

Australia's Most Trusted Migration Agent


Checklist for IPA/CPA Skill Assessment

Please provide **coloured scanned** copies of the following documents.

1. Passport Copy
2. Passport size photo
3. Current Address
4. NID (National Identity Card)
5. Relevant education documents
 - a. Transcript
 - b. Degree certificate
 - c. Completion letter
6. Syllabus detail for all qualifications not accredited by CPA Australia
7. Evidence of English language proficiency: (IELTS :7 each) or Equivalent
 - i) IELTS/PTE
 - ii) TOEFL(If test date is before 26 July 2023)
8. Professional body qualifications (if applicable)
 - a. Exam results
 - b. Membership certificate
9. For employment skill assessment:
 - a. an employment contract and offer letter
 - b. pay slips (starting of your Employment-Start date /middle/end date)
 - c. Bank Statements

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info@bansalimmigration.com.au 

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- d. NOA or Super Statement
- e. Employment reference letter. It must have
 - i. the official letterhead of your employer
 - ii. the direct work email and phone number of the individual writing the reference.
 - iii. complete start and end dates of your employment history.
 - iv. the duties and responsibilities for each role. These must be written in your employer's own words
 - v. the employment terms, i.e. permanent or temporary
 - vi. your work hours each week
 - vii. your salary.

Once we have these details we will contact you, if we require any further information/ documents.

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