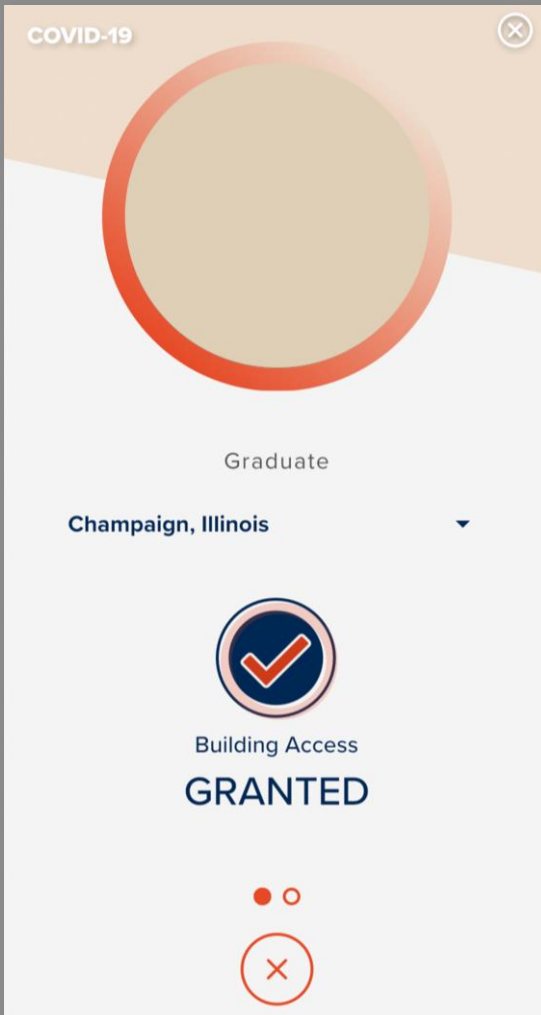
*Once you remove your information, you will be signed out. Your health status and building access will no longer be displayed, and your app preferences will be deleted.*

Go back to > [SETTINGS SCREEN OVERVIEW](#)

# **MANAGE YOUR HEALTH**

## VIEW YOUR HEALTH STATUS

You will need to show your Status Card to gain access to campus facilities and buildings. Health Status is regularly updated as you routinely receive COVID-19 test results. To maintain access to campus, you must maintain a **Yellow** Health Status.



## VIEW YOUR HEALTH STATUS

### View Building Access

Tap **Show Status Card** on the Safer Illinois home screen.

- **GRANTED** means you have access to campus buildings because you have recently received a negative COVID-19 test result.
- **DENIED** means you do not have access to campus buildings because you have received a positive test result, or you have not recently been tested.



## VIEW YOUR HEALTH STATUS **View Your COVID-19 Status**


Swipe left to reveal your **COVID-19 Status** and ID QR Code.

The ID QR code can be scanned at any test center.








## VIEW YOUR HEALTH STATUS **View Status** **Colors**

Status color definitions can change depending on different counties. 

Status colors for **Champaign, Illinois:**

-  Yellow: Recent negative test
-  Orange: First time user, Past due for test, Self-reported symptoms, Received exposure notification or Quarantined
-  Red: Positive test

Default status for new users is set to Orange.

An up-to-date on-campus negative test result will reset your COVID-19 status to Yellow, and Building Entry will change to Granted.

Tap ⓘ to view the Health COVID-19 Status color codes.

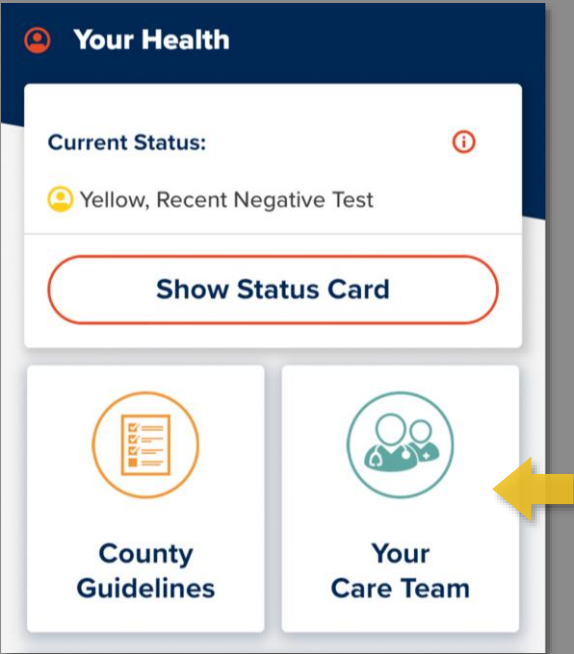
- Yellow: Negative COVID-19 test
- Orange: Visit a Test Center soon
- Red: Positive COVID-19 test

