SAFER ILLINOIS
USER GUIDE

Version 1. 0

Dec. 06, 2020

ABOUT SAFER ILLINOIS

The University of Illinois developed the Safer Illinois application to support the health and safety of the community. It provides resources to monitor personal health and limit exposure to slow down the spread of COVID-19.

YOU CAN USE THIS APP TO

- Get confidential COVID-19 test results.
- Show building access status.
- Self-report COVID-19 symptoms.
- Get COVID-19 exposure notifications.

CONTENTS

CONTENTS

GETTING STARTED

GET THE APP!

Safer Illinois is compatible with mobile devices running Android and iOS. Find it in the Apple App Store or Google Play Store.

NEED A SMARTPHONE?

If you are a faculty, staff or student at University of Illinois and you don't own a smartphone compatible with the Safer Illinois app, Technology Services can loan you one! Read about technology loan programs on the Faculty, Staff, and Student Technology Equipment Needs page and contact them now!

GETTING STARTED



Tap **Get Started** to begin setup.

SET UP MESSAGING

Safer Illinois uses the Exposure Notification System to inform of possible contact with users who test positive for COVID-19. The system traces the proximity anonymously using Bluetooth.

You must enable **notifications, location services,** and **Bluetooth** to receive all messages in the app.

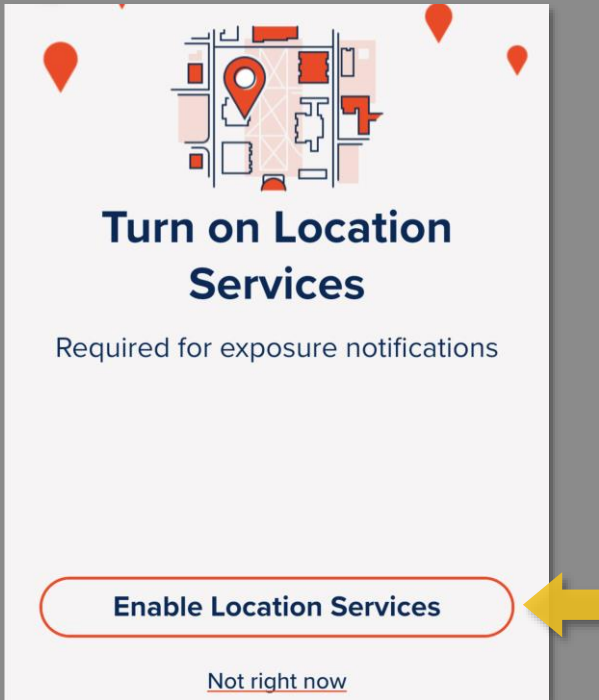These settings can be adjusted in the app **Settings** after initial setup.

Enable Notifications
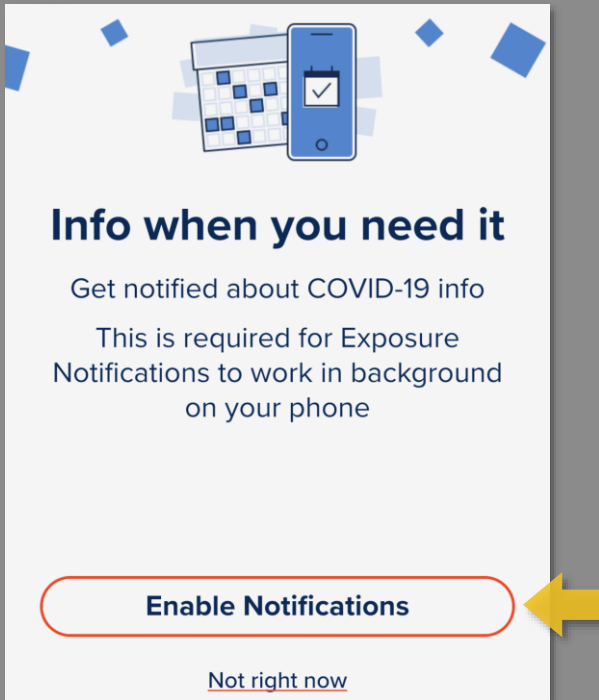
This setting allows you to receive important notifications.

SET UP MESSAGING
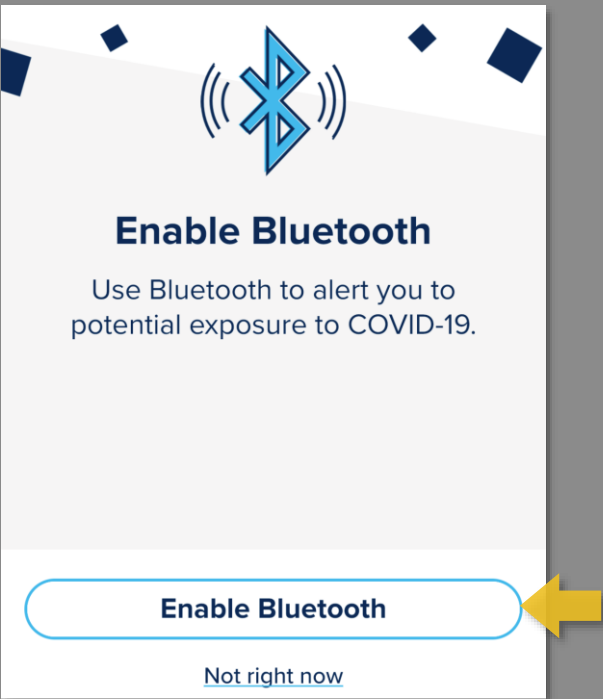# Enable Location Services

Location services must be turned on to activate the exposure notification system. However, no location data is received by or sent from the app.

Learn more about Exposure Notifications.

SET UP MESSAGING
Enable Bluetooth

This setting allows the app to use the Bluetooth signal on your mobile device to track possible COVID-19 exposures.

SET UP ACCOUNT

SET UP ACCOUNT
Select Your Affiliation

University Student – Graduate or Undergraduate

Employee/Affiliate – Faculty, Staff, or Other Affiliate

Non-University Member – Community Member

University Affiliate
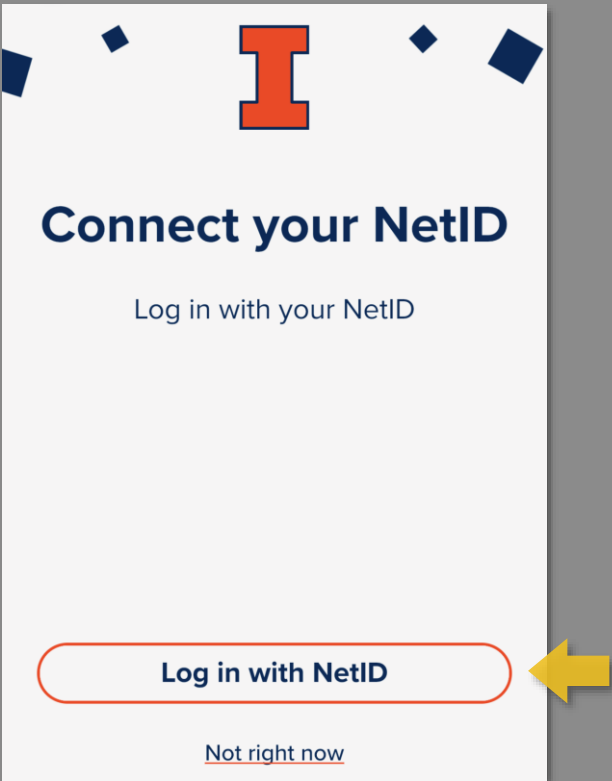
Tap **Log in with NetID** to proceed to the standard Illinois Single Sign-On page.

