

# CODE OF BALTIMORE REGULATIONS ANNOTATED (COBRA) REGISTER



**ISSUE DATE:** 15 May 2025

**ISSUE NUMBER:** 05

**VOLUME NUMBER:** 03

Pursuant to General Provisions Article, § 4-303 of the Baltimore City Code, this issue contains all documents required to be published for this issue date.

## Information about the COBRA Register and COBRA

### COBRA REGISTER

The COBRA register is an official City publication. The COBRA register acts as a temporary supplement to the Code of Baltimore Regulations Annotated. Any change to the text of regulations published in COBRA must first be published in the COBRA Register.

### CODE OF BALTIMORE REGULATIONS ANNOTATED (COBRA)

COBRA is the official compilation of all regulations issued by agencies of the City of Baltimore. The COBRA Register serves as COBRA's temporary supplement, publishing all proposed changes to regulations.

### INCORPORATION BY REFERENCE

Incorporation by reference is a legal device by which a document is made part of COBRA by formal reference. The text of the incorporated document will not appear in COBRA, but the provisions of the incorporated document are enforceable as a COBRA regulation. Documents incorporated by reference will appear in the COBRA Register with a notice designating it as a document incorporated by reference.

### PUBLIC PARTICIPATION IN THE REGULATION PROCESS

Baltimore City residents may participate in the process by which City regulations are proposed, adopted, amended, or repealed by submitting data or opinions on proposed regulations to the promulgating agency (see "Opportunity for Public Comment" section on the notice page for all proposed regulations contained in the COBRA Register).

### ISSUE AND DEADLINE DATES THROUGH DECEMBER 2025<sup>†</sup>

ISSUE DATE	*DEADLINE FOR PROPOSED REGULATION
January 15, 2025	January 8, 2025
**February 15, 2025	**February 8, 2025
**March 15, 2025	**March 8, 2025
April 15, 2025	April 8, 2025
May 15, 2025	May 8, 2025
**June 15, 2025	**June 8, 2025
July 15, 2025	July 8, 2025
August 15, 2025	August 8, 2025
September 15, 2025	September 8, 2025
October 15, 2025	October 8, 2025
**November 15, 2025	**November 8, 2025
December 15, 2025	December 8, 2025

<sup>†</sup> Please note that this table is provided for planning purposes only. The Department of Legislative Reference (DLR) cannot guarantee that submissions will be published by an agency's desired publication date. Circumstances related to workload and staffing may prevent adherence to this schedule.

\* Please note that the deadlines provided for the submission of a proposed regulation indicates the submission of a regulation in its final form for publication, including all required revisions from DLR and approvals from DLR, the Department of Law, and the Office of the City Administrator. DLR advises a 10-week lead time for this process.

\*\*For dates when the submission of a proposed regulation to DLR would fall over a weekend, the proposed regulation will be due the Friday prior; for dates when the submission of a proposed regulation to DLR would fall on a Federal holiday, the proposed regulation will be due the business day prior.

## INDEX OF COBRA TITLES AFFECTED IN THIS ISSUE

### COBRA Title Number and Name

14 – Department of Transportation

29 – Parking Authority of Baltimore City

## NOTICES OF FINAL ACTION IN THIS ISSUE

There are no notices of final action published in this issue.

## FOR REGULATIONS PROPOSED FOR AMENDMENT THIS REGISTER

[Bracketed] text indicates an item stricken from the regulation

*Italic* text indicates an item added to the regulation

**COBRA Register.** Publication of the Department of Legislative Reference, 100 Holliday Street, Suite 626, Baltimore, MD, 21201. Tel. 410-396-4730. **Brandon Scott**, Mayor; **Benjamin Guthorn**, Director, Department of Legislative Reference; **Hanna Navarrete Naugle**, City Regulations Lead; **Andrew Daugherty**, Legislative Services Technician; **Anita Evans**, Legislative Reference Librarian.

