

1) Off page

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https://docs.google.com/spreadsheets/d/1zZOQYk7AWIz037-N8y-tUDkdtk_vvMm33J-rQybLYjw/edit?usp=sharing

2) ON page

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https://www.canva.com/design/DAGk4KpOSK0/2PU9i1gKMEG9j_MaizXSLw/edit