

State of New Jersey  
Government Records Request  
Receipt

**Requestor Information**

Patrick O Maynard  
Baltimore Sun Media Group  
Sun Newsroom, 501 N. Calvert Street  
Baltimore, MD 21278

patrick.maynard@baltsun.com

Request Date: September 1, 2015

Maximum Authorized Cost: \$50.00

Email

Request Number: W100881

Request Status: Filled Closed

Ready Date:

**Custodian Contact Information**

Division of State Police

Records Custodian

PO Box 7068

SP Headquarters - Bldg 15 - River Road

West Trenton, NJ 08628

dsp.records@lps.state.nj.us

609-538-6087

By \_\_\_\_\_

**Status of Your Request**

Your request for government records (# W100881) from the Division of State Police has been reviewed and has been Filled Closed. Detailed information as to the availability of the documents you requested appear below and on following pages as necessary.

The cost and any balance due for this request is shown to the right. Any balance due must be paid in full prior to the release / mailing of the documents.

If you have any questions related to the disposition of this request please contact the Custodian of Records for the Division of State Police. The contact information is in the column to the right. Please reference your request number in any contact or correspondence.

**Cost Information**

Total Cost: \$0.00

Deposit: \$0.00

Total Amount Paid: \$0.00

Balance Due: \$0.00

**Document Detail**

Div	Doc #	Doc Name	Redaction Req	Pages	Legal Size	Electronic Media	Other Cost
SP	001	"...a copy of any ¿form roster¿ document maintained by the New Jersey State Police...also sometimes referred to as a ¿review of forms,¿ ¿forms roster,¿ ¿forms list,¿ ¿[form/s] table of contents,¿ ¿forms management program¿ listing or ¿forms index,¿ and/or plural variations of these terms..."	N		N	N	

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September 11, 2015

Mr. Maynard,

The New Jersey State Police has received your Open Public Records Act (OPRA) request seeking the "form roster document" and will provide you with a copy of our Records Retention Schedule to fulfill this request.

The Records Retention Schedule appears to be the equivalent document other departments have provided you. It enumerates the New Jersey State Police Form Number and Form Name, as well as provides retention information.

This request will now be considered closed.

Sincerely,

DSFC Thomas Preston  
Custodian of Records  
New Jersey State Police

Your request for government records (# W100881) is as follows:

Thank you for considering my request. I wish to inspect and receive a copy of any ¿form roster¿ document maintained by the New Jersey State Police. Such a document is also sometimes referred to as a ¿review of forms,¿ ¿forms roster,¿ ¿forms list,¿ ¿[form/s] table of contents,¿ ¿forms management program¿ listing or ¿forms index,¿ and/or plural variations of these terms. Such a document is often compiled as part of the CALEA accreditation process. State-level law enforcement agencies in North Carolina, Virginia, Maryland and Pennsylvania have already released equivalent files to The Sun, so please let me know if the records team can use an example of this type of public document: I'll be happy to provide samples of the type of responsive document we're seeking on request. Additionally, I'll be happy to answer any other questions, to the extent that I can. Thanks again. Best,Patrick MaynardThe Baltimore Sun