


FROM	NAME & TITLE	Oxiris Barbot, M.D. Commissioner of Health	CITY of BALTIMORE MEMO	
	AGENCY NAME & ADDRESS	Baltimore City Health Department 1001 E. Fayette Street		
	SUBJECT	Revised Title 10: Animal Control and Protection Fee Schedule		

TO

President and Honorable Members
of the Board of Estimates

DATE: MAR 14 2012

Dear President and Members:

ACTION REQUESTED OF BOARD OF ESTIMATES:

The Commissioner of Health hereby requests approval of the attached Fee Schedule for Title 10: Animal Control and Protection. The effective date of this Fee Schedule is the date of approval by the Board of Estimates.

AMOUNT OF MONEY AND SOURCE OF FUNDS:

License and Fee Schedules listed below:

License Name

Budget account Number

Dog and Cats – Class A = \$10	1001-000000-2400-165309-400592
Dogs and Cats – Class B = \$0 (disability service animals)	N/A
Dogs and Cats – Class C = \$100	1001-000000-2400-165311-400592
Dogs and Cats – Class D = \$30	1001-000000-2400-165312-400592
Facility License = \$250	1001-000000-2400-165313-400492
Wild Exotic or Hybrid Animals = one time fee of \$80 for permit	1001-000000-2400-165314-400592
Horse Driving = \$10	1001-000000-2400-165315-400592
Removal or Disposal of Dead Domesticated Animal = \$25 per animal	1001-000000-2400-501501-400592

BACKGROUND AND EXPLANATION:

On December 5, 2011, City Council passed into law a reconstituted Title 10: Animal Control and Protection of the Baltimore City Health Code. Pursuant to § 10-106 of the Baltimore City Health Code, the Commissioner of Health, with the approval of the Board of Estimates, may set fees and charges related the issuance and renewal of licenses and permits, the removal or disposal of dead animals, and for other services provide under Title 10.

The Board is requested to approve the new Fee Schedule for Title 10.

Late Explanation: This item is being presented at this time because revisions delayed processing.

MBE/WBE PARTICIPATION:

N/A

BALTIMORE CITY RESIDENTS FIRST (BCRF):

BCRF applicable: ____ yes; ☒ no

If not, why: ____ professional service contract
____ Emergency contract
____ Contract under \$24,999.01
☒ Other (Funding Agreement)

BCRF Certification Statement completed and returned to Agency:
____ yes; ☒ no

APPROVED BY THE BOARD OF ESTIMATES

CLERK

DATE


JMS/Mayzek/rev.3/13/12/Administration

Board of Estimates Summary Sheet
(No More Than Two Pages)

To:	Thomasina Hiers, Deputy Chief of Staff																		
From (Agency Head):	Oxiris Barbot, M.D., Commissioner of Health																		
From (Agency):	Baltimore City Health Department																		
From (Agency Contact):	Michelle Wilson-Mayzek, Contract Supervisor																		
From (Contact Phone #):	410-396-1549																		
From (Contact Email):	michelle.wilson-mayzek@baltimorecity.gov																		
Date:	3/14/12																		
Subject/Brief Summary: Briefly describe the project(s), program(s), improvements(s), or contract(s) funded through this transfer. (Note if the information is an update from an earlier version)	Revised Title 10: Animal Control and Protection Fee Schedule February, 2012																		
Desired BOE Hearing Date:	3/28/12																		
Potential Issues/Concerns: (List known concerns of City Council President, Comptroller, or others who might publicly object or raise questions about the action. If there are no issues or concerns, write "none." <u>If the City is selling property and not receiving appraised value, provide justification.</u>)	<ul style="list-style-type: none"> n/a 																		
Community Support: (If applicable, describe any formal or informal community position on the action.)	n/a																		
MBE/WBE Compliance: (Include any exceptional information – positive or negative.)	n/a																		
Talking Points (If necessary, talking points for the Mayor, in bullet form, should be included in this memo or provided no later than the Monday, 12:00 noon before the desired BOE hearing date. Assume that talking points are necessary if there is a reasonable expectation that the Mayor will have to speak publicly about the action, including post BOE press questions. Include information that might not be contained in the BOE memorandum.	<p><u>ACTION REQUESTED OF BOARD OF ESTIMATES:</u></p> <p>The Commissioner of Health hereby requests approval of the attached Fee Schedule for Title 10: Animal Control and Protection.</p> <p>This fee schedule is effective upon Board of Estimates approval.</p> <p><u>AMOUNT OF MONEY AND SOURCE OF FUNDS:</u></p> <p>License and Fee Schedules listed below:</p> <table border="0"> <thead> <tr> <th><u>License Name</u></th><th><u>Budget account Numbers</u></th></tr> </thead> <tbody> <tr> <td>Dog and Cats – Class A = \$10</td><td>1001-000000-2400-165309-400592</td></tr> <tr> <td>Dogs and Cars – Class B = \$0 (disability service animals)</td><td>n/a</td></tr> <tr> <td>Dogs and Cats – Class C = \$100</td><td>1001-000000-2400-165311-400592</td></tr> <tr> <td>Dogs and Cats – Class D = \$30</td><td>1001-000000-2400-165313-400592</td></tr> <tr> <td>Facility License = \$250</td><td>1001-000000-2400-165313-400492</td></tr> <tr> <td>Wild Exotic or Hybrid Animals = one time fee of \$80 for permit</td><td>1001-000000-2400-165314-400592</td></tr> <tr> <td>Horse Driving = \$10</td><td>1001-000000-2400-165315-400592</td></tr> <tr> <td>Removal or Disposal of Dead Domesticated Animal = \$25 per animal</td><td>1001-000000-2400-501501-400592</td></tr> </tbody> </table> <p><u>BACKGROUND AND EXPLANATION:</u></p> <p>On December 5, 2011, City Council passed into law a reconstituted Title 10: Animal Control and Protection of the Baltimore City Health Code. Pursuant to § 10-106 of the Baltimore City Health Code, the Commissioner of Health, with the approval of the Board of Estimates, may set fees and charges related the issuance and renewal of licenses and permits, the removal or disposal of dead animals, and for other services provide under Title 10.</p>	<u>License Name</u>	<u>Budget account Numbers</u>	Dog and Cats – Class A = \$10	1001-000000-2400-165309-400592	Dogs and Cars – Class B = \$0 (disability service animals)	n/a	Dogs and Cats – Class C = \$100	1001-000000-2400-165311-400592	Dogs and Cats – Class D = \$30	1001-000000-2400-165313-400592	Facility License = \$250	1001-000000-2400-165313-400492	Wild Exotic or Hybrid Animals = one time fee of \$80 for permit	1001-000000-2400-165314-400592	Horse Driving = \$10	1001-000000-2400-165315-400592	Removal or Disposal of Dead Domesticated Animal = \$25 per animal	1001-000000-2400-501501-400592
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Planning Department Funds Transfer Information (If applicable, include information																			