## **CONTACT YOUR HEALTHCARE TEAM**

Reach out to your healthcare team when you have received a positive test result, if you have symptoms consistent with COVID-19. You can discuss your symptoms with a nurse over the phone or schedule an appointment for clinical care.

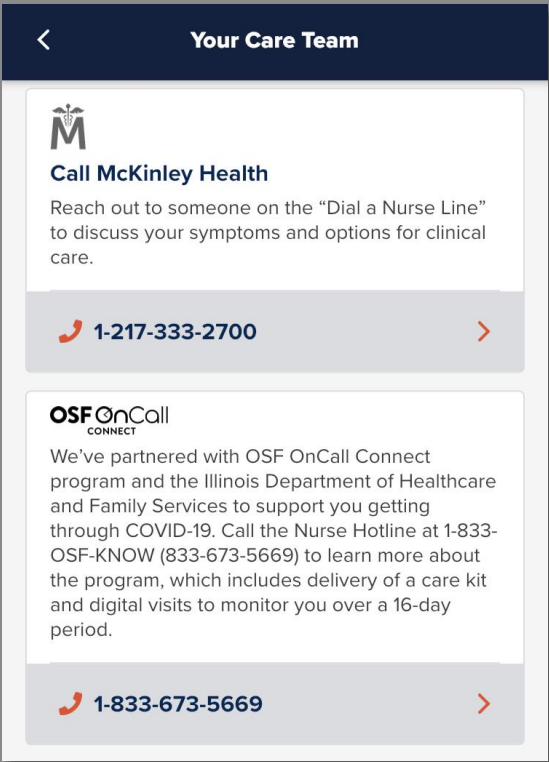
# CONTACT YOUR HEALTHCARE TEAM

## Your Care Team



1. Scroll down to **Your Health** on the Safer Illinois home screen.
2. Tap **Your Care Team**.

# CONTACT YOUR HEALTHCARE TEAM

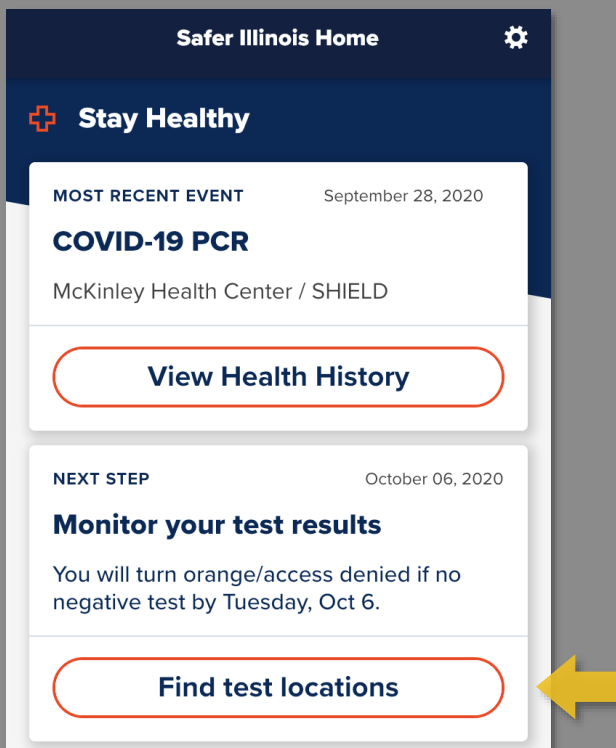


Tap **Call McKinley Health** or **OSF OnCall** to get in touch with a nurse

## FIND TEST LOCATIONS

Test centers are available at many convenient locations across campus and are open at most normal business hours. You can find a nearby test center, view its projected wait time, and confirm hours of availability before you even leave your home.