# **TITLE 14**

## **DEPARTMENT OF TRANSPORTATION**

### **Subtitle 02 DOCKLESS VEHICLES**

#### **14.02.01 GENERAL PROVISIONS**

Authority: Baltimore City Code Article 31, § 38-3

##### **Notice of Proposed Action**

The Director of the Department of Transportation proposes to amend Regulations **.02, .08, .09, .10, .11, .14, .16, and .26** under **COBRA 14.02.01**.

##### **Statement of Purpose**

The purpose of this action is to:

1. Remove the lock to mechanism requirement that exists for e-bikes;
2. Modify the equity zone requirement to four vehicles per zone each morning;
3. Clarify compliance exemptions for winter weather events and remote shut down notices;
4. Clarify provisions related to the issuance of remote shut down notices;
5. Standardize the access program offering as an 80 percent flat discount with no unlock fees capped at four rides per day;  
and
6. Add provisions related to the creation of reduced speed and no operation zones.

Changes were initiated in accordance with Art. 31, § 38-3.

##### **Opportunity for Public Comment**

Comments may be sent by mail to Tyler H Smith, Dockless Vehicle Program Manager, Sustainable Transportation, 417 E Fayette Street, 7<sup>th</sup> floor, or by phone to (667) 203-3247, or by email to [tyler.smith@baltimorecity.gov](mailto:tyler.smith@baltimorecity.gov) within 30 days of the date of publication of this Register.

VERONICA P. MCBETH  
DIRECTOR, DEPARTMENT OF TRANSPORTATION

## **Subtitle 02 DOCKLESS VEHICLES**

### **CHAPTER 01 GENERAL PROVISIONS**

**Authority: Baltimore City Code Article 31, § 38-3**

14.02.01.02

#### **.02 Definitions.**

A. (text unchanged)

B. Terms Defined.

(1) Adaptive Dockless Vehicle.

(a) “Adaptive dockless vehicle” means a dockless vehicle that is accessible to people with a physical disability.

(b) “Adaptive dockless vehicle” includes a motorized or non-motorized:

(i) Recumbent bicycle;

(ii) Tricycle; and

(iii) Hand cycle.

(2) Alternative Deployment Location.

(a) “Alternative deployment location” means an area other than a public street.

(b) “Alternative deployment location” includes:

(i) A park;

(ii) A plaza;

(iii) A parking lot;

(iv) Private property; or

(v) A transit station.

(3) Applicant.

(a) “Applicant” means a person applying for an initial dockless vehicle permit.

(b) “Applicant” does not include a permit holder applying for the renewal of a dockless vehicle permit.

(4) “Application Programming Interface endpoint (API)” means a protocol that enables a software application to:

(a) Communicate with another platform; or

(b) Exchange data.

(5) “Beta endpoint” means an API endpoint that has been officially released in a testing mode by its regulatory authority but not formally adopted.

(6) “Block face” means one side of a street between the intersection of two other streets, excluding an alleyway.

(7) “Community event” means an event held by:

(a) A community organization as recognized by the City’s Online Community Association Directory; or

(b) Another organization as deemed appropriate by the Director.

(8) “Compliance score” means a calculation of a permit holder’s compliance with the provisions of this chapter.

(9) “CPSC” means the U.S. Consumer Product Safety Commission.

(10) “Department” means the Baltimore City Department of Transportation.

(11) “Deployment” means the location where a dockless vehicle is placed by a permit holder when it is made available for rent.

(12) “Deployment district” means a geographic area designated in the Department’s MDS Policy API for tracking the distribution of dockless vehicles.

(13) “Director” means the Director of the Department of Transportation.

(14) “Dockless corral” means a geographic location designated by the Department where a dockless vehicle may be parked.

(15) “Dockless vehicle” has the meaning stated in City Code Article 31, § 38-1(b).

(16) “E-bike” has the meaning stated in City Code Article 31, § 38-1(d).

(17) “E-scooter” has the meaning stated in City Code Article 31, § 38-1(e).

(18) “Equitable access” means a process of making dockless vehicles available to the public by removing barriers to use including:

- (a) Geography;
- (b) Income;
- (c) Banking status; or
- (d) Inclusion in a federally protected class.