SET UP ACCOUNT
Non-University Member

Verify your phone number

To verify your phone number, choose your preferred contact channel, and we'll send you a one-time authentication code.

Phone number

◉ Text me

One-time code

Confirm phone number

Your phone number will serve as your login credentials.

CONSENT TO PARTICIPATE

Now that you have enabled messaging and set up your account, you can consent to receive health information.

Your COVID-19 test results cannot be automatically sent to your mobile device without your consent. You may also withdraw your consent at any time.

CONSENT TO PARTICIPATE

Tap the switches to consent to:

● Participating in the Safer Illinois Exposure Notification system.

● Receiving Automatic Test Results from your healthcare provider.

*Learn more about **Exposure Notifications**.*

SAVE YOUR ENCRYPTION KEY

Your COVID-19 Encryption Key

For your privacy, your healthcare data used for COVID-19 features is encrypted. The encryption key is stored locally on your phone to keep it secure.

To use the COVID-19 features on another device, you will need to manually transfer this encryption key using the QR code below.

Save Your Encryption Key

Continue

Save your encryption key so that you can retrieve your information later.

For more information see **Save your COVID-19 QR code** *in the* **Maintenance** *section.*

YOU CAN NOW USE THE APP
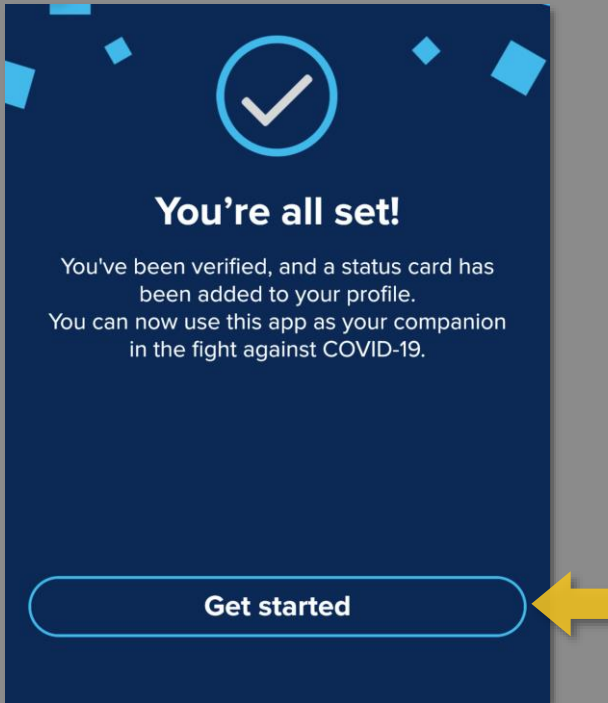
Tap **Get Started** to go to the Safer Illinois
Home Screen.

TOPICS

HOME SCREEN

HOME SCREEN OVERVIEW

Safer Illinois Home ⚙

✚ **Stay Healthy**

MOST RECENT EVENT   November 20, 2020

COVID-19 PCR

McKinley Health Center / SHIELD

View Health History
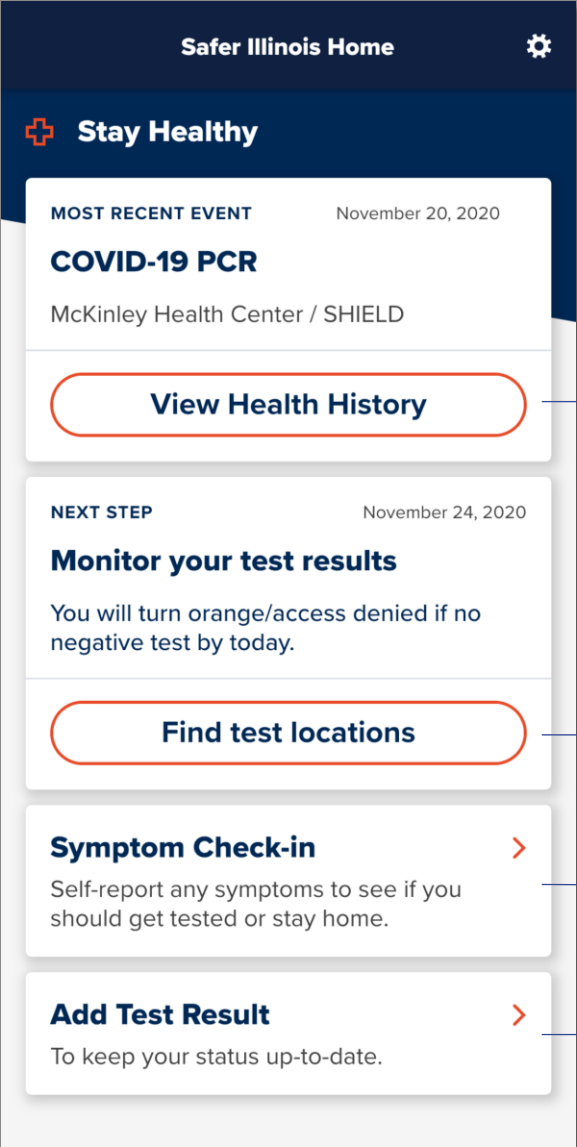
Accumulated test results, exposure history, and symptom reports.

NEXT STEP   November 24, 2020

Monitor your test results

You will turn orange/access denied if no negative test by today.

Find test locations

View the next steps you should take here.

Symptom Check-in ›

Self-report any symptoms to see if you should get tested or stay home.

Find out if you need to get tested.

Add Test Result ›

To keep your status up-to-date.

Retrieve test results from your healthcare provider.

HOME SCREEN OVERVIEW

Your Health

Current Status: ⓘ

👤 Yellow, Recent Negative Test
Building access granted
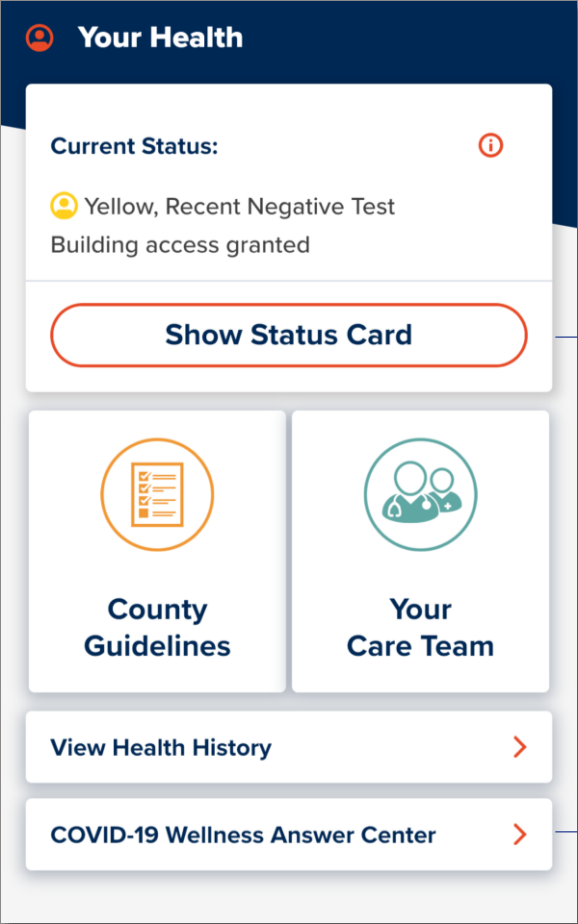
Show Status Card — Show status card to get into buildings.

