

# Checklist for VETASSESS (Self - Employed)

## **Original colour scan copies of the following documents**

1. One passport size photos
2. Passport Copy
3. Relevant education documents
  - a. Transcript
  - b. Degree certificate
  - c. Completion letter
4. Employment evidences as self employed (running your own business)
  - a. a statement from your accountant or lawyer that the position that you held and duties you usually do. That must be on letterhead.
  - b. a Statutory Declaration (affidavit) listing your main duties and other relevant employment information.
  - c. Sample of the work you perform
  - d. business registration details.
  - e. You can also provide letters from client stating the name of the business, nature of work you do and position you hold in the company.
5. photographs of work samples (before and after the job and of yourself working)
6. Video or digital recordings of yourself doing everyday tasks in your workplace (verified by a supervisor/manager)
7. Resume with two references.

Once we have these details we will contact you, if we require any further information/ documents.



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