(19) “Equity zone” means a geographic location where a dockless vehicle is deployed for equitable access as designated in the official document provided by the Department to a permit holder.

(20) “Fleet” means the total number of dockless vehicles operated by a permit holder in Baltimore City, regardless of whether they are available for rent.

(21) “Genetic information” means genetic markers related to a person’s medical history, including the manifestation of a:

- (a) Disease; or
- (b) Disorder.

(22) “Geo-fencing” means a location-based service that uses GPS or cellular data to identify when a mobile device or dockless vehicle enters or exits a virtual geographic boundary.

(23) “GitHub” means a code hosting platform.

(24) “Low-income population” means a person whose family income is at or below 150 percent of the poverty line.

(25) “MDS” means Mobility Data Specification.

(26) “MDS Policy API” means the Open Mobility Foundation standards and code available on GitHub for secure mobility data exchange.

(27) “New permit holder” means a provider of dockless vehicles who has:

- (a) Not previously been issued a permit to operate on a public street by the Department; or
- (b) Not held a permit in the previous year.

(28) Non-deployment Request.

(a) “Non-deployment request” means a request from a member of the public to prevent the deployment of a dockless vehicle in front of their property.

(b) “Non-deployment request” includes a vehicle deployed by a dockless vehicle permit holder.

(c) “Non-deployment request” does not include a vehicle parked by a user.

(29) “OMF” means Open Mobility Foundation.

(30) “Overconcentration” means the deployment of more than 25 percent of a permit holder’s fleet in a single deployment district.

(31) “Payment Card Industry Data Security Standards” means the set of guidelines designed to ensure companies that process credit card information maintain a secure environment.

(32) “Parking corral” means an area designated by the Department where a dockless vehicle may be parked.

(33) “Permit” means a dockless vehicle permit as provided in City Code Article 31, § 38-8.

(34) “Permit agreement” means a document that is entered into between the City and a permit holder that:

(a) Stipulates required insurance coverage for a permit holder to operate in Baltimore City;

(b) Stipulates that the permit holder is obligated to adhere to applicable laws and regulations to operate in Baltimore City; and

(c) Outlines procedures for the cessation of operations prior to the end of a permit.

(35) “Permit holder” means a provider of dockless vehicles who has been issued a permit by the Department to operate on a public street.

(36) “Permit year” means the period from July 1 to June 30 annually.

(37) “Person” has the meaning stated in General Provisions Article § 1-107, City Code.

(38) “Referral agency” means a government assistance program that provides services to individuals who qualify as low-income.

(39) “Remote shut down notice” means a written communication from the Department sent via e-mail to a permit holder instructing the permit holder to shut down the entirety or a portion of their fleet in Baltimore City.

[(39)] (40) Seizure.

(a) “Seizure” means the act of removing a dockless vehicle in violation of this chapter from:

- (i) City property; or
- (ii) An area inaccessible to a permit holder.

(b) “Seizure” includes the act of:

- (i) Towing;
- (ii) Impoundment; and
- (iii) Retrieval from a body of water.

[(40)] (41) “Speed governor” means a device that ensures the motor of a dockless vehicle is incapable of traveling at a speed in excess of a mandated speed limit on level ground.

[(41)] (42) “Street” has the meaning stated in General Provisions Article § 1-109, City Code.

[(42)] (43) “Third-party” means a person that is not the permit holder that may access data related to the operation of dockless vehicles.

[(43)] (44) “Third-party aggregator” means an organization that processes data from one or more sources for use by the City.

[(44)] (45) “Towing Division” means the Baltimore City Department of Transportation’s Towing Division.

[(45)] (46) “Tree pit” means an area of the street where a tree is planted.

[(46)] (47) “Underserved population” means a group of people that:

- (a) Has limited or no access to resources; or
- (b) Is otherwise disenfranchised.

[(47)] (48) “Vehicle model” means a vehicle of the certain type, but with different features or appearance.