County Guidelines

Your Care Team

View Health History 〉

COVID-19 Wellness Answer Center 〉 — Get help with the app.

SETTINGS SCREEN

SETTINGS SCREEN OVERVIEW

Safer Illinois Home ⚙

🟥 **Stay Healthy**
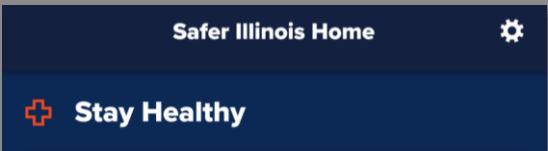
Tap **Settings** (⚙) in the upper right-hand corner of the home screen to visit the Settings screen.

< Settings

Good evening,

Customizations
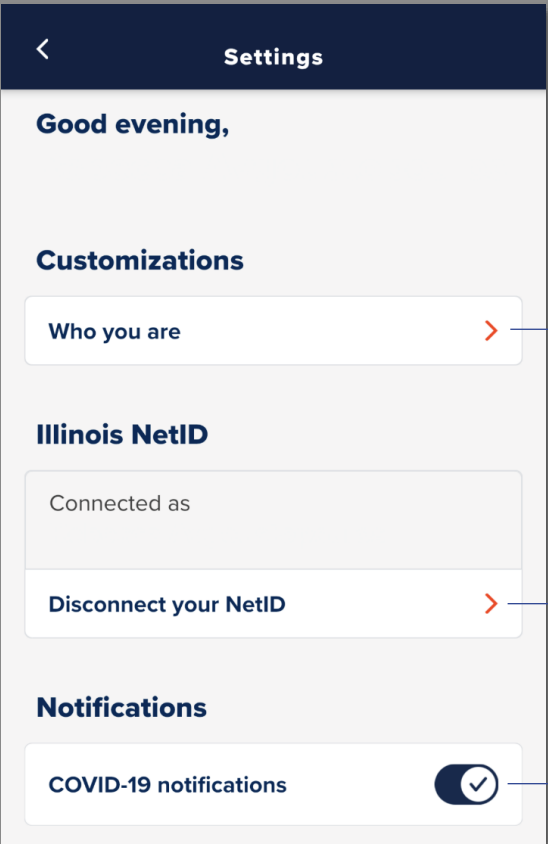
Who you are ⟩ —— **Who you are** to change or update your University Affiliation.

Illinois NetID

Connected as

Disconnect your NetID ⟩ —— **Disconnect your NetID** to sign out of the Safer Illinois app.

Notifications

COVID-19 notifications ✓ —— **COVID-19 notification** tap the switches to toggle notification settings.

SETTINGS SCREEN OVERVIEW

Settings

Good evening,

COVID-19

Exposure Notifications

Health Provider Test Results

— Tap the switches to toggle notification settings.

COVID-19 keys valid and paired
Show your COVID-19 secret QR code.

QR Code

— Encrypted key for backup of your stored information.

Privacy

Privacy Statement

— **Policies and Terms of Service**

Your Account

Personal Info

— **View or Remove Your Information**

We need your ideas!

Submit Feedback

Version: 2.9.4

— **Safer Illinois version**

GET CONNECT/ DISCONNECT

SIGN IN TO THE APP

If you are not already signed in with your NetID (University members) or phone number (non-University members), this procedure shows you how.

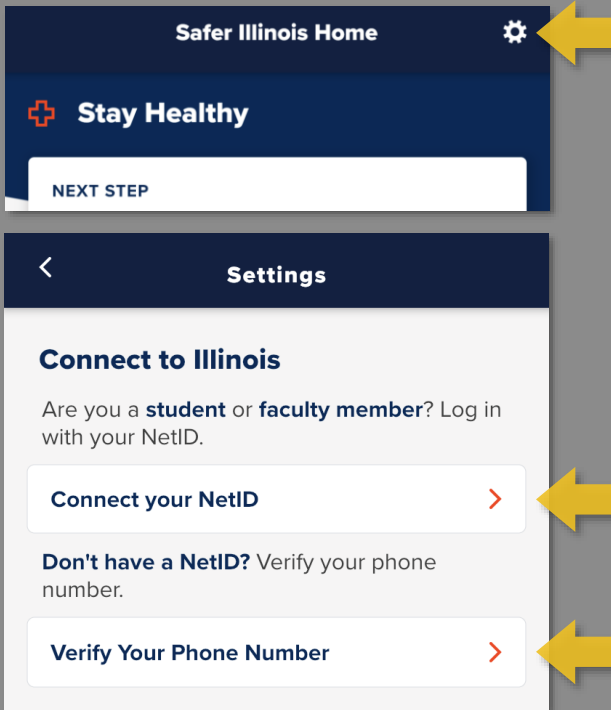You will need to be signed in to the app to receive test results and access buildings. You can sign in and out of the app any time if you need to switch users.

SIGN IN TO THE APP

Get Connected

1. Tap Settings (⚙) in the upper right-hand corner of the home screen.

2. Tap **Connect your NetID**. You will proceed to the standard Illinois Single Sign-On page.

   Or tap **Verify Your Phone Number** if you are not a university member.

Log In With Your NetID
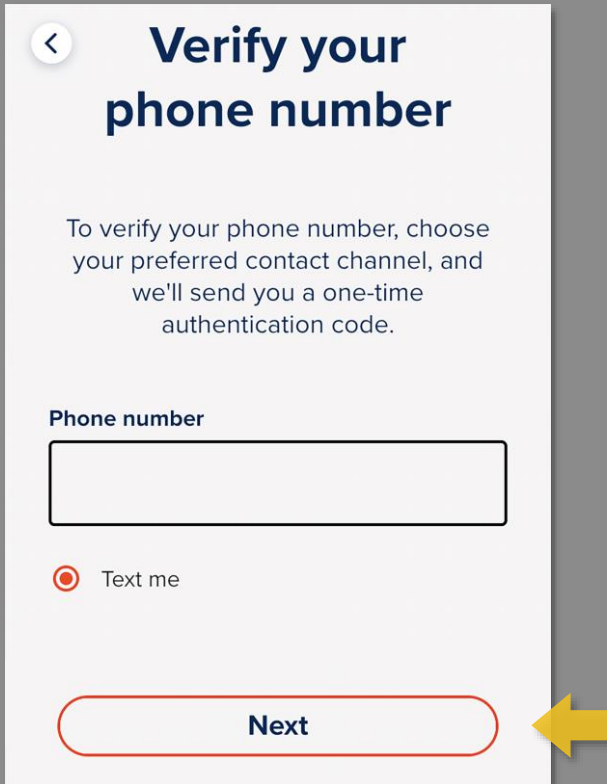
Type in your **NetID and Password**. Tap **Login** to confirm your credentials.