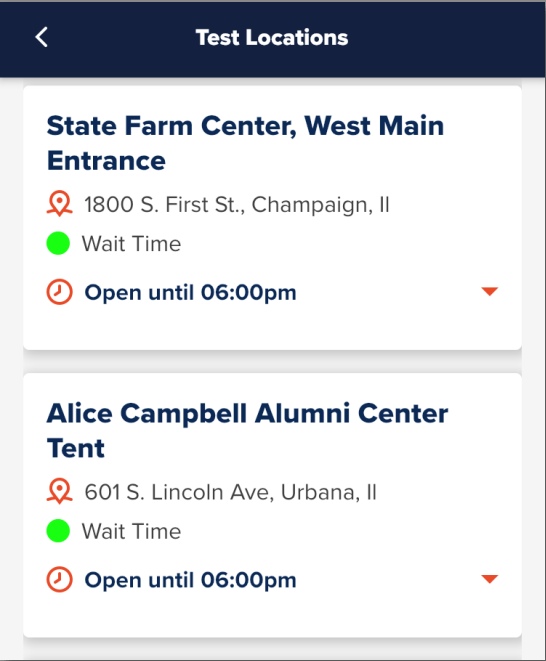
# FIND TEST LOCATIONS



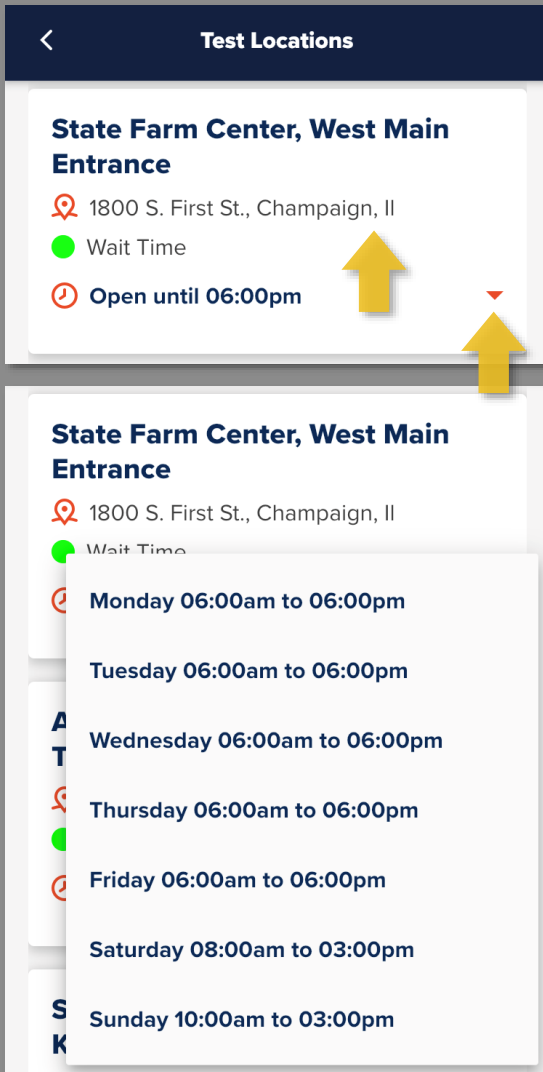
Tap **Find Test Locations** on the Safer Illinois home screen.

FIND TEST LOCATIONS

View Available Test Centers



Scroll down to view a complete list of available test centers.



## FIND TEST LOCATIONS View Weekly Hours

1. Tap the down arrow on a test center's hours to view its full weekly hours of availability.
2. Tap the test center address to view its location on a map.



# **NAVIGATE THE TESTING PROCESS**

## BEFORE GETTING TESTED

### **For University Members**

All university faculty, staff and students participating in any on-campus activities are required to participate in the on-campus COVID-19 testing program. Follow the required testing schedule. You can test on campus if you have an active NetID and an i-card.

Visit the [On-Campus COVID-19 Testing](#) website for more information.

