

ATTORNEY OR PARTY WITHOUT ATTORNEY (Name, State Bar number, and address) DIGNITY LAW GROUP, APC JOSEPH KELLENER 14401 Sylvan St Suite 102 Van Nuys, CA 91401 TELEPHONE NO: 818-901-8600 FAX NO (Optional): E-MAIL ADDRESS (Optional): joe@kellenerlaw.com ATTORNEY FOR (Name): Plaintiff	FOR COURT USE ONLY  <b>Electronically FILED by          Superior Court of California,          County of Los Angeles          8/01/2025 3:06 PM          David W. Slayton,          Executive Officer/Clerk of Court,          By C. Colbert, Deputy Clerk</b>
SUPERIOR COURT OF CALIFORNIA, COUNTY OF Los Angeles STREET ADDRESS: 150 Commonwealth Avenue MAILING ADDRESS: CITY AND ZIP CODE: Alhambra, 91801 BRANCH NAME: Alhambra Superior Court	
PLAINTIFF / PETITIONER: JAMES BURBANK, an individual; JENNIFER BURBANK, an individual; DEFENDANT / RESPONDENT: BRAD MARTINEZ, an individual; VICKY MARTINEZ, an individual;	CASE NUMBER: 24NNCV06082
<b>PROOF OF SERVICE OF SUMMONS</b>	Ref. No. or File No.: 12719578 (SERGIO)

(Separate proof of service is required for each party served.)

1. At the time of service I was at least 18 years of age and not a party to this action.
2. I served copies of:
  - a. ☒ summons
  - b. ☒ complaint
  - c. ☒ Alternative Dispute Resolution (ADR) package
  - d. ☒ Civil Case Cover Sheet (served in complex cases only)
  - e. ☐ cross-complaint
  - f. ☒ other (specify documents): SUMMONS AND COMPLAINT, CIVIL CASE COVER SHEET, ADDENDUM, NOTICE OF CASE ASSIGNMENT, NOTICE OF CASE MANAGEMENT CONFERENCE
3. a. Party served (specify name of party as shown on documents served):  
Grace Cheng
- b. ☐ Person (other than the party in item 3a) served on behalf of an entity or as an authorized agent (and not a person under item 5b on whom substituted service was made) (specify name and relationship to the party named in item 3a):
4. Address where the party was served:  
25129 Hazelcrest Lane, Stevenson Ranch, CA 91381
5. I served the party (check proper box)
  - a. ☐ by personal service. I personally delivered the documents listed in item 2 to the party or person authorized to receive service of process for the party (1) on (date): (2) at (time):
  - b. ☒ by substituted service. On (date): Wed, Feb 12 2025 at (time): 09:34 AM I left the documents listed in item 2 with or in the presence of (name and title or relationship to person indicated in item 3):  
John Doe-resident ( 30-40 yrs old, male, 160lbs, 5'8", black hair, brown eyes )
    - (1) ☐ (business) a person at least 18 years of age apparently in charge at the office or usual place of business of the person to be served. I informed him or her of the general nature of the papers.
    - (2) ☐ (home) a competent member of the household (at least 18 years of age) at the dwelling house or usual place of abode of the party. I informed him or her of the general nature of the papers.
    - (3) ☐ (physical address unknown) a person at least 18 years of age apparently in charge at the usual mailing address of the person to be served, other than a United States Postal Service post office box. I informed him or her of the general nature of the papers.
    - (4) ☒ I thereafter mailed (by first-class, postage prepaid) copies of the documents to the person to be served at the place

Form Adopted for Mandatory Use where the copies were left (Code Civ. Proc. § 415.20) I mailed the documents on (date): Wed, Feb 12 2025 Page 1 of 2  
 Judicial Council of California from (city): Los Angeles or ☐ a declaration of mailing is attached  
 POS-010 (Rev. Jan 15, 2007) I attach a declaration of diligence stating actions taken first to attempt personal service.