[(48)] (49) “Vehicle type” means a vehicle that meets specifications in the City’s vehicle code for that vehicle.

[(49)] (50) “Web Content Accessibility Guidelines (WCAG)” means guidelines published by the World Wide Web Consortium's Web Accessibility Initiative to make web content accessible.



14.02.01.08

**.08 Deployment.**

A. — B. (text unchanged)

**C. Equitable Deployment Requirements.**

(1) A permit holder shall deploy a minimum of [~~three~~] *four* dockless vehicles per day to each equity zone.

[(2) If a permit holder operates two or more types of dockless vehicles, the permit holder shall deploy a minimum of four dockless vehicles per day to each equity zone.]

[(3)] (2) Compliance.

The Department shall:

(a) Evaluate daily compliance based on at least one hour of compliance between 5:00 a.m. and 9:00 a.m; and

(b) Notify a permit holder [of] in violation of §C(1) of this regulation via a compliance score notification.

D. — I. (text unchanged)

14.02.01.09

**.09 Equitable Dockless Vehicle Access.**

A. — B. (text unchanged)

**C. Low-Income Plans.**

(1) A permit holder shall offer a low-income plan to users with an income level at or below 200 percent of the federal poverty guideline.

(2) A permit holder shall approve a low-income user by obtaining:

(a) Preapproval from a referral agency; or

(b) Proof of assistance, including:

(i) Local assistance;

(ii) State assistance; or

(iii) Federal assistance.

(3) A permit holder shall ensure a low-income plan: [waives an unlock fee; and

(a) Offers a minimum 50 percent discount off rental fees; or

(b) Offers unlimited free rides under 30 minutes.]

*(a) Waives an unlock fee for at least four rides per day; and*

*(b) Offers a minimum 80 percent discount on rental fees for at least four rides per day.*

(4) A permit holder shall:

(a) Describe the process to sign up for a low-income plan on the dockless vehicle:

(i) Website; and

(ii) Mobile application;

(b) Notify the Department of a change to verification methods for low-income customer plans;

(c) Provide an instruction document to the Department that summarizes the process to sign up for a low-income plan;

(d) Inform a user of the availability of a cash payment option:

(i) During initial sign-up; and

(ii) Via email at least twice annually.

(5) The Department shall post the instruction document provided for in §C(4)(c) of this regulation to the Department website.

*(6) A permit holder shall submit a proposed change to the Department for approval.*

D. — E. (text unchanged)

*14.02.01.10*

**.10 Compliance.**

A. — D. (text unchanged)

*E. Winter Weather Compliance Exemptions.*

*On days for which the Baltimore City Public School System implements a modified schedule due to inclement weather, the Department shall grant compliance exemptions for violations of:*

*(1) Distribution;*

*(2) Equity; and*

*(3) Five-day parking.*

*F. Remote Shut Down Notice Exemptions.*

*When the Department has issued a remote shutdown notice to a permit holder, the Department shall grant compliance exemptions for violations of:*

*(1) Distribution;*

*(2) Equity; and*

*(3) Five-day parking.*

*14.02.01.11*

**.11 Vehicle Standards.**

A. — C. (text unchanged)

[D. Required Features – Bicycles or E-bicycles.

A permit holder shall ensure a bicycle or e-bicycle has a locking device that enables the bicycle or e-bicycle to be secured to a bicycle rack.]

[E.] D. — [F.] E. (text unchanged)

*14.02.01.14*

**.14 Remote Shutdown.**

A. *User Reported Safety Issue.*

*(1) Upon the first report of a safety issue by a user, a permit holder shall remotely shut down the dockless vehicle so that it cannot be operated until repaired.*

[B.] *(2) If a reported safety issue is due to an equipment malfunction which could be present in additional dockless vehicles, the permit holder shall:*

[ (1) ] *(a) Remove their entire fleet of vehicles from the street within 24 hours; and*

[ (2) ] *(b) Ensure the fleet remains off the street until:*

[ (a) ] *(i) Further investigation is completed; and*

[(b)] (ii) Relaunch is approved by the City.