### **For Everyone**

- Avoid eating, drinking, brushing your teeth, chewing gum, or using tobacco for at least one hours before testing.
- Bring your current i-card OR use the [status card QR Code](#) for identification.
- Wear a mask and keep a safe distance from other people in line.

## GETTING TESTED

Illinois on-campus testing sites administer saliva-based COVID-19 rapid tests, which are non-invasive and quick to analyze. Test locations are conveniently available all across campus. *See Also: [Find Test Locations](#).*

### Registration

1. Approach the next available testing associate when you are called. You will be asked some questions.

Question: Have you had anything to eat, drink, smoke, or chew in the last 60 minutes?

2. Swipe your i-card or show your status card QR Code in the Safer Illinois app. You will be asked some more questions.
  - 1) Question: Is the mobile phone number listed still accurate?
  - 2) Question: Is the address listed still accurate?
  - 3) Question: Do you identify as Hispanic/Latino?  
(You may say: "I would prefer not to answer this question.")
  - 4) Question: What race do you most identify with?  
(You may say: "I would prefer not to answer this question.")

## GETTING TESTED

### Giving Your Sample

1. Verify that your name is correct on the test tube label.
2. Move to the next available saliva station.
3. Take the lid off the test tube.
4. Dribble saliva into the tube until you have filled  $\frac{3}{4}$  of the cone.
5. Replace the lid and take the tube to the collection station.
6. Take your test tube to the collection station. You will be asked some questions.
7. Take a copy of the **COVID-19 Test Fact Sheet for Patients**.

*Note: An online copy of the [COVID-19 Test Fact Sheet](#) is also available in PDF format.*

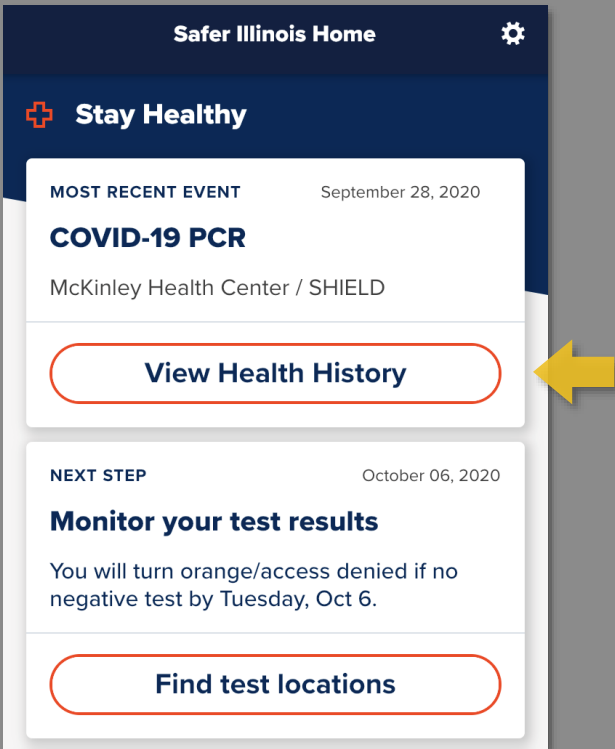
## VIEW TEST RESULTS

You can expect most COVID-19 test results to be available within five hours of visiting a test center, but results could take up to 48 hours. If you are a university member, you can view your results on the McKinley Health Center Patient Portal. They will also be delivered to the Safer Illinois app.

Non-university members can receive their results only on the app.