Log In With Your Phone Number

Type in your **Phone number**. Tap **Next** to confirm.

SIGN OUT FROM THE APP

You may sign out from the app by disconnecting your NetID or your phone number.

Disconnecting will allow other users to sign into the app from your device using their own NetID or phone number.

This action will not delete information stored about you from the device or the cloud. To delete your information, see **Remove Your Information**.

Sign Out

Safer Illinois Home ⚙

✚ **Stay Healthy**

NEXT STEP

Illinois NetID

Connected as

Disconnect your NetID >

Phone Verification

Verified as
+1

Disconnect your Phone >
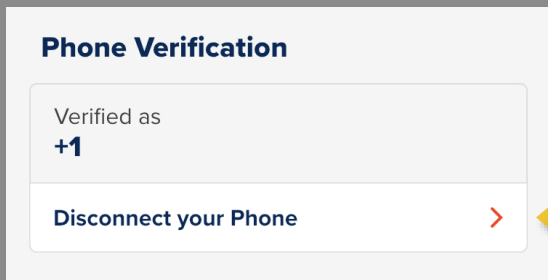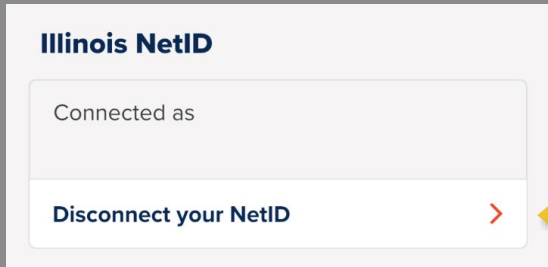
1. Tap settings (⚙) in the upper right-hand corner of the home screen.

2. Tap **Disconnect your NetID**. Or **Disconnect your Phone** for non-University members.

3. Tap **Yes** to sign out. You will return to the home screen and Health Status will no longer be displayed. .

Note: You cannot access campus facilities or buildings while you are signed out.

REMOVE YOUR INFORMATION

Safer Illinois retains some of your personal information to keep track of your health status and keep your app preferences up to date. You may opt out of information collection by requesting that your Personally Identifiable Information (PII) be permanently deleted.
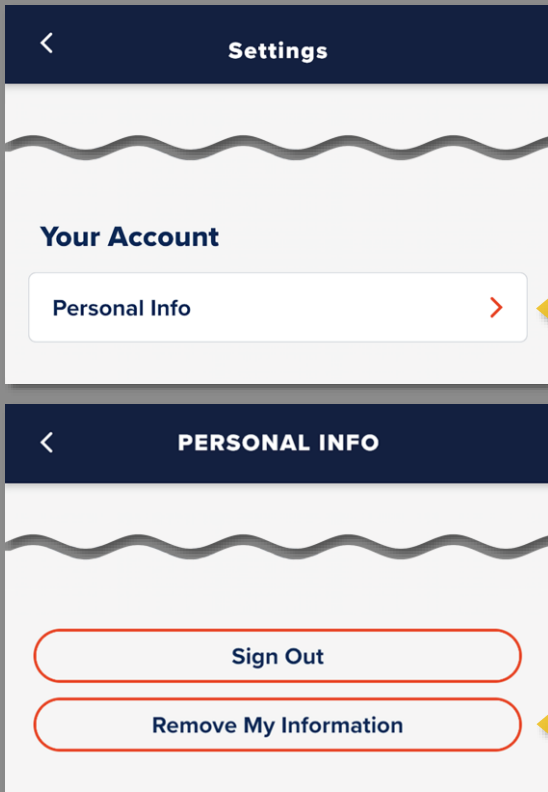
REMOVE YOUR INFORMATION

Personal Info

1. Tap settings (⚙) in the upper right-hand corner of the home screen.

2. Tap **Personal Info**. This button is found under the **Your Account** section of **Settings**.

3. Tap **Remove My Information**.

4. Read the disclaimer and tap **Yes** to confirm

Once you remove your information, you will be signed out. Your health status and building access will no longer be displayed, and your app preferences will be deleted.

Go back to > SETTINGS SCREEN OVERVIEW

MANAGE YOUR HEALTH

VIEW
YOUR HEALTH STATUS

You will need to show your Status Card to gain access to campus facilities and buildings. Health Status is regularly updated as you routinely receive COVID-19 test results. To maintain access to campus, you must maintain a **Yellow** Health Status.
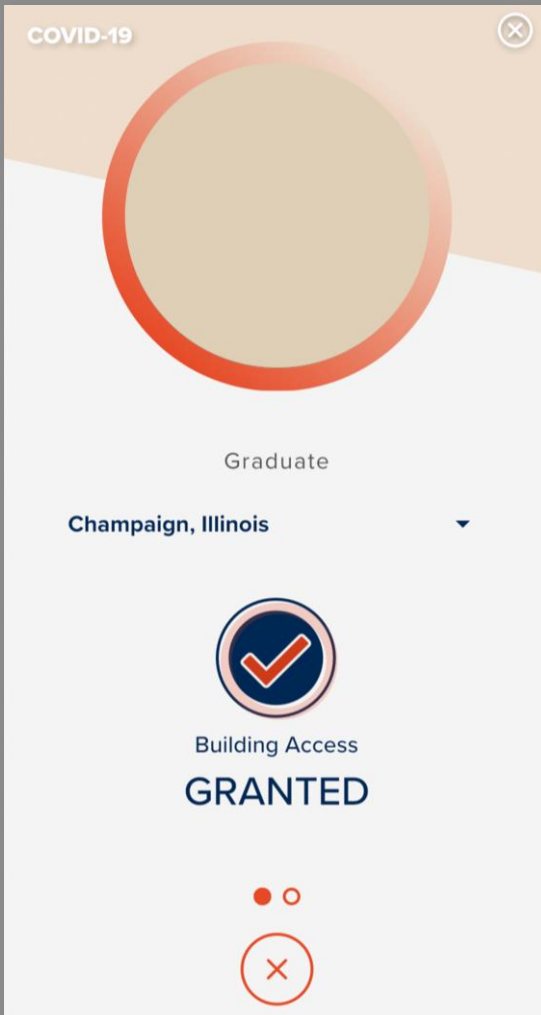
VIEW YOUR
HEALTH STATUS
**View Building
Access**

Tap **Show Status Card** on the Safer Illinois home screen.

- **GRANTED** means you have access to campus buildings because you have recently received a negative COVID-19 test result.

- **DENIED** means you do not have access to campus buildings because you have received a positive test result, or you have not recently been tested.

VIEW YOUR HEALTH STATUS
View Your COVID-19 Status

Swipe left to reveal your **COVID-19 Status** and ID QR Code.

