

Ref : 100 – KJM(FSKM 14/3/4/3)
Date : 10 June 2022

TO WHOM IT MAY CONCERN

Dear Sir/Madam,

APPLICATION FOR INDUSTRIAL TRAINING PLACEMENT

NAME OF STUDENT : SITI BALQIS BT MOHD KHAIRI
NRIC : 000619-01-1628
UITM STUDENT NO : 2019230256
TRAINING SESSION : SEPTEMBER 2022 – FEBRUARY 2023

2. We hereby to certify that the candidate with academic details above is a Final year student of Bachelor of Information Technology (Hons.) Information Systems Engineering (CS246) from Faculty of Computer and Mathematical Sciences, UiTM Cawangan Melaka Kampus Jasin.

3. In partial fulfillment of the requirements for the curriculum, it is compulsory for the student to undergo an Industrial training attachment within the duration of 20 weeks. The Industrial training attachment is expected to begin on **15th September 2022** until **31st January 2023**.

4. It is a great honour if your esteemed organisation would accept the student's application for a placement at your company. During industrial attachment period, it is hoped that the student may be employed full-time at your organisation, subject to normal employment rules and regulations of your company. The student may not be entitled to receive any holiday/leave without any formal consent from your organisation.

5. The application acceptance will be informed directly to the student by completing the industrial training acceptance form attached. Please send a copy of confirmation letter of employment/mail to UiTM upon the internship offer has accepted by student before **25th August 2022**.

Thank you.

Sincerely,



Anis Afiqah binti Sharip
Coordinator of Industrial Training (CS246)
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