VIEW TEST RESULTS

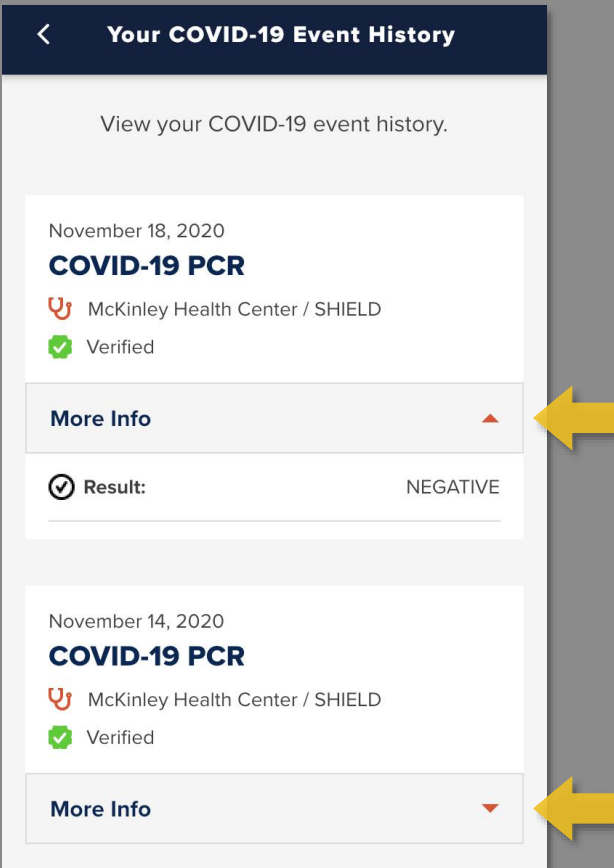
# View Health History



Tap **View Health History** in the home screen to view your test results.

# VIEW TEST RESULTS

## View History Test Results

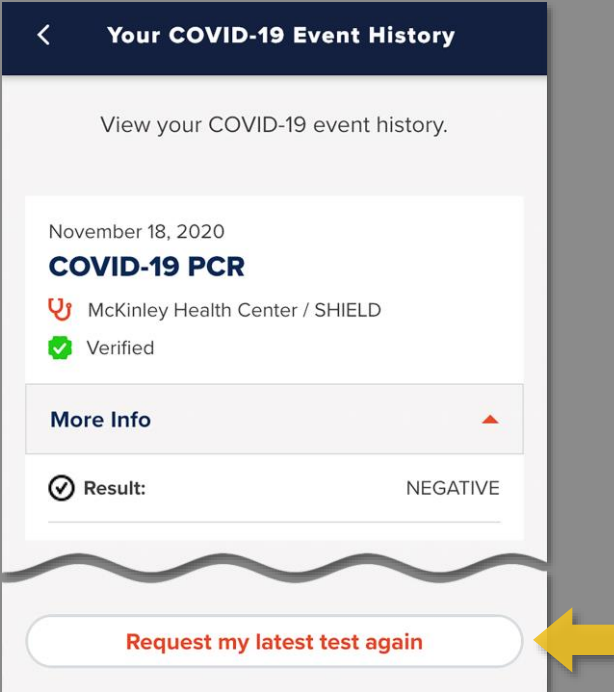


Tap **More Info** to view more details about a particular test result.

*Note: If you are a new user of the Safer Illinois app or you have recently reinstalled the app, only your most recent on-campus test result will be visible in your Health History..*

# VIEW TEST RESULTS

## Request The Latest Result



Tap **Request My Latest Test Again** to retrieve your most recent test results after reconnecting your NetID or reinstalling the app.

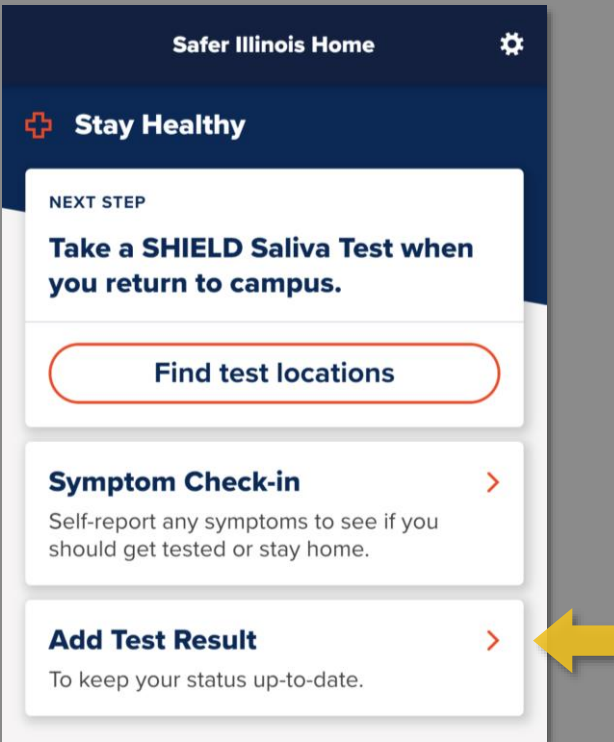
*Note: Your NetID must be connected and you must be running the latest version of Safer Illinois to receive test results. See Also: [Update to Latest Version](#).*