*B. Remote Shut Down Notice.*

*(1) The Department may issue a remote shutdown notice if it is deemed necessary to protect:*

*(a) The safety of a dockless vehicle user; or*

*(b) Public safety.*

*(2) The Department shall ensure a remote shutdown notice includes:*

*(1) The duration of the shutdown period;*

*(b) The reasoning behind the shutdown;*

*(c) Which vehicle type the permit holder is instructed to shut down; and*

*(d) The geographic area within Baltimore City in which the vehicles should be shut down.*

*(3) Within two hours of receipt of a remote shutdown notice from the Department, a permit holder shall remotely shut down:*

*(a) Part of their fleet, as specified in the notice; or*

*(b) Their entire fleet, as specified in the notice.*

14.02.01.16

**.16 Parking and Operation.**

A. — D. (text unchanged)

**E. No Parking Zones.**

(1) The Department may establish a no parking zone on the public street in accordance with §E(2) of this regulation.

(2) For a no parking zone established in accordance with this regulation, the Department shall:

(a) Identify the no parking zone in the MDS Policy API; and

(b) Notify a permit holder of the no parking zone through the MDS Policy API.

(3) Within 72 hours of notification from the Department, a permit holder shall prohibit a user from ending a trip in a no parking zone.

[F. A permit holder will be subject to the compliance inspection process in this chapter if a parking violation occurs.]

*F. No Operation Zones.*

- (1) The Department may establish a no operation zone on the public street in accordance with §F(2) of this regulation.*
- (2) For a no operation zone established in accordance with this regulation, the Department shall:*
  - (a) Identify the no operation zone in the MDS Policy API; and*
  - (b) Notify a permit holder of the no operation zone through the MDS Policy API.*
- (3) The Department shall ensure compliance with a no operation zone via testing of vehicles.*
- (4) Within 72 hours of notification from the Department, a permit holder shall ensure their vehicles lose electric assistance or drive when a user rides into a no operation zone.*

*G. Reduced Speed Zones.*

- (1) The Department may establish a reduced speed zone on a public street in accordance with §G(2) of this regulation.*
- (2) For a reduced speed zone established in accordance with this regulation, the Department shall:*
  - (a) Identify the reduced speed zone in the MDS Policy API; and*
  - (b) Notify a permit holder of the reduced speed zone through the MDS Policy API.*
- (3) The Department shall ensure compliance with a reduced speed zone via testing of vehicles.*
- (4) Within 72 hours of notification from the Department, a permit holder shall ensure their vehicles are limited to eight miles per hour when a user rides into a reduced speed zone.*

*H. A permit holder will be subject to the compliance inspection process in this chapter, including the issuance of a warning or citation, if a violation of the provisions of this regulation occurs.*

*14.02.01.26*

**.26 Citations.**

[A. The Department may issue a citation under City Code Article 1, § 40-14 to a permit holder found to be in violation of:

- (1) This chapter; or
- (2) City Code Article 31, Subtitle 38.]

*A. The Department may:*

*(1) Issue a citation under City Code Article 1, § 40-14 to a permit holder found to be in violation of:*

*(a) This chapter; or*

*(b) City Code Article 31, Subtitle 38; or*

*(2) Issue a citation under City Code Article 1, § 41-14 to a permit holder found to be in violation of:*

*(a) This chapter; or*

*(b) City Code Article 31, Subtitle 38.*

**B. — C. (text unchanged)**

**[D. A permit holder may appeal a citation to the District Court of Baltimore City.]**

*D. Appeals*

*(1) A permit holder may appeal:*

*(a) A civil citation to the District Court of Baltimore City; or*

*(b) An environmental citation to Environmental Control Board.*

*(2) For a citation issued in accordance with § D(1)(b) of this regulation, a permit holder may appeal a decision rendered by the Environmental Control Board to the Circuit Court.*

Administrative History:

- R&R establish and effective August 1, 2019
- R&R revised and effective July 1, 2021
- R&R revised to be effective July 1, 2022
- R&R revised to be effective July 1, 2023
- R&R revised, effective June 18, 2024

# **TITLE 29**

## **PARKING AUTHORITY OF BALTIMORE CITY**

Authority: Article 31, § 14-3

### **Notice of Proposed Action**

The Director of the Department of Transportation, on behalf of the Parking Authority of Baltimore City, proposes to amend the valet parking rules and regulations and recodify them under COBRA Title 29 – PARKING AUTHORITY OF BALTIMORE CITY.

