## How to Register for a Course:

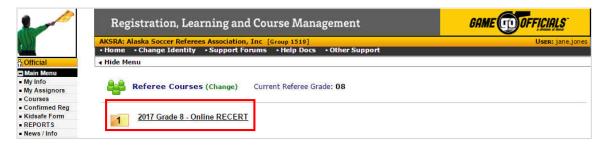
- 1. Login at <a href="http://alaska.gameofficials.net">http://alaska.gameofficials.net</a> with your username and password
- 2. Go to Main Menu > Courses



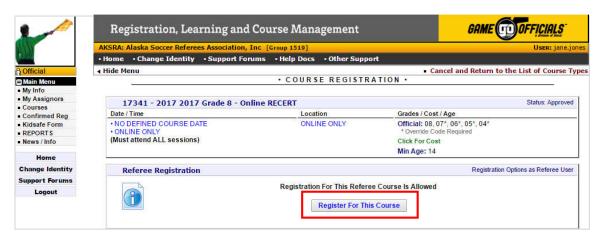
3. Click on Referee Courses



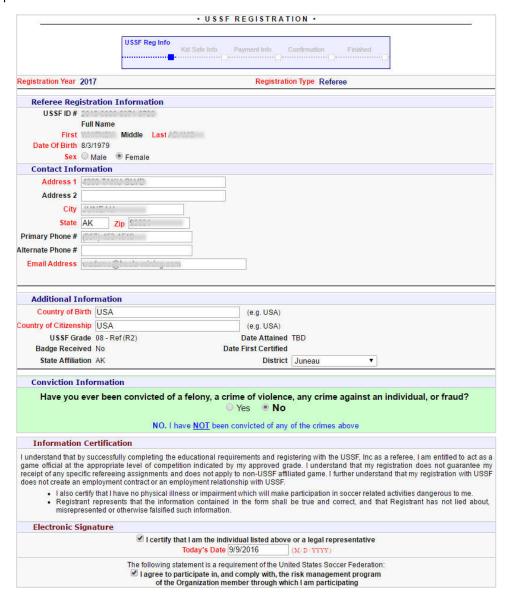
4. Click on the course type you want to register to.



- Your state administrator manages which courses are available for which registration types and grades. Contact your state administrator for questions on courses or eligibility.
- 5. If there are multiple courses available, click on the **Course Number** you want to register to, then click **Register For This Course**. If only one course is available, you will see a **Register For This Course** button. Click **Register for This Course**.



6. Complete the online **USSF Registration** form, **USSF Felony Conviction** question, and **Electronic Signature**. All fields in red are required.



- 7. Once you have completed the online registration form, click Save (Add Registration).
- 8. On the **Kidsafe Program** page, if you are eligible to complete a background check, you will be asked to do so. Click **Complete (Reg Year) Disclosure**.



Your state administrator manages which referees are eligible for background checks.

- 9. For the background check, you will need to confirm your full name, and respond to the guestions.
- 10. Type in your **full name** and **today's date** under **Electronic Signature**.



- 11. Once you're done, click Save.
- 12. On the **Payment Information** page, you will see how much is owed for the course you are registering to. Select your **Payment Method** (Credit cards accepted: Visa, MasterCard and Discover), and fill in your credit card information.



- 13. Click Continue
- 14. Click Confirm and Charge Credit Card, and you are now registered!

15 15 15 15	Reg Info Payment Info Confirmatio	
Payment Confirmation		Verify Payment Method / Info
Amount	\$ 80.00	
Payment Type	Credit Card	
Card Type	VISA Visa	
Credit Card Number	XXXXXXXXXXXXX1111	
<b>Authorization Number</b>	111	
Expiration Date	01/2018	
	Billing Information	
Name	JANE JONES	
Address	12345 MAIN ST PORTLAND OR 55555	

15. You will be taken to your course registration page. If your course has one or more sessions available online, click **Load Session** Tracker to begin the online portion.