The ID QR code can be scanned at any test center.

Yellow, Recent Negative Test

Status color definitions can change depending on different counties.

Status colors for **Champaign, Illinois:**

Yellow: Recent negative test

Orange: First time user, Past due for test, Self-reported symptoms, Received exposure notification or Quarantined

Red: Positive test

Default status for new users is set to Orange.

An up-to-date on-campus negative test result will reset your COVID-19 status to Yellow, and Building Entry will change to Granted.

View Status Colors

Tap ⓘ to view the Health COVID-19 Status color codes.

- Yellow: Negative COVID-19 test

- Orange: Visit a Test Center soon

- Red: Positive COVID-19 test

CONTACT YOUR HEALTHCARE TEAM

Reach out to your healthcare team when you have received a positive test result, if you have symptoms consistent with COVID-19. You can discuss your symptoms with a nurse over the phone or schedule an appointment for clinical care.

CONTACT YOUR HEALTHCARE TEAM

Your Care Team
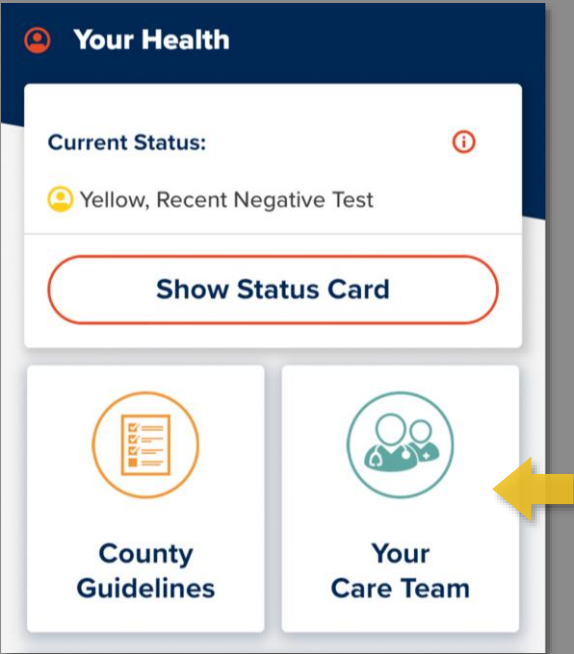
1. Scroll down to **Your Health** on the Safer Illinois home screen.

2. Tap **Your Care Team**.

CONTACT YOUR HEALTHCARE TEAM
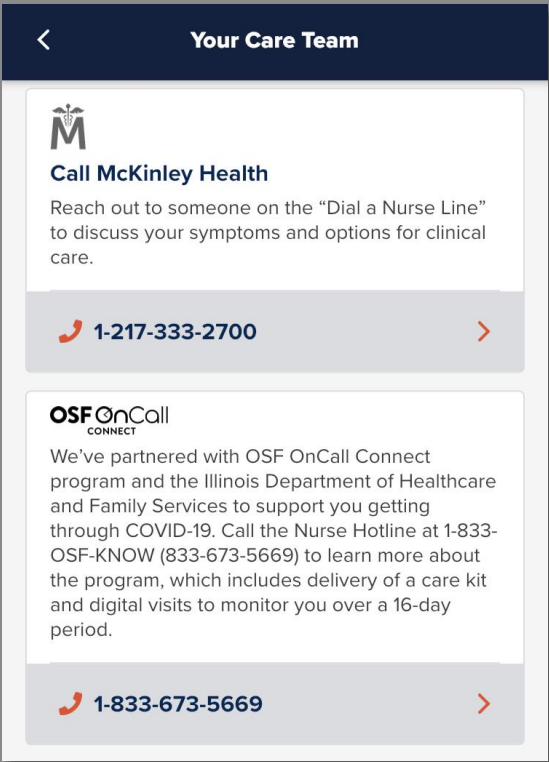
Tap **Call McKinley Health** or **OSF OnCall** to get in touch with a nurse

FIND TEST LOCATIONS

Test centers are available at many convenient locations across campus and are open at most normal business hours. You can find a nearby test center, view its projected wait time, and confirm hours of availability before you even leave your home.

FIND TEST LOCATIONS

Safer Illinois Home ⚙

➕ **Stay Healthy**

MOST RECENT EVENT   September 28, 2020

COVID-19 PCR

McKinley Health Center / SHIELD

(**View Health History**)

NEXT STEP   October 06, 2020

Monitor your test results

You will turn orange/access denied if no negative test by Tuesday, Oct 6.

(**Find test locations**)
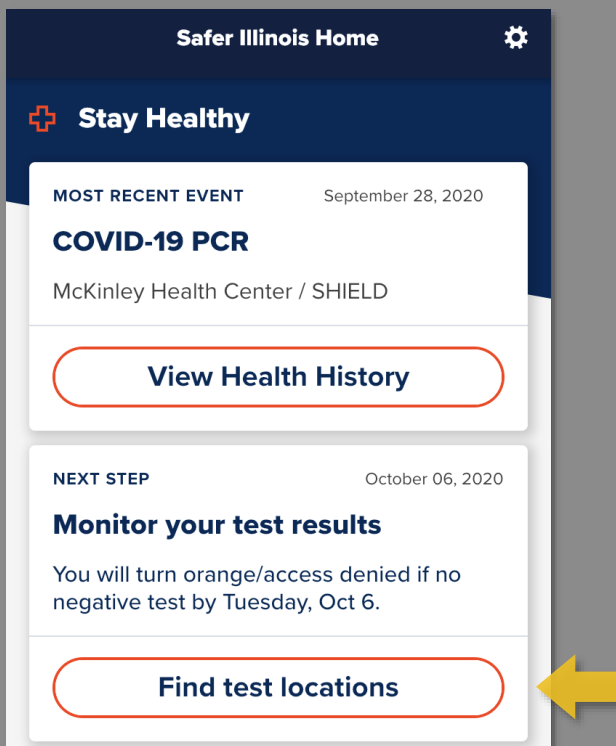
Tap **Find Test Locations** on the Safer Illinois home screen.

FIND TEST LOCATIONS
View Available Test Centers
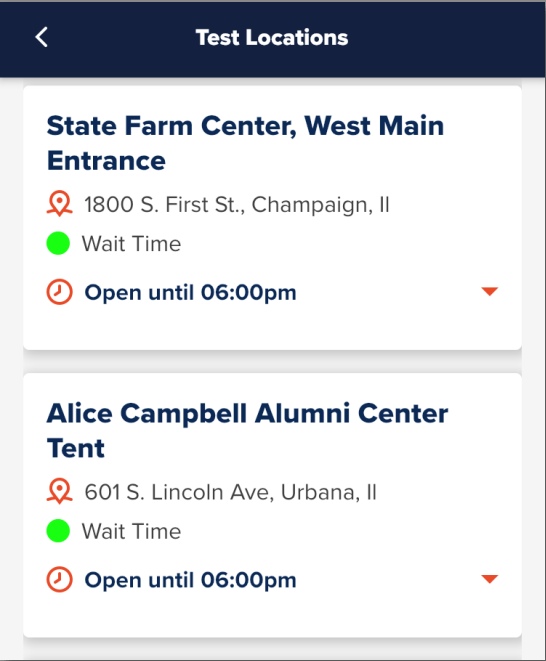
Scroll down to view a complete list of available test centers.