### **Statement of Purpose**

The purpose of this action is to:

- (1) Provide an additional format via email for citizens to submit objections to valet parking; and
- (2) Require a citizen filing an objection to provide an email address along with their name and home address.

Changes were initiated in accordance with the enabling legislation.

### **Opportunity for Public Comment**

Comments may be sent by mail to Laetitia Gardener, Deputy Director of Administration, Department of Transportation, by mail to 417 E. Fayette Street, 5<sup>th</sup> Floor, Baltimore, MD 21202, by phone to 410-396-6802, or by email to [Laetitia.gardener@baltimorecity.gov](mailto:Laetitia.gardener@baltimorecity.gov) within 30 days of the date of publication of this Register.

VERONICA P. MCBETH, DIRECTOR  
DEPARTMENT OF TRANSPORTATION



## **PARKING AUTHORITY**

### **VALET PARKING RULES AND REGULATIONS**

#### **Supporting Article 31. Subtitle 14 of the Baltimore City Code**

#### **I. Purpose**

The purpose of these rules and regulations is to supplement and further define the process by which valet parking operators, and venues desiring valet parking zones, must comply with Article 31, Subtitle 14 of the Baltimore City Code (the Ordinance).

#### **II. Obtaining a Valet Operator's License**

- A. Obtain an application for a Valet Operator's License from the Parking Authority of Baltimore City (PABC). The Valet Operator's License Application is attached as **Exhibit A** to these Rules & Regulations. An electronic version of the application may be downloaded at:  
<http://www.baltimorecity.gov/Government/QuasiAgencies/ParkingAuthority.aspx>
- B. Complete and submit the application to the PABC accompanied by a non-refundable application fee of **\$25.00**. Completed applications may be submitted electronically, and credit card payments of application fees can be made at:  
<http://www.baltimorecity.gov/Government/QuasiAgencies/ParkingAuthority.aspx>, or may be mailed to PABC at 200 W. Lombard Street, Suite B, Baltimore, MD 21201.
- C. Upon receipt of the completed application and application fee, the PABC will review the application and will issue a Valet Operator's License to applicants that meet the requirements outlined in the Ordinance and pay the **\$250.00** Valet Operator License Fee within 60 days.  
<http://www.baltimorecity.gov/Government/QuasiAgencies/ParkingAuthority.aspx>
- D. All valet operator licenses expire on the anniversary of their first (1<sup>st</sup>) individual effective dates.

#### **III. Renewing a Valet Operator's License**

- A. Obtain an application for renewal of a Valet Operator's License from the PABC. The Valet Operator's License Renewal Application is attached as **Exhibit B** to these Rules & Regulations. An electronic version of the application may be downloaded at:  
<http://www.baltimorecity.gov/Government/QuasiAgencies/ParkingAuthority.aspx>.
- B. To renew a Valet Operator's License, the licensee must apply no less than 60 days nor more than 90 days before the license expires.



The application for renewal must be accompanied by a non-refundable annual license renewal application fee of **\$25.00**. The **\$250.00** operator license fee must be paid before the license is renewed. Completed applications may be submitted electronically, and credit card payments of application fees can be made at: [http:// www.baltimorecity.gov/ Government/QuasiAgencies/ Parking Authority.aspx](http://www.baltimorecity.gov/Government/QuasiAgencies/ParkingAuthority.aspx) or may be mailed to PABC at 200 W. Lombard Street, Suite B, Baltimore, MD 21201.

