

Module 1: Introduction to Microsoft Power Platform

Scenario

In this Module 1 lab, you will acquire a Power Platform trial tenant and access the Microsoft Power Platform admin center. In the admin center, we will create an individual environment for configuration during the course.

Exercise 1 – Acquire your Microsoft Power Platform trial tenant

1. Copy your **Microsoft 365 credentials** from the Authorized Lab Hoster.
2. Navigate to <https://powerapps.microsoft.com/>.
3. Click **Start free**.
4. Under **Let's get you started** page, enter the email address from your Microsoft 365 credentials in the text box that says **Enter your work email address..** Then click **Next**.
5. You will see a prompt that you have an existing account with Microsoft. Select **Sign in**.
6. Enter the password provided by the Authorized Lab Hoster. Click **Sign in**.
7. At the **Almost there** prompt, click **Start**.

Note: Depending on your internet browser, you may be prompted to sign in again. Select **Sign in**, click the email account you just signed in with, and continue. You may also be prompted to provide more information. Enter 1234567890 in the Phone number field, and click **Get started**.

8. Select **Yes** to stay signed in. On the page that shows **You're all set**, click **Get started**.

Note: If you get a **Sorry, there's been a disconnect** error message then try to refresh the page.

Exercise 2 - Create your environment

In this exercise, you will create your **Practice** environment that you will do the majority of your lab work in.

Task 1 – Create environment

1. Navigate to <https://admin.powerplatform.com> and log in with your Microsoft 365 credentials if prompted again.
2. If you are not automatically directed there, select **Environments** from the left navigation pane and click **+New**.
 - For **Name**, enter **[my initials] Practice**. (Example: AJ Practice.)
 - For **Type**, select **Trial**. You may see an option for **Trial (subscription-based)** - select the option that only says **Trial**.
 - Change the **Create a database for this environment?** toggle to **Yes**.

- Leave all other selections as default and click **Next**.
 - On the next tab, change the toggle for **Deploy sample apps and data?** to **Yes**. Click **Save**.
3. Your **Practice** environment should now show in the list of Environments.
 4. Your environment may take a few minutes to provision. Refresh the page if needed. When your environment is prepared, select your **Practice** environment by clicking on the ellipses next to its name to expand the drop down menu and select **Settings**.
 5. Explore the different areas in **Settings** that you are interested in but do not make any changes yet.

NOTE Depending on the browser that you are using, it is suggested that you disable any pop-up blockers that maybe enabled. This will prevent popup screens from not appearing as they should.