Test Locations

State Farm Center, West Main Entrance

📍 1800 S. First St., Champaign, Il

🟢 Wait Time

🕐 Open until 06:00pm

State Farm Center, West Main Entrance

📍 1800 S. First St., Champaign, Il

Wait Time

Monday 06:00am to 06:00pm

Tuesday 06:00am to 06:00pm

Wednesday 06:00am to 06:00pm

Thursday 06:00am to 06:00pm

Friday 06:00am to 06:00pm

Saturday 08:00am to 03:00pm

Sunday 10:00am to 03:00pm
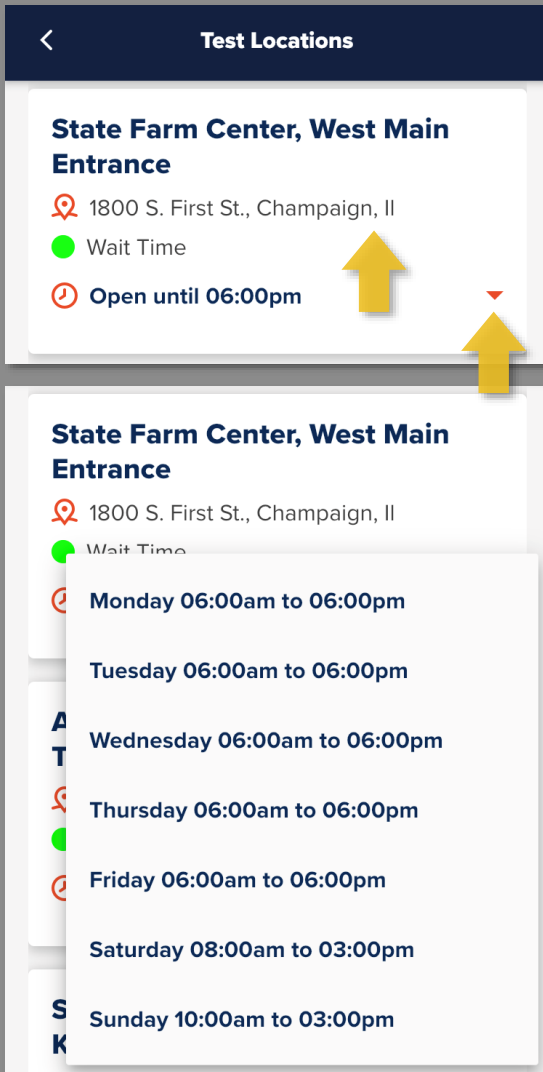
FIND TEST LOCATIONS
View Weekly Hours

1. Tap the down arrow on a test center's hours to view its full weekly hours of availability.

2. Tap the test center address to view its location on a map.

NAVIGATE THE TESTING PROCESS

BEFORE GETTING TESTED

For University Members

All university faculty, staff and students participating in any on-campus activities are required to participate in the on-campus COVID-19 testing program. Follow the required testing schedule. You can test on campus if you have an active NetID and an i-card.

Visit the On-Campus COVID-19 Testing website for more information.

For Everyone

- Avoid eating, drinking, brushing your teeth, chewing gum, or using tobacco for at least one hours before testing.

- Bring your current i-card OR use the status card QR Code for identification.

- Wear a mask and keep a safe distance from other people in line.

GETTING TESTED

Illinois on-campus testing sites administer saliva-based COVID-19 rapid tests, which are non-invasive and quick to analyze. Test locations are conveniently available all across campus. *See Also: Find Test Locations.*

Registration

1. Approach the next available testing associate when you are called. You will be asked some questions.

    Question: Have you had anything to eat, drink, smoke, or chew in the last 60 minutes?

2. Swipe your i-card or show your status card QR Code in the Safer Illinois app. You will be asked some more questions.

    1) Question: Is the mobile phone number listed still accurate?
    2) Question: Is the address listed still accurate?
    3) Question: Do you identify as Hispanic/Latino? (You may say: "I would prefer not to answer this question.")
    4) Question: What race do you most identify with? (You may say: "I would prefer not to answer this question.")

GETTING TESTED

Giving Your Sample

1. Verify that your name is correct on the test tube label.

2. Move to the next available saliva station.

3. Take the lid off the test tube.

4. Dribble saliva into the tube until you have filled ¾ of the cone.

5. Replace the lid and take the tube to the collection station.

6. Take your test tube to the collection station. You will be asked some questions.

7. Take a copy of the **COVID-19 Test Fact Sheet for Patients.**

Note: An online copy of the COVID-19 Test Fact Sheet is also available in PDF format.
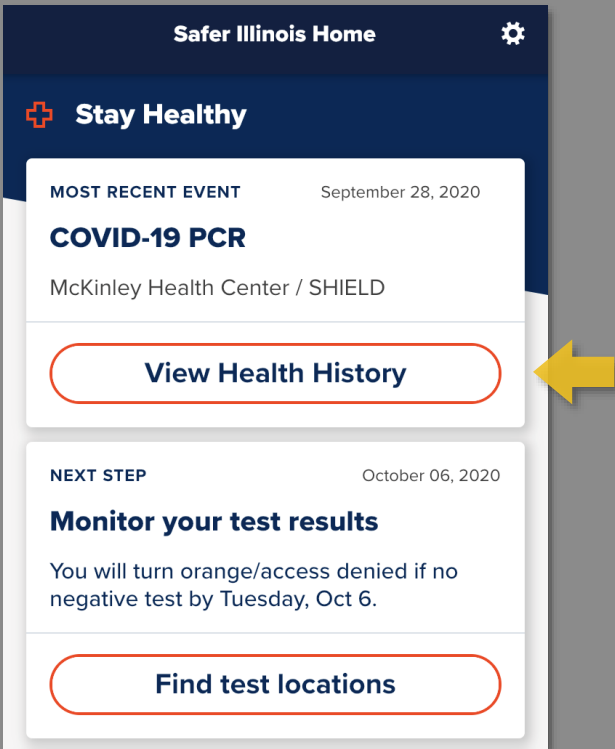
VIEW TEST RESULTS

You can expect most COVID-19 test results to be available within five hours of visiting a test center, but results could take up to 48 hours. If you are a university member, you can view your results on the McKinley Health Center Patient Portal. They will also be delivered to the Safer Illinois app.

