

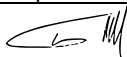
## 2017 SONA Application

### Semesters 1 & 2 Psychology Research Participation Scheme (Paid Participant Pool)

Section A – Study Details		
<b>Researcher/Student</b>	First Name: Tim	Last Name: Ballard
<b>Psychology user ID (student number):</b>		
<b>Is this a new experiment?</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
<b>UQ Contact Email address:</b> (visible to participants)	t.ballard@uq.edu.au	
<b>Contact Phone number:</b> (visible to participants)	3346 9506	
<b>Program :</b> <input type="checkbox"/> 4 <sup>th</sup> Year <input type="checkbox"/> 4 <sup>th</sup> Year Group Project <input type="checkbox"/> MOP <input type="checkbox"/> MAP <input type="checkbox"/> MCP <input type="checkbox"/> DPsych <input type="checkbox"/> PhD <input type="checkbox"/> Visitor <input type="checkbox"/> Class <input type="checkbox"/> Student Research (Summer/Winter Research Experience)		
<b>Supervisor:</b>		
<b>Are you acting as an RA on behalf of an Academic staff Member?</b> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <b>If yes, who:</b>	<b>Are you a member of a group project?</b> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes – other members of my group are:	

Section B – Compensation	
<b>How many participant hours do you anticipate using in this experiment?</b>	30 minutes
<b>Please quote account No. or other source for funds:</b> <small>(see reverse for procedure to advance funds from university accounts)</small>	5021203-01-241-51-004763 RCOMM-TB

Section C – Ethics Clearance		
Do you have Ethics Clearance for this study? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Ethics Clearance ID:	<b>2015000293</b>
Please attach a copy of the clearance letter and a study description (500 characters) to be put on the web. The description must conform to the guidelines for use of the Psychology research participation scheme (see reverse). Please note that deception is not allowed within the descriptions. You also may not advertise that your study takes less time than allocated. Compensation: \$10 for 1-30 mins   \$20 for 31-60 mins   \$30 for 61-90 mins  All time and rates must be clearly communicated by reviewers, and no studies can change down. Also note that if the study goes over time because of experimenter delays, it rounds up: 31 mins = \$20.		

Section D – Signatures	
Please note that access to the Psychology research participation scheme is restricted to academics and postgraduate students in the School of Psychology. The signature attests to the facts that: <ul style="list-style-type: none"> <li>The study to be conducted has been granted ethics clearance</li> <li>The researcher is entitled to access the Psychology research participation scheme</li> <li>All information provided on this form and to be provided on the web is accurate</li> <li>There are sufficient funds to compensate the participants</li> </ul>	
<b>Researcher's signature (and date)</b>	 <span style="color: red; font-size: 1.2em; margin-left: 20px;">18/7/17</span>
<b>Supervisor's signature (and date)</b>	

## **Guidelines & Additional Information for Completing this Application**

### **Section A**

Note that the email and telephone contact details you provide will be visible to participants in your study.

### **Section B**

Compensation is made to participants in cash at the following rates:  
\$10 for 1-30 mins    \$20 for 31-60 mins    \$30 for 61-90 mins.

Funds can be obtained as cash advances from a grant by completing an application form which is available from the Finance Office, 3<sup>rd</sup> Floor Psychology building. The funds will be transferred into a nominated bank account. Participants will sign for the receipt of the payments. Funds not expended are returned to the Cashier, JD Story Building. Acquittal of the advanced funds is expected within 2 months after obtaining the advance by presenting the signed receipts (participants' and/or cashier's) together with an acquittal form at the Psychology Finance Office.

Please note:

- Obtaining and administering the funds is the responsibility of the researcher (please ensure the safe storage of cash).
- The rates are fixed unless permission was granted for a higher rate from the Research Committee.
- Participants who withdraw from the experiment are entitled to compensation for the time expended .

### **Section C**

A copy of the notification of ethical clearance has to be attached.

### **Section D**

The signature of the researcher (and in case of PG students the supervisor) is required.

### **What do I do with this form now?**

Once completed, the following options are available:

1. Email (preferred) the completed form to [psyethics@psy.uq.edu.au](mailto:psyethics@psy.uq.edu.au) OR
2. Drop off the signed form to Danico Jones at reception, Level 3 of the McElwain Building. It is fine to drop the form in the after-hours drop box if the office is unattended.

### **How/when do I get my logon details?**

Once your details are entered into the system (generally within 3-5 working days of receipt of the form), a password will be sent to your email to enable you to enter the system and post your study for participant sign-up.