



DEVI AHILYA VISHWAVIDYALAYA,  
INDORE, M.P.

## School of Social Sciences Devi Ahilya University, Indore

### Syllabus 2017-18

#### Ph.D. Course Work

#### Social Work

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## Scheme

S. No.	Paper Code	Paper Name	Credit
1.	001	Research Methodology	4 credits
2.	002	Review of Published Research in the relevant field	3 credits
3.	003	Computer Applications	3 credits
4.	004	Advance Social Work Education & Practice	3 credits
5.	005	Comprehensive Viva-Voce	3 credits

### Paper I: Research Methodology

#### UNIT I

Definition, Concept, Types, Importance, Formulation of Research problem, Research process, Research design, Data collection tools, Primary and Secondary data.

#### UNIT II

Qualitative and Quantitative research, Measurements of Scales in Social Sciences.

#### UNIT III

Sampling Vs Census, Types of samples, Probability and Non Probability methods, Importance of sampling in Social Science, Sample size, Sampling Error.

#### UNIT IV

Hypothesis, testing of hypothesis, process, types of hypothesis, Sampling distribution, standard errors, test of significance for small and large samples- parametric and non parametric tests.

#### UNIT V

Application of Statistical techniques in Research, Measures of central Tendency, Dispersion, Simple correlation, Simple Regression, Normal Distribution, Skewness

#### UNIT VI

Diagrammatic and Graphical presentation  
Report Writing, Research Proposal, Ethics in Research and Presentation Techniques

\*Note: Subject wise Research Methodology will be taught with Respective Papers.

### Paper II : Review of Published Research in the relevant field

S. Dixit  
Rakesh

## **Paper III– Computer Applications**

### **Introduction**

What is Computer?, Computer Block Diagram, Generations, Languages, Characteristics of a Computer, Benefits, Types of a Computer, Configuration of a Computer System, Hardware & Software, Operating System & its Functions, Input Devices, Out Put Devices, Memory, Number System, Binary, Decimal, Octal, Hexadecimal, Compiler, Interpreter, Introduction of Computer Networks, Network Models, Introduction of Database, Role of Computer in Social Science Research & Word Processor.

### **MS-Word**

Basics:- New, Open, Save, Save As, Cut, Copy, interface, Paste, Paste Special, Format Painter Operations, Style, Size, Font, Subscript, Superscript.

Insert:-Hyperlink, Header, Footer, Page Number, Table, Chart.

Page Layout:-Page Setup, Margins, Orientation, Watermark, Indent, Spacing.

References:-Footnote, Endnote, Citations & Bibliography, Captions.

Mailings:-Mail Merge, Review:-Spelling & Grammar, Thesaurus, Comment, Compare,

Protect Document, View:-Document Views, Show/Hide, Zoom, Windows

### **MS-Excel**

Basic:- Cell, Worksheet, Workbook, interface, spreadsheet, rearranging workbook, New, open, save, save As, Cut, Copy, Paste, Paste Special, Size Font, Find, Replace, page Setup, page security, Printing options, Page setting, Orientation, Size Wrap text, Merging of cells and columns, sorting, formulas, filtering, tables, charts, working with functions.

### **MS PowerPoint**

Basic:- New, open, save save As, Cut Copy, interface, Paste, Paste Special, Size, Font, Numbering & Bullets, Margin, Find, Replace, Slides, Slides Layout, Designs, Slide Setup Animation: - Different types of animations apply on the Slides, text, objects, Different custom animations, Entrance, Emphasis, exit, motion path. Set Slides Navigations on mouse click, automatic, manual.

Slide Show: - Slide show, Custom Slide show, Slide sorter.

### **SPSS**

SPSS Introduction, Windows:-Data Editor, Output Viewer, Syntax Editor, Script Window, Method of Preparing Data Sheet and Entering Data, SPSS Importance in Research.

### **Internet & ICT**

**Introduction:** - Browsers, WWW, Mail accessing and sending mail along with attachments, Mailing interface.

**Utility:** - Browsing, URL searching, downloading & uploading from/to sites, Domain Name Systems, Search Engine.

Introduction to ICT, ICT infrastructure, Applications of ICT in various countries, Service Providers of ICT

S. Dinesh  
M. Patel

## **Paper IV Advance Social Work Education & Practice**

### **Rationale:**

World is changing very fast. With the pace of revolution, Social Work Education & Practices are also undergoing tremendous transformation. Up to Post-Graduation level the students internalized the foundational perspectives of Professional Social Work. Whereas at M.Phil. / Ph.D. level the candidates should get through the multidimensional changes undertaking world-wide in respect to context, theories, models scope, relevance, practices, methodologies and etc. Thus the developed attitude, knowledge and skills will grow competency among the students and enable them to bear the high profile responsibilities of an associations discharging varied contemporary services.

### **OBJECTIVES:**

- To identify the current realities of society and understand the changing theoretical paradigms of Social work Education & Practice.
- To get better hold in Developmental Foundation.
- To increase proficiency in the Contemporary fields of Social Work Practice.
- To perceive & strengthen the competency to work in Globalized Social Work era.
- To develop management skills for Welfare Organizations.

### **Unit -1 Ideological Paradigms of Contemporary Social Work in India**

1. Contemporary Issues in Social Work Education & Practice.
2. Theories & Models of Contemporary Social Work: Humanitarian, Liberal, Feminist, System, Democratic Ideologies & Values of Social Work.
3. Ethical Issues in Contemporary Social Work
4. Opportunities & Challenges of Contemporary Social Work Education & Practice.

### **Unit -2 Empirical Foundation in Development**

1. Meaning of Development.
2. Philosophy of Development.
3. Approaches & Indicators of Development.
4. Gender, Marginalised, Regional Disparities and Development.

### **Unit-3 Social Work Practice with Contemporary Fields**

1. Family Centric Intervention: Meaning, Importance, Social Work Intervention, Tool (Genogram, Social Mapping).
2. Correctional Settings: Meaning, Importance, Types, Social Work Intervention.
3. Substance abuse: Meaning, Types, Extension, Social Work Intervention.
4. Homeless Individual: Categories, Problems, Needs, Types of Shelter Homes, Social Work Intervention
5. Social Work Intervention: Gay, Lesbian, Bisexual and Transgender.

### **Unit-4 Globalization of Social Work Professional**

1. Meaning & Concept of Globalizations
2. Linkages between Globalization & Social Work
3. Impact of Globalization on Social Work

S. Dixit  
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4. Concept of Cultural Diversity: Cross culture, Multiculturalism.

### **Unit-5 Management in Nonprofits Organization**

1. Integrated frame of Social Work Methods.
2. Principles and Practices of Fundraising.
3. Financial Management in Human Services: Basic Budgeting and Accounting for Social Workers, Grant Writing and Resource Development.
4. Leadership & Team Building in Human Service: Skills, Opportunities and Challenges.
5. Program Monitoring, Supervision & Evaluation, Consultation in Social Work

*S.Daval*

*Hafiz*