

BANIPREET KAUR

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Professional Summary

A meticulous and organized candidate successful at managing multiple priorities with a positive attitude. Strong ability to handle complex circumstances. Innovative, creative, and willing to contribute ideas and learn new things.

Skills

- Decision Making
- Customer service
- Microsoft office
- Task Prioritization
- Data Entry
- Good Communication Skills

Work History

Cashier

02/2022 to Present

Popeyes – Vaughan, Ontario

- Efficiently handling customers by assessing their needs, immediately developing trust, tackling challenging circumstances, and resolving problems.
- Providing accurate and appropriate information in response to customer inquiries.
- Collecting customer feedback and made process changes to exceed customer satisfaction goals.
- Ability to multi-task in the rush hour.

Customer Service Representative

04/2021 to 12/2021

Big Bazaar – Ambala, Haryana

- Provided primary customer support to internal and external customers.
- Assisted customers with setting appointments, special order requests, and arranging merchandise pick-up.
- Recommended products to customers, thoroughly explaining details.

Education

Advanced Diploma - Computer Programming and Analysis

Expected in 08/2024

Seneca College of Applied Arts and Technology - Newnham, ON

High School Diploma

03/2021

MM International School - Ambala

Availability

- All days
- All Nights