

# Checklist for Work Rights application

1. A copy of the **lease** for your present accommodation.
  - o If no formal lease a **statutory declaration, from the landlord** attesting as to when the rental arrangement was entered into, and who is subject to the rental agreement and the residential details.
2. A statutory declaration which **outlines your financial situation**.
3. **Statement** demonstrating how you have supported yourself since arrival in Australia. This declaration would need to satisfactorily explain why such funds are no longer available to you.
4. Overseas or local **bank statements** for the last three months or more showing your full name.
5. **Official bills** in your name or accounts paid in your name ie: electricity or gas bills.
6. If supported by **friends or relatives**, a **statutory declaration** from them stating for what period of time and in what way they have supported you.
7. Any other evidence to substantiate your claims of financial hardship
  - o MYKI ticket receipts
  - o Grocery receipts
  - o Mobile bills
  - o Credit card or other loan statements
  - o Car insurance and registration details
  - o Or any other liability or expenses receipts.

Once we have these details we will contact you, if we require any further information/ documents.



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