needed for Planning Commission approval of funds transfer.)	
Briefings (Indicate what elected officials have been briefed and the date of briefing.)	n/a
SDAT Verified - Dept ID#: Prime: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (Attach) Sub: <input type="checkbox"/> Yes <input type="checkbox"/> No (Attach) Date: Verified by: Michelle Wilson-Mayzek	Baltimore City Residents First (BCRF) is applicable: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If not, why: <input checked="" type="checkbox"/> professional service contract <input type="checkbox"/> emergency contract <input type="checkbox"/> contract under \$24,999.01 BCRF Certification Statement completed and returned to Agency: <input type="checkbox"/> Yes <input type="checkbox"/> No
Reminder: 1. Via e-mail, send to the Designated Staff Person in the Mayor's Office copies of questions from the Comptroller and City Council President. 2. Only for items for which the Comptroller or President had questions, resubmit to the Designated Staff Person an updated Board of Estimates Summary Sheet. The updated sheet should incorporate any additional anticipated or known issues arising from the questions asked.	
For Mayor's Office Use Only: Approved for submission to the Board of Estimates by: _____ Date: _____ Return to Agency for additional information/response: _____ Date: _____	

3/14/12 Mayzek

Approved by  _____ Michelle Spencer, Chief of Staff

BALTIMORE CITY HEALTH DEPARTMENT

**OFFICE OF ANIMAL CONTROL
301 STOCKHOLM STREET
BALTIMORE, MARYLAND 21230
410-396-4688; FAX: 410-396-7332**

**TITLE 10: ANIMAL CONTROL AND PROTECTION
FEE SCHEDULE**

FEBRUARY 2012

I. Authority: § 10-106 of the Baltimore City Health Code

II. Fees:

A. License fees for dogs and cats (Subtitle 2, Part I).

1. Class A =\$10
2. Class B = \$0 (disability service animals)
3. Class C = \$100
4. Class D = \$30.

B. Facility licenses (Subtitle 2, Part II)

1. \$250 for a facility license

C. Fees for rabies vaccination and anti-rabies clinic (§ 10-301); Expenses for rabies exposure (isolation and examination) (§ 10-302).

1. The Baltimore Animal and Rescue Care Shelter, Inc. ("BARCS"), under the authority and approval of the Health Commissioner, shall set the fees and expenses to be charged based on actual costs of the service (e.g., rabies vaccination fee, anti-rabies clinic fee, initial deposit for rabies isolation and examination, expenses for rabies exposure, etc.).

D. Removal or disposal of dead domesticated animals (§ 10-309)

1. \$25 per animal

E. Fees for permit of wild, exotic or hybrid animals (§ 10-601)

1. One-time fee of \$80 for a permit

F. Fees for reclaiming impounded animals (§ 10-805); Other fees (§ 10-808)

1. BARCS, under the authority and approval of the Health Commissioner, shall set the fees and expenses to be charged based on actual costs of the service (e.g., impoundment fee, boarding fee, veterinary fee, microchip fee, alteration fee, etc.).

G. Horse driving license fee (§ 10-907)

1. Fee of \$10

H. Fees imposed by Animal Hearing Panel (§ 10-1007)

1. See above fees for reclaiming impounded animals (§ 10-805); Other fees (§ 10-808).

I. Expenses for holding animal pending appeals (§ 10-1010)

1. See above fees for reclaiming impounded animals (§ 10-805); Other fees (§ 10-808).

J. Costs of care pending judicial review (§ 10-1011)

1. See above fees for reclaiming impounded animals (§ 10-805); Other fees (§ 10-808).

III. With the approval of the Health Commissioner and the Board of Estimates, the Health Department may enter into a contract with others to provide services under Title 10, except for non-delegable government functions. See § 10-107 of the Baltimore City Health Code. Such a contractor would charge the above fees/expenses.

[THE REMAINDER OF THIS PAGE IS INTENTIONALLY LEFT BLANK.]