## **ADD NEW TEST RESULTS**

Results from any McKinley Health Center on-campus testing location are instantly verified. Your health status will be reflected in the app instantly upon receipt. Test results that you enter manually must be reviewed by a public healthcare provider. Your health status will change once these results are verified.

# ADD NEW TEST RESULTS



Tap **Add Test Result** in the Safer Illinois home screen.

# ADD NEW TEST RESULTS

< Add Test Result

**Where was the test taken?**

Why is this information needed? ⓘ

**Healthcare Provider**

OSF Health Care ▼

**Retrieve Results** ⓘ

1. Select your Healthcare Provider from the drop menu.

*Note: Currently, you can only select McKinley Health Center or OSF Health Care.*

2. Tap **Retrieve Results** to login to the OSF Health Care patient portal.
3. Enter your **OSF MyChart** username and password and tap **Sign In**.

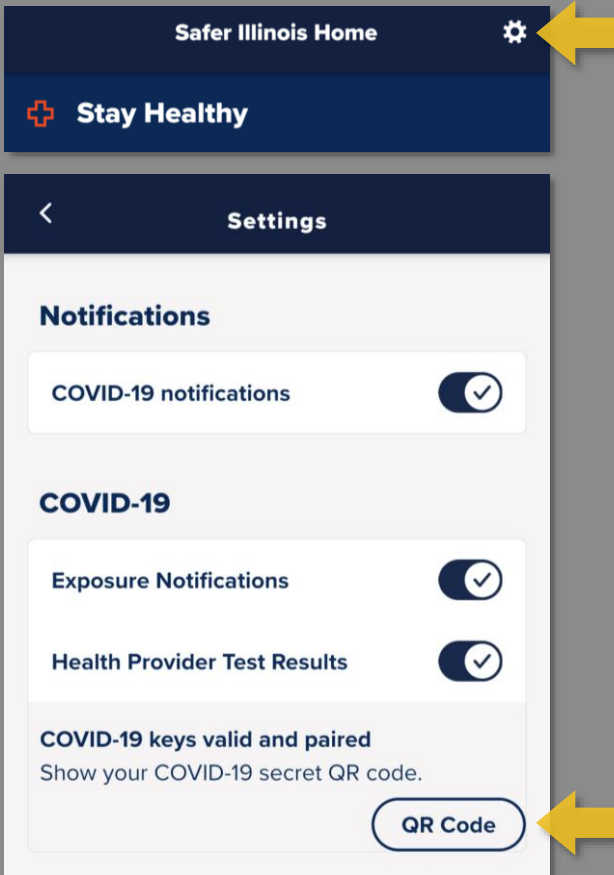
# MAINTENANCE

## SAVE YOUR COVID-19 QR CODE

The **COVID-19 QR code** is an encrypted key that protects your data in Safer Illinois. Your mobile device uses this code to receive your confidential test results and log your reported symptoms. You must use this unique QR code to transfer your information to a new or replacement mobile device. Don't share it with anyone!

