



Australia's Most Trusted Migration Agent

Checklist for IPA/CPA Skill Assessment

Please provide coloured scanned copies of the following documents.

1. Passport Copy
2. Passport size photo
3. Current Address
4. NID (National Identity Card)
5. Relevant education documents
 - a. Transcript
 - b. Degree certificate
 - c. Completion letter
6. Syllabus detail for all qualifications not accredited by CPA Australia
7. Evidence of English language proficiency: (IELTS :7 each) or Equivalent
 - i) IELTS/PTE
 - ii) TOEFL(If test date is before 26 July 2023)
8. Professional body qualifications (if applicable)
 - a. Exam results
 - b. Membership certificate
9. For employment skill assessment:
 - a. an employment contract and offer letter
 - b. pay slips (starting of your Employment-Start date /middle/end date)
 - c. Bank Statements

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info@bansalimmigration.com.au

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- d. NOA or Super Statement
- e. Employment reference letter. It must have
 - i. the official letterhead of your employer
 - ii. the direct work email and phone number of the individual writing the reference.
 - iii. complete start and end dates of your employment history.
 - iv. the duties and responsibilities for each role. These must be written in your employer's own words
 - v. the employment terms, i.e. permanent or temporary
 - vi. your work hours each week
 - vii. your salary.

Once we have these details we will contact you, if we require any further information/documents.

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