

Checklist for 408 (Entertainment Stream)

Business registration documents

1. Australian Business Number (ABN) registration certificate
2. If your business has a registered business or trading name, a copy of the Business Names Details extract
3. If your business is a company, provide one of the following:
 - Company registration extract from the ASIC
 - Australian Stock Exchange (ASX) listing registration (if applicable).
4. Business Registered Address
5. Business contact person details
 - Name
 - Contact number
 - Email
 - Designation in the company (Director, Secretary or Manager)

Event Details

6. Event Poster
7. Venue booking
8. Facebook posts and other marketing materials
9. Contract with Artists or the formal Invitation Letter

Artist or Performer or support crews

1. Current passports (front, back and all stamped pages).
2. Marital Status of artists.
3. Artist Background (Profile, Social Media Account Links).
4. Previous travel and visa history. Refusals (if any).



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5. Travel booking (hotels, airfares)
6. Health Insurance.
7. Financial Evidence of earning from his skills (if the person is not well known)
 - a. ITR returns
 - b. Business or personal Bank statement
 - c. Business registration documents
 - d. GST Number (if applicable)

Cost

\$325*



*Current as 09 September 2022



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