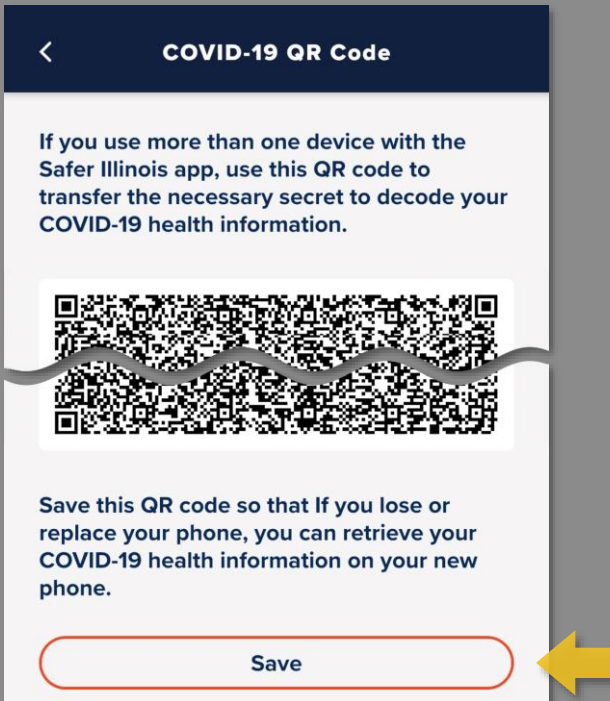
Visit the [Knowledge Base](#) for more information.

# SAVE YOUR COVID-19 QR CODE



1. Tap **Settings** (⚙️) in the upper right-hand corner of the home screen.
2. Tap **QR Code**. This button is located under the COVID-19 section.

# SAVE YOUR COVID-19 QR CODE



Tap **Save**. Your mobile device will save the QR Code as a photo to your gallery.

*Note: You can also take a screenshot of the QR Code and save it yourself.*

Go back to > [SETTINGS SCREEN OVERVIEW](#)

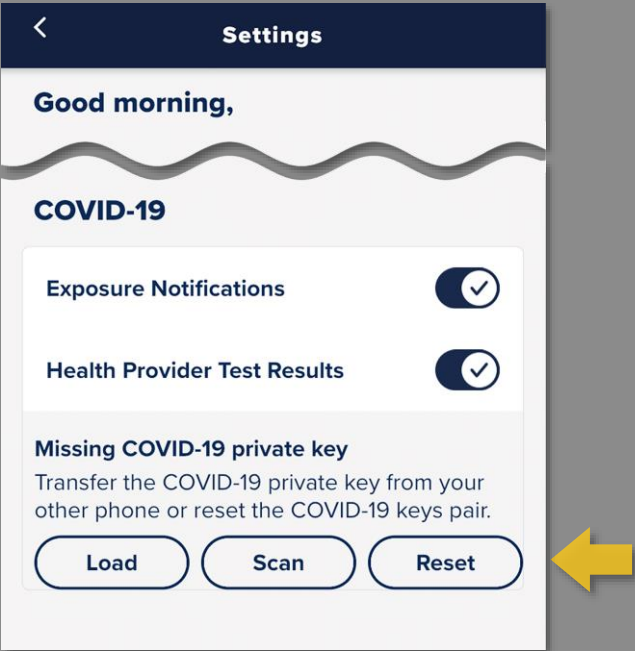
## TRANSFER TO A NEW DEVICE

When you download Safer Illinois to a new device or reinstall the app on your current device, you will need to scan your COVID-19 QR secret code to retrieve your Health Status, recent test results, and symptoms. Have a photo of your QR Code ready to scan when setting up the app.

Visit the [Knowledge Base](#) for more information!



# TRANSFER TO A NEW DEVICE



To transfer your private key to a new device, go to Settings > COVID-19 > Missing COVID-19 private key.

Tap **Scan** to read the QR code from your other device or photo gallery.

Or, tap **Load** to read in the QR code from a file on the current device.

*Safer Illinois will upload your most recent Test Results, Health Status, and Building Access to the new mobile device.*

Tap **Reset** to create a new QR code.

# ADDITIONAL INFORMATION

For online help, visit the [University of Illinois Knowledge Base](#).

- [Safer Illinois for iOS and Android](#)
- [Safer Illinois, Exposure Notifications](#)
- [Safer Illinois, Viewing your Test Results](#)
- [Safer Illinois, Reset or Remove my Information](#)
- [Safer Illinois, Health and COVID Status Features Missing](#)
- [Safer Illinois, Unable to log in](#)
- [Safer Illinois, Symptom Check-in](#)
- [Safer Illinois, Encryption Keys and Secret QR code](#)
- [Safer Illinois, Testing Eligibility and Information](#)
- [Safer Illinois, Submit an Issue or Bug Report](#)