



The University of Sydney



Welcome



THE UNIVERSITY OF
SYDNEY

Acknowledgement of Country

I would like to acknowledge the Traditional Owners of Australia and recognise their continuing connection to land, water and culture. I am currently on the land of the Gadigal (Cadigal) people of the Eora Nation and pay my respects to their Elders, past, present and emerging.

I further acknowledge the Traditional Owners of the country on which you are on and pay respects to their Elders, past, present and future.

Keeping our community safe

- Remember good hygiene practices and physical distancing:
 - Frequent handwashing
 - Cough or sneeze into a tissue or your flexed elbow
 - Maintain a distance of at least 1.5m between yourself and others, where possible
 - Avoid large gatherings, where possible.
- If you are unwell with cold or flu symptoms please excuse yourself from this class and we will support you to continue the work remotely.

Emergency procedures (on campus)

- In the unlikely event of an emergency, we may need to evacuate the building.
- If we need to evacuate, we will ask you to take your belongings and follow the green exit signs.
- We will move a safe distance from the building and maintain physical distancing whilst waiting until the