Job Brief Form

--Content Writing--

1. Job assigned date:
2. Job owned by:
3. Write content for:

 

 

 

 

 

 

Specify: \_\_\_\_\_\_\_\_\_

1. Write content for the following company:

 

 

 

Specify: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. URL of the company:

 

 

 

Specify: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Reference website URLs for doing this job:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Target audience to be consider for content:

1. No. of words in content:





1. Focus on the following keywords (If required):

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Should the keywords be highlighted?





1. Deadline of the job:

 

Need It By: Need It By:

1. Any other specific requirement based on the job type:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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