Checklist for Vetassess Skill Assessment

(Self-Employed)

Coloured scanned copies of the following documents.

1. One passport size photos
2. Passport Copy
3. National Identity Card (Aadhar Card/Pan card)
4. Australian driving licence (If have)
5. Relevant education documents
    a. Transcript
    b. Degree certificate
    c. Completion letter
6. Employment evidence as self-employed (running your own business)
    a. a statement from your accountant or lawyer that the position that you held and duties you usually do. That must be on letterhead.
    b. a Statutory Declaration (affidavit) listing your main duties and other relevant employment information.
    c. Sample of the work you perform.
    d. Director certificate
    e. Group Certificate
    f. Business registration details.
    g. You can also provide letters from client stating the name of the business, nature of work you do and position you hold in the company.
7. Payment evidence:
    - Bank Statement
    - ITR
    - Super Statement

8. Organization Chart on company letter head
9. Resume with two references.

Once we have these details we will contact you, if we require any further information/ documents