#### IV. Obtaining a Valet Parking Zone Permit

- A. Obtain an application for a Valet Zone Parking Permit from the PABC. The Valet Parking Zone Permit Application is attached as **Exhibit C** to these Rules & Regulations. An electronic version of the application may be downloaded at: [http:// www.baltimorecity.gov/ Government/ QuasiAgencies/ Parking Authority.aspx](http://www.baltimorecity.gov/Government/QuasiAgencies/ParkingAuthority.aspx).
- B. Complete the application and submit the form to the PABC accompanied by a non-refundable application fee of **\$500.00**.
- C. Post a Public Notice pursuant to Article 31, §14-20 of the Baltimore City Code utilizing the form attached as **Exhibit F**, with the same font and point size, printed on 11 inch by 17 inch paper. The posting must be conspicuous, visible from the outside of the requesting establishment, and reasonably proximal to the area where the proposed Valet Zone will be located. The sufficiency of the posting of notice is in the sole discretion of the Parking Authority. Failure to post sufficiently may result in the need to repost the notice or the denial of a Valet Parking Zone Permit.
- D. Upon receipt of the completed application and fee, and upon approval of the Valet Parking Plan by the Director of the Baltimore City Department of Transportation, a Valet Parking Zone will be established for, and a Valet Parking Zone Permit will be issued to, the host after corresponding use of right-of-way fee(s) has been paid. The use of right-of-way fee is **\$1,100.00** annually, regardless of the operational hours of the Valet Permit Zone. Completed applications may be submitted electronically, and credit card payments of application fees can be made at: [http:// www.baltimorecity.gov/ Gove rnment/QuasiAgencies/ Parking Authority.aspx](http://www.baltimorecity.gov/Government/QuasiAgencies/ParkingAuthority.aspx) or may be mailed to PABC at 200 W. Lombard Street, Suite B, Baltimore, MD 21201.

#### V. Renewing a Valet Parking Zone Permit

- A. Obtain an application for renewal of a Valet Parking Zone Permit from the PABC. The Valet Parking Zone Permit Renewal Application is attached as **Exhibit D** to these Rules & Regulations. You may also download an electronic version of the application at: [http:// www.baltimorecity.gov/ Gove rnment/QuasiAgencies/ Parking Authority.aspx](http://www.baltimorecity.gov/Government/QuasiAgencies/ParkingAuthority.aspx).
- B. To renew a Valet Parking Zone Permit, the host must apply no less than 60 days nor more than 90 days before the permit expires.
- C. With the exception of the issuance of short-term permits for special events, all permits issued expire on the first (1<sup>st</sup>) anniversary of their individual effective dates.
- D. The application for renewal must be accompanied by a non-refundable annual permit renewal application fee of **\$500.00**. Completed applications may be submitted electronically, and credit card payments of application fees can be made at: [http:// www.baltimorecity.gov/ Gove rnment/QuasiAgencies/ Parking Authority.aspx](http://www.baltimorecity.gov/Government/QuasiAgencies/ParkingAuthority.aspx) or may be mailed to PABC at 200 W. Lombard Street, Suite B, Baltimore, MD 21201.

- E. If the renewal application is approved, the corresponding use of right-of-way fee(s) **\$1,100.00** must be paid before renewal of a Valet Parking Zone Permit. Completed applications may be submitted electronically, and credit card payments of application fees can be made at:  
<http://www.baltimorecity.gov/Government/QuasiAgencies/ParkingAuthority.aspx>.

## **VI. Obtaining an Event Permit for Valet Operations**

- A. Obtain an application for an Event Permit for Valet operations. The Event Valet Parking Zone Permit Application is attached as **Exhibit E** to these Rules & Regulations. An electronic version of the application may be downloaded at:  
<http://www.baltimorecity.gov/Government/QuasiAgencies/ParkingAuthority.aspx>.
- B. Complete and submit the application to the PABC along with a fee of **\$10.00**, at least 7 business days prior to the date of the requested event.