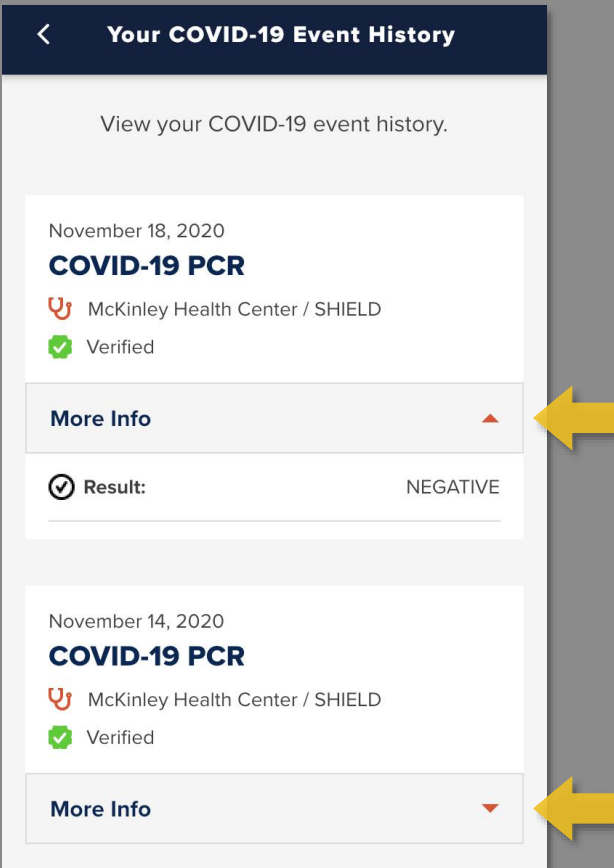Non-university members can receive their results only on the app.

VIEW TEST RESULTS

View Health History

Tap **View Health History** in the home screen to view your test results.
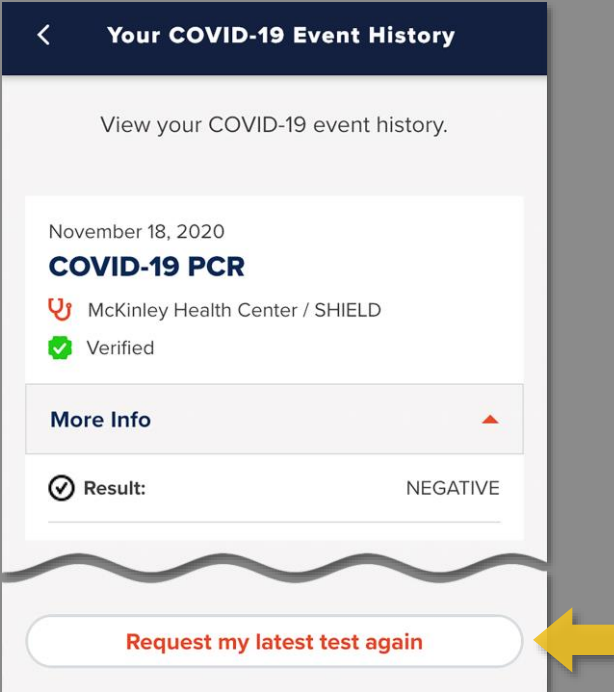
View History Test Results

Tap **More Info** to view more details about a particular test result.

Note: If you are a new user of the Safer Illinois app or you have recently reinstalled the app, only your most recent on-campus test result will be visible in your Health History..

VIEW TEST RESULTS
# Request The Latest Restult

Tap **Request My Latest Test Again** to retrieve your most recent test results after reconnecting your NetID or reinstalling the app.

Note: Your NetID must be connected and you must be running the latest version of Safer Illinois to receive test results. See Also: Update to Latest Version.

ADD NEW TEST RESULTS

Results from any McKinley Health Center on-campus testing location are instantly verified. Your health status will be reflected in the app instantly upon receipt. Test results that you enter manually must be reviewed by a public healthcare provider. Your health status will change once these results are verified.

ADD NEW TEST RESULTS
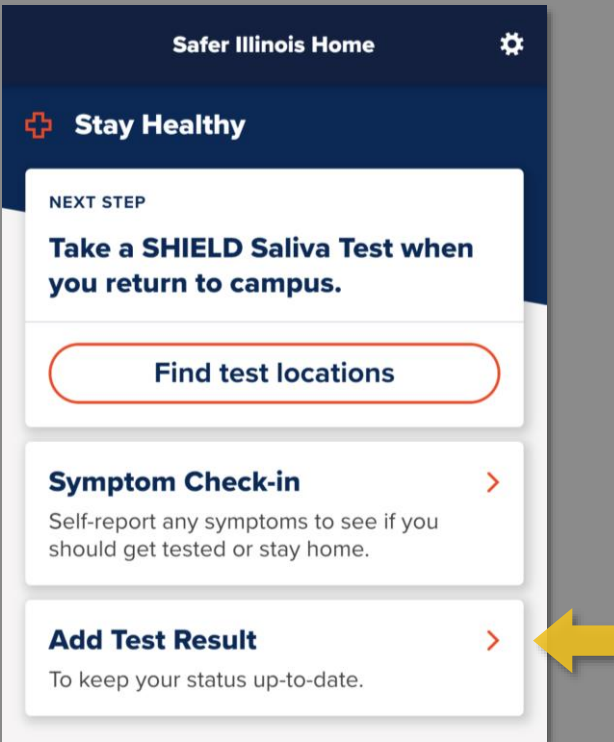
Tap **Add Test Result** in the Safer Illinois home screen.

ADD NEW TEST RESULTS

1. Select your Healthcare Provider from the drop menu.

   Note: Currently, you can only select McKinley Health Center or OSF Health Care.

2. Tap **Retrieve Results** to login to the OSF Health Care patient portal.

3. Enter your **OSF MyChart** username and password and tap **Sign In**.

MAINTENANCE

SAVE YOUR COVID-19 QR CODE

The **COVID-19 QR code** is an encrypted key that protects your data in Safer Illinois. Your mobile device uses this code to receive your confidential test results and log your reported symptoms. You must use this unique QR code to transfer your information to a new or replacement mobile device. Don't share it with anyone!
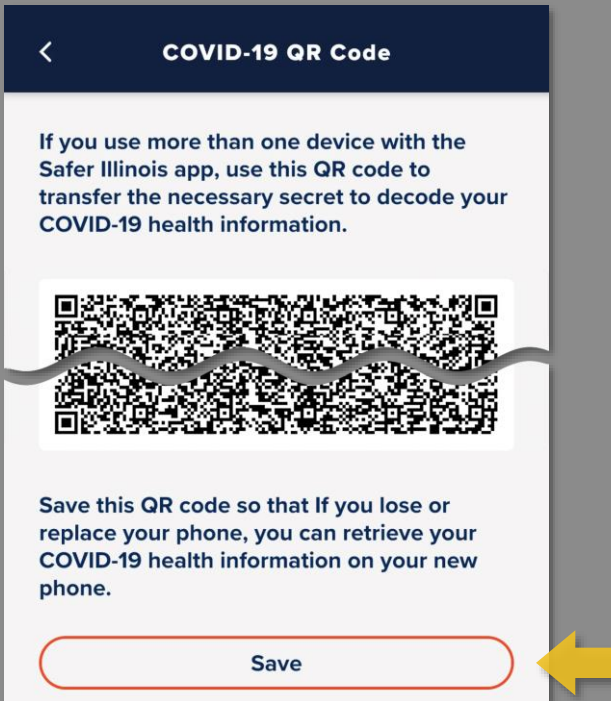
Visit the Knowledge Base for more information.

