## **Baltimore Corps – Privacy Policy**

- 1. <u>Introduction.</u> Protecting your private information is our priority. This Privacy Policy applies to data collection and usage of the products, services, software, platform, and website (collectively, "Services") provided by Baltimore Corps Incorporated ("Baltimore Corps"), including https://baltimorecorps.org and https://app.baltimorecorps.org. By using the Services, you consent to the data practices described in this Policy and the Terms of Use.
- 2. <u>Collection of Your Personal Information</u>. In order to better provide you with services offered on our website, Baltimore Corps may collect personally identifiable information, including but not limited to your:
  - First and Last Name
  - Mailing Address
  - Email Address
  - Phone Number
  - Employer
  - Job Title
  - Employment and Education History
  - And other identifying information

If you purchase Baltimore Corps' products or services, we facilitate billing and credit card information through a third-party payment processor. This information is used to complete the purchase transaction.

Baltimore Corps may also collect demographic information, which is not unique to you, such as your age, race, and gender.

Please keep in mind that if you directly disclose personally identifiable information or personally sensitive data through Baltimore Corps' public posting features, this information may be collected and used by others.

We do not collect personal information about you unless you voluntarily provide it to us. However, you may be required to provide certain information to us when you elect to use certain products or services available on our website. These may include: registering for an account on our website; sending us an email message; and submitting your credit card or other payment information when ordering and purchasing products and services on our website. We will use your information for, but not limited to, communicating to you in relation to services and/or products you have requested from us. We may also gather additional personal or non-personal information in the future.

3. <u>Use of your Personal Information</u>. Baltimore Corps collects and uses your personal information to operate its website and deliver the services you have requested. Baltimore Corps

may also use your personally identifiable information to inform you of other products or services available from Baltimore Corps and its affiliates.

4. <u>Sharing Information with Third Parties</u>. Baltimore Corps does not sell, rent, or lease its customer lists to third parties.

Baltimore Corps may, from time to time, contact you on behalf of affiliated organizations about a particular offering that may be of interest to you. In those cases, your unique personally identifiable information (name, address, email, telephone number) is not transferred to the third party. Baltimore Corps may share data with trusted partners to help perform statistical analysis and research, evaluate and improve Baltimore Corps' services, develop new programs and tools, send you email or postal mail, provide customer support, or arrange for deliveries. All such third parties are prohibited from using your personal information except to provide these services to Baltimore Corps, and they are required to maintain the confidentiality of your information.

Baltimore Corps may disclose your personal information, without notice, if required to do so by law or in the good faith belief that such action is necessary to: (a) conform to the edicts of the law or comply with legal process served on Baltimore Corps or its websites; (b) protect and defend the rights of property of Baltimore Corps; and/or (c) act under exigent circumstances to protect the personal safety of users of Baltimore Corps' Services, or the public.

- 5. <u>Tracking User Behavior</u>. Baltimore Corps may keep track of the websites and pages our users visit within baltimorecorps.org, in order to determine which Baltimore Corps services are the most popular. This data is used to deliver customized content and advertising within Baltimore Corps to customers whose behavior indicates that they are interested in a particular subject area.
- 6. <u>Automatically Collected Information</u>. Information about your computer hardware and software may be automatically collected by Baltimore Corps. This information can include: your IP address, browser type, domain names, access times, and referring website addresses. This information is used for the operation of the Services, to maintain quality of the Services, and to provide general statistics regarding use of the Baltimore Corps website.
- 7. <u>Use of Cookies</u>. The Baltimore Corps website may use "cookies" to help you personalize your online experience. A cookie is a text file that is placed on your hard disk by a web page server. Cookies cannot be used to run programs or deliver viruses to your computer. Cookies are uniquely assigned to you, and can only be read by a web server in the domain that issued the cookie to you.

One of the primary purposes of cookies is to provide a convenience feature to save you time. The purpose of a cookie is to tell the Web server that you have returned to a specific page. For example, if you personalize Baltimore Corps pages, or register with Baltimore Corps' website or Services, a cookie helps Baltimore Corps to recall your specific information on subsequent visits. This simplifies the process of recording your personal information, such as billing addresses,

shipping addresses, and so on. When you return to the same Baltimore Corps website, the information you previously provided can be retrieved, so you can easily use the Baltimore Corps features that you customized.

You have the ability to accept or decline cookies. Most Web browsers automatically accept cookies, but you can usually modify your browser setting to decline cookies if you prefer. If you choose to decline cookies, you may not be able to fully experience the interactive features of the Baltimore Corps services or websites you visit.

- 8. <u>Links</u>. This website contains links to other sites. Please be aware that Baltimore Corps is not responsible for the content or privacy practices of such other sites. We encourage our users to be aware when they leave our site and to read the privacy statements of any other site that collects personally identifiable information.
- 9. Security of your Personal Information. Baltimore Corps secures your personal information from unauthorized access, use, or disclosure. We strive to take appropriate security measures to protect against unauthorized access to or alteration of your personal information. Unfortunately, no data transmission over the Internet or any wireless network can be guaranteed to be completely secure. As a result, while we strive to protect your personal information, you acknowledge that: (a) there are security and privacy limitations inherent to the Internet which are beyond our control; and (b) security, integrity, and privacy of any and all information and data exchanged between you and us through this website cannot be guaranteed.
- 10. <u>Children Under Thirteen</u>. Baltimore Corps does not knowingly collect personally identifiable information from children under the age of thirteen. If you are under the age of thirteen, you may use this website only with the permission of your parent or guardian.
- 11. <u>E-mail Communications</u>. From time to time, Baltimore Corps may contact you via email for the purpose of providing announcements, offers, alerts, confirmations, surveys, and/or other general communication. In order to improve our Services, we may receive a notification when you open an email from Baltimore Corps or click a link therein.

If you would like to stop receiving marking or promotional communications via email from Baltimore Corps, you may opt out of such communications by clicking on the "unsubscribe" button or contacting us at hello@baltimorecorps.org.

- 12. <u>External Data Storage Sites</u>. We may store your data on servers provided by third party hosting vendors with whom we have contracted.
- 13. <u>Changes to this Privacy Policy</u>. Baltimore Corps reserves the right to change this Privacy Policy from time to time. We will notify you about significant changes in the way we treat personal information by sending a notice to the primary email address specified in your account, by placing a prominent notice on our website, and/or by updating any privacy information on this

page. Your continued use of the website and/or Services available through this website after such modifications will constitute your: (a) acknowledgment of the modified Privacy Policy; and (b) agreement to abide and be bound by that Policy.

14. <u>Contact Information</u>. Baltimore Corps welcomes your questions or comments regarding this Privacy Policy. You can contact Baltimore Corps at:

Baltimore Corps, Inc. 2401 Liberty Heights Avenue Suite 2730 Baltimore, MD 21215

Email: hello@baltimorecorps.org

Phone: (443) 640-8904