## **VII. Valet Regulation Areas and Order of Implementation**

1	Downtown/ Central Business District
2	Fells Point
3	Harbor East
4	Little Italy
5	Federal Hill
6	Mt. Vernon/Belvedere
7	Charles Village
8	Highlandtown
9	Canton
10	All Other Areas

**Note: Expected total implementation time is 24 months**

## **VIII. Administrative Enforcement - Denials, Suspensions or Revocations**

A Valet Operator's license or renewal license may be denied, suspended, or revoked for any of the following causes:

- A. Making any materially false statement in any application for an operator's license or in any application or accompanying valet parking plan for a valet parking zone permit.
- B. Failing to pay the applicable license fee on or before its due date.
- C. Providing valet parking services in a way that endangers public safety.
- D. Violating any other provision of Article 31, Subtitle 14 of the Baltimore City Code, or of a rule or regulation or of a limitation or condition imposed on a license or permit issued under Article 31, Subtitle 14 of the Baltimore City Code.
- E. Failure to collect and properly remit parking taxes.
- F. Otherwise failing to meet the qualifications or other requirements for a license.

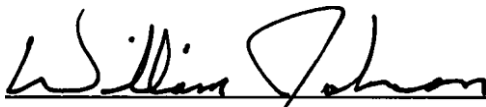
A valet parking zone permit or renewal permit may be denied, suspended, or revoked for any of the following causes:

- A. Making any material false statement in any application or accompanying valet parking plan for a valet parking zone permit; failing to pay the applicable permit fee on or before its due date.
- B. Providing or knowingly or negligently allowing a contract-operator to provide valet parking services in a way that endangers public safety.
- C. Providing or knowingly or negligently allowing a contract-operator to provide valet parking services that unreasonably disrupt vehicular or pedestrian traffic.
- D. Violating any other provision of Article 31, Subtitle 14 of the Baltimore City Code, or of a rule or regulation adopted under Article 31, Subtitle 14 of the Baltimore City Code, or of a limitation or condition imposed on a license or permit issued under Article 31, Subtitle 14 of the Baltimore City Code.
- E. Failure to collect and properly remit parking taxes.
- F. Failure to staff or utilize a valet parking zone for valet parking during its operational hours
- G. Otherwise failing to meet the qualifications or other requirements for a permit.

#### **IX. Administrative Appeals**

An aggrieved party may appeal to the Board of Municipal and Zoning Appeals the denial, suspension, or revocation of a license or permit; the imposition of a fine; or any other decision or ruling under Article 31, Subtitle 14 of the Baltimore City Code. The appeal must be submitted in writing within 15 days from the date of notice of the denial, suspension, or revocation, fine imposition, or other decision or ruling.

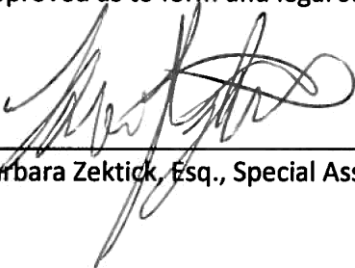
Approved by:



William Johnson, Director, Department of Transportation

12/13/13  
Date

Approved as to form and legal sufficiency by:



Barbara Zektick, Esq., Special Assistant City Solicitor

f')\_/,ali-

# PUBLIC NOTICE

This notice is posted pursuant to Article 31, Subtitle 14 of the Baltimore City Code to inform that (ENTER NAME OF ESTABLISHMENT) has applied for a permit for a Valet Parking Zone (ENTER #) linear feet to be located on (ENTER ADDRESS), (IN FRONT OF, BESIDE), the entrance of this establishment. The Parking Authority of Baltimore City is currently reviewing the application. If you have questions regarding this application, you may contact the Parking Authority at 443-573-2800. If you object to (ENTER NAME OF ESTABLISHMENT) receiving the permit you must do so in writing, and include your name, home and email address by (INSERT DATE). You may email your written objection to [ObjectValetParking@baltimorecity.gov](mailto:ObjectValetParking@baltimorecity.gov) or mail to:

Director of Transportation  
417 E. Fayette St. 5<sup>th</sup> Floor  
Baltimore, MD 21202