

1. Please add one editable box with Visa type option and this editable box's info show in front.

546	Personal
-----	----------

**Visa Type**

	- Select Visa Type -
--	----------------------

**Port**

	<b>Passport Number</b>
--	------------------------

**Post Code**

2. Please update Date of Birth option. We need to date of birth with month like (30 year 4 month)
3. When we type a note and by chance we select anything in CRM window, that note clear from note box. Please make change in this when we select anything then note goes to Draft in note option.
4. Need to update Enquiry Form. Please add Current Visa and Visa expiry option in this form.
5. We need Tags option editable and Tags show in the bottom of Tag button. Also add delete option for delete tag individually.

Preferred Intake:	Naati/PY
Client Portal:	<input checked="" type="checkbox"/>
Added By: -	
Assignee:	<a href="#">+ Edit</a>
Related Files:	
Tag(s):	<a href="#">+ Add</a>

6. Please update Overall English score option. When we add total score in this box this information show in the front.

<b>Highest Qualification in Australia</b> <input type="text"/>	<b>Highest Qualification Overseas</b> <input type="text"/>
<b>Work experience in Overseas</b> <input type="text"/>	<b>Overall English score</b> <input type="text"/>
<b>When You want to start Process</b>	
<input type="text"/>	<input type="text" value="Select"/>

Overall scores show in this place.

Work experience Offshore:

Overall IELTS/PTE: - / -

Preferred Intake:

7. Please add one checklist option in Admin Console, where we upload all checklist.  
8.

## Compose Email

X

From \*

▼

To \*

CC

Templates

▼

Subject \*

Message \*

B I U **S** **≡**

---

---

Please add on option below of this window. When we will send mail to client, that time we will select checklist from this option.

9. Please provide one Browse option in this window. Where we can attach any document in mail.
10. Please add one more option below in this window named as Client Info form. This online form can be update by both client and us. When we will send this form to client from CRM then after completing this form client will resubmit this form to us. We will easily download this form as well. (PDF and Word format). After resubmitting the form from client side we have shown update in activity option. I will give you sample of this form.
11. Please provide Today follow up Button below of Client Manager option.



MAIN

Dashboard

Appointment

Add Lead

In Person

Queries

Clients Manager

Services

Partners Manager

Products Manager

Quotations

- When we tag some work to someone. That work show in Today follow up option should be shown to assigned person.
- We need retag feature.
- And when we will tag some work to any person then it shows in activity option. That work tagged by one person to another person. (For example, Gurjant Singh tags work to Bipan)
- After completed work we need task completed option and task completed note shown in activity.
- Total number of pending work show in corner of the Today follow up option.

The screenshot shows a list of three todo items:

- Celesty Work (15)
- Checklsit and First mail (1)
- Pls close these files (13)

- When someone tag one work to another person. Small notification window shows in the right-hand side bottom of the window.

## 12. Please provide todo in CRM like below.

The screenshot shows a detailed view of tasks under the 'Migration Work' category:

- HARPRE.22.3341- Harpreet Kaur- VIC Nomination- Ready to submit- Please check Invoices once
- YASHPR.22.3115 - TR Yashpreet Ready to lodge expiry 03.04.23. client didn't picked the call . want to confirm her studies . cert 3 has credit transfer and only 13 months physical study so please call the client regarding the same. (Mon, 3 Apr)
- NANDAN.22.3489 (Nandani) - 408 Visa - Confirmation & Payment received, Expiry (15.03.2023), Note: Pls Check her child passport (Henrik) need to update in current visa. (Wed, 15 Mar)
- BHULJA.23.0030 - Jagroop TR Ready to lodge please check - Lodged by clients card. pls do further
- NISHAR.22.2852- Nisha Rani- 190- Confirmation received
- KAURMA.22.2140- Mandeep Kaur-189- Please confirm to upload Employment docs mam
- IBNEOM.22.3082- 189 - Confirmation received
- KHUSHP.22.2491 - TR khushpreet - Lodged By Bpay . Please ask the client to arrange new Correct PCC for her husband . Do further

+ Add a task. Type @ to assign it to someone.

The screenshot shows a detailed view of tasks under the 'Migration Work' category, similar to the previous view, but with a sidebar on the right for task actions:

- HARPRE.22.3341- Harpreet Kaur- VIC Nomination- Ready to submit- Please check Invoices once
- YASHPR.22.3115 - TR Yashpreet Ready to lodge expiry 03.04.23. client didn't picked the call . want to confirm her studies . cert 3 has credit transfer and only 13 months physical study so please call the client regarding the same. (Mon, 3 Apr)
- NANDAN.22.3489 (Nandani) - 408 Visa - Confirmation & Payment received, Expiry (15.03.2023), Note: Pls Check her child passport (Henrik) need to update in current visa. (Wed, 15 Mar)
- BHULJA.23.0030 - Jagroop TR Ready to lodge please check - Lodged by clients card. pls do further
- NISHAR.22.2852- Nisha Rani- 190- Confirmation received
- KAURMA.22.2140- Mandeep Kaur-189- Please confirm to upload Employment docs mam

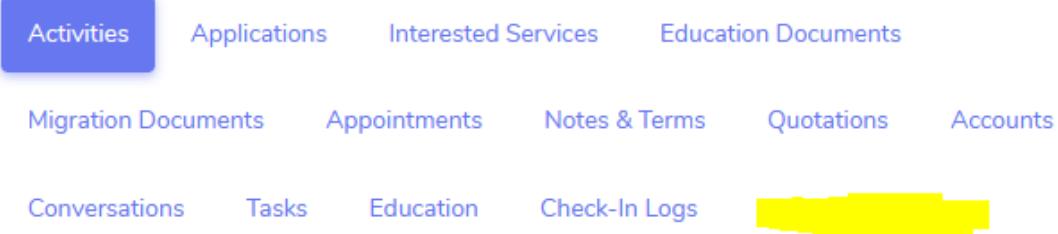
+ Add a task. Type @ to assign it to someone.

BC Bipan Chander  
 bansalimmigration123@gmail.com

...  
 + Add step  
 Add to My Day  
 Remind me  
 Due Wed, 15 Mar  
 Repeat  
 Celesty Parmar

## 13. Please provide option from which we will create groups in todo.

## 14. We need one Previous Visa Button on this place



- We need option in Previous Visa button: -
  1. Visa (Editable)
  2. Start date.
  3. End date.
  4. Place of Apply. (Editable)
  5. Person who applies. (Editable)
- We need Add button for multiple entries.
- When we add information in this option that info shows below of the tags option.

