

JISCR 11
SECURITY, PRIVACY, AND CONFIDENTIALITY

All court record systems must conform to the privacy and confidentiality rules as promulgated by the Supreme Court upon the recommendation of the Judicial Information System Committee, which rules shall be consistent with all applicable law relating to public records. Any modifications, additions, or deletions from the established rules must be reviewed by the Judicial Information System Committee and approved by the Supreme Court. Additionally:

(a) Courts obtaining information from electronic files subject to special security and privacy administrative rules or legislative direction must ensure that all such rules or legislative enactments are followed in the handling of such information.

(b) In all automated systems, electronic data backups must be prepared regularly and stored separately and a transaction log kept of all record changes covering the entire time period since the preparation of the last electronic data backups.

(c) The Administrative Office of the Courts will maintain a library of court system documentation for the state. All automated information systems that have received approval from the Supreme Court to collect, store, and/or disseminate electronic judicial information must submit to the Administrative Office of the Courts and maintain on file a copy of all system documentation related to the collection, storage, and dissemination of such information.

[Adopted effective May 15, 1976; September 1, 2025.]