SAVE YOUR COVID-19 QR CODE
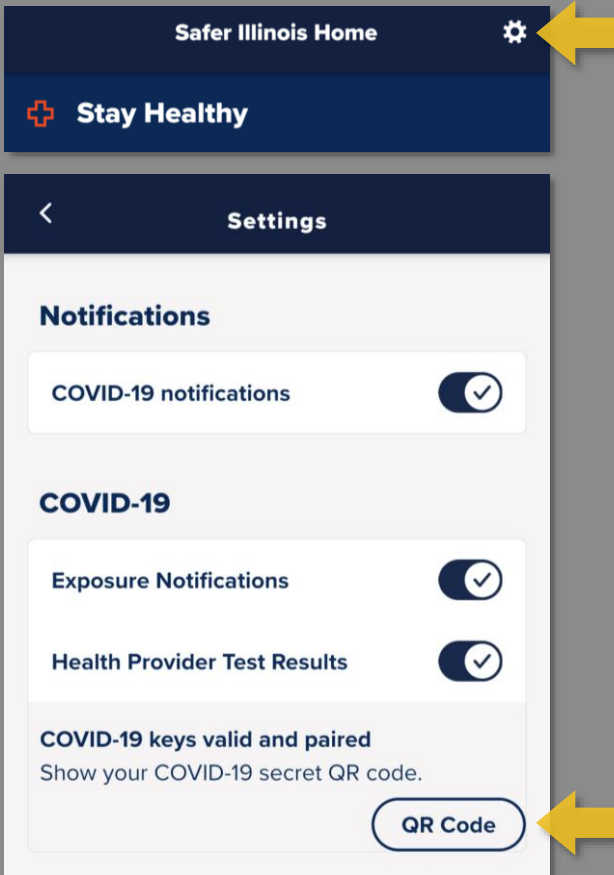
1. Tap **Settings** (⚙) in the upper right-hand corner of the home screen.

2. Tap **QR Code**. This button is located under the COVID-19 section.

SAVE YOUR COVID-19 QR CODE

Tap **Save**. Your mobile device will save the QR Code as a photo to your gallery.

Note: *You can also take a screenshot of the QR Code and save it yourself.*

Go back to > SETTINGS SCREEN OVERVIEW

TRANSFER TO A NEW DEVICE

When you download Safer Illinois to a new device or reinstall the app on your current device, you will need to scan your COVID-19 QR secret code to retrieve your Health Status, recent test results, and symptoms. Have a photo of your QR Code ready to scan when setting up the app.

Visit the Knowledge Base for more information!
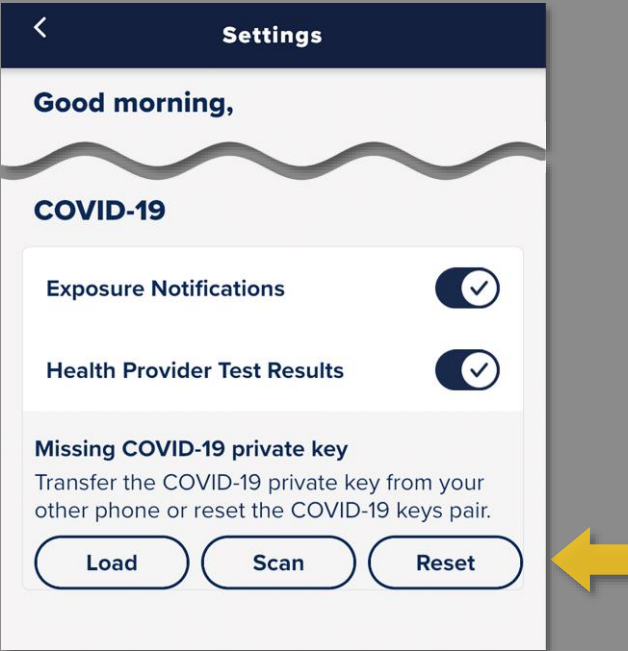
TRANSFER TO A NEW DEVICE
Getting Start

Transfer to a new device

1. Begin setting up the app on your new mobile device.

    - See Also: [Getting Started](#)

1. Tap Scan during setup on your new device.

2. Tap the shutter to scan the QR Code into your new device with your camera.

TRANSFER TO A NEW DEVICE
Settings

1. You may also scan your COVID-19 private key into your new device via the **Settings**.

2. Tap **Load** to upload the key from your devices or tap **Scan** to open camera to scan the key.

Safer Illinois will upload your most recent Test Results, Health Status, and Building Access to your new mobile device.
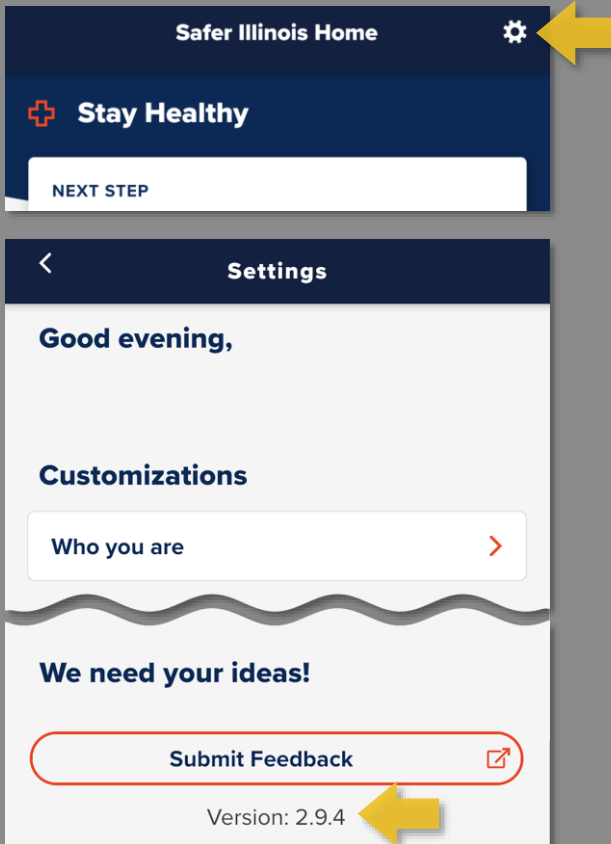
UPDATES

Routinely check your app store for Safer Illinois updates to keep all features of the app running smoothly. If you encounter problems while using the app, you may need to check for updates.

Visit the Knowledge Base for more information.

UPDATES

Check The App Version

1. Safer Illinois is currently on Version 2.9.4

2. The app is compatible with iOS 11 and Android 6 or later.

3. Go to **Settings** (⚙) and scroll all the way down to check which version of the app you are running.

4. Visit your app store to check for and download Safer Illinois updates.

ADDITIONAL INFORMATION

For online help, visit the University of Illinois Knowledge Base.

- Safer Illinois for iOS and Android
- Safer Illinois, Exposure Notifications
- Safer Illinois, Viewing your Test Results
- Safer Illinois, Reset or Remove my Information
- Safer Illinois, Health and COVID Status Features Missing
- Safer Illinois, Unable to log in
- Safer Illinois, Symptom Check-in
- Safer Illinois, Encryption Keys and Secret QR code
- Safer Illinois, Testing Eligibility and Information
- Safer Illinois, Submit an Issue or Bug Report