**Date: 01/04 - 2022**

**Next meeting: 04/04 - 2022 13:00**

# SPRINT PLANNING

Go over the product backlog.
- Samuel has found an algorithm for finding the smallest path in a graph
  https://cpb-us-w2.wpmucdn.com/sites.uab.edu/dist/1/69/files/2020/01/road.pdf

Estimate time/effort for each user story.

Determine which stories should be worked on in the coming sprint.
- Focus on creating a functioning developer environment

Work distribution.
- Small tasks are valued 1-6
- Medium tasks are valued 7-12
- Large tasks are valued 12-24
- Huge tasks are valued 25+
- Group activities are valued after cost per person
- Velocity per person is **30**

Until next meeting
- Simon evaluates premium for Trello
- Everyone comes up with user stories such that they can be delegated during the startup meeting for the next sprint

**Sprint review postponed until next meeting**

# SPRINT REVIEW

Process
1. What went well, and why?

2. How can we replicate that success in the next sprint?

3. What could have gone better, and why?

4. Is this issue preventable with a process adjustment?

5. How can we streamline and simplify our process to make it easier?

6. Does everyone fully understand our process?

# Time

1. Were our original time estimates accurate?

# Resources

1. Was the workload appropriate for the resources that we have?

2. Was work distributed evenly?