PLAINTIFF / PETITIONER: JAMES BURBANK, an individual; JENNIFER BURBANK, an individual;  
DEFENDANT / RESPONDENT: BRAD MARTINEZ, an individual; VICKY MARTINEZ, an individual;

CASE NUMBER:  
24NNCV06082

5. c. ☐ by mail and acknowledgment of receipt of service. I mailed the documents listed in item 2 to the party, to the address shown in item 4, by first-class mail, postage prepaid.
- (1) on (date): (2) from (city):
- (3) ☐ with two copies of the *Notice and Acknowledgment of Receipt* and a postage-paid return envelope addressed to me. (*Attach completed Notice and Acknowledgment of Receipt.*) (Code Civ. Proc., § 415.30.)
- (4) ☐ to an address outside California with return receipt requested. (Code Civ. Proc., § 415.40.)
- d. ☐ by other means (*specify means of service and authorizing code section*):
- ☐ Additional page describing service is attached.
6. The "Notice to the Person Served" (on the summons) was completed as follows:
- a. ☒ as an individual defendant.
- b. ☐ as the person sued under the fictitious name of (*specify*):
- c. ☐ as occupant.
- d. ☐ On behalf of (*specify*):
- under the following Code of Civil Procedure section:
- |   |   |
|---|---|
| <input type="checkbox"/> 416.10 (corporation)                     | <input type="checkbox"/> 415.95 (business organization, form unknown) |
| <input type="checkbox"/> 416.20 (defunct corporation)             | <input type="checkbox"/> 416.60 (minor)                               |
| <input type="checkbox"/> 416.30 (joint stock company/association) | <input type="checkbox"/> 416.70 (ward or conservatee)                 |
| <input type="checkbox"/> 416.40 (association or partnership)      | <input type="checkbox"/> 416.90 (authorized person)                   |
| <input type="checkbox"/> 416.50 (public entity)                   | <input type="checkbox"/> 415.46 (occupant)                            |
| <input type="checkbox"/> other:                                   |   |
7. Person who served papers
- a. Name: KEITH WILLIAMS
- b. Address: 3183 Wilshire blvd suite 196B7, Los Angeles, CA 90010
- c. Telephone number: 323-251-9556
- d. The fee for service was: \$125
- e. I am:
- (1) ☐ not a registered California process server.
- (2) ☐ exempt from registration under Business and Professions Code section 22350(b).
- (3) ☒ a registered California process server:
- (i) ☐ owner ☐ employee ☒ independent contractor
- (ii) Registration No: 7113
- (iii) County: Los Angeles
8. ☒ I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct.
- or
9. ☐ I am a California sheriff or marshal and I certify that the foregoing is true and correct.

Date: 02/28/2025

KEITH WILLIAMS



POSTED BY PERSON WHO SERVED PAPERS / SHERIFF OR MARSHAL

(SIGNATURE)

Page 2 of 2

PLAINTIFF / PETITIONER: JAMES BURBANK, an individual; JENNIFER BURBANK, an individual; DEFENDANT / RESPONDENT: BRAD MARTINEZ, an individual; VICKY MARTINEZ, an individual;	CASE NUMBER: 24NNCV06082
--	-----------------------------

## DECLARATION OF DILIGENCE

(This form must be attached to a writ of habeas corpus.)

1) Unsuccessful Attempt: Jan 18, 2025, 6:15 pm PST at Home: 25129 Hazelcrest Lane, Stevenson Ranch, CA 91381

No Answer, people taking, cars in driveway

2) Unsuccessful Attempt: Jan 23, 2025, 12:18 pm PST at Home: 25129 Hazelcrest Lane, Stevenson Ranch, CA 91381

No answer, voices inside talking, cars in driveway

3) Successful Attempt: Feb 27, 2025, 6:57 pm PST at Home: 25129 Hazelcrest Lane, Stevenson Ranch, CA 91381

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Date: 02/28/2025

KEITH WILLIAMS

(TYPE OR PRINT NAME)



(SIGNATURE OF DECLARANT)

Form Approved for Optional Use  
Judicial Council of California  
MC-031 [Rev. July 1, 2005]

## ATTACHED DECLARATION

☐ Attorney for☐ Respondent☐ Plaintiff☐ Other (Specify):☐ Petitioner☐ Defendant

Page 1 of 1