

SIPBS Open Institute Meeting – Agenda

Duration: 90 minutes

Date: 2nd Oct 2025

Time: 2 – 3.30 pm

Location: HW111-114

1	Welcome and Introductions (5 mins)	
	Welcome	Yvonne Perrie
2	HR and People Update (10 + 5 mins)	
	HR policy reminders or updates	HR Staff
3	Institute and Infrastructure Updates (10 + 5 mins)	
	New Initiative: ECR handbook	Hua Wang
	Sir David Jack Hub	Yvonne Perrie
4	Health & Safety (10 + 5 mins)	
	Updates	Lorraine Allan
5	Teaching and Student Matters (20 + 10 mins)	
	NSS – celebrating success	NSS Team
	PGT programme updates	David Breen
6	Update on actions from Away Days (5 mins)	
	Discussion leads	All
7	Any Other Business (AOB) (5 mins)	
	Open floor for questions, comments, or announcements	All
8	Close and Next Meeting Date	
	Next meeting: 12 Dec, 2 – 4 pm	Yvonne Perrie

Commented [YP1]: I will add in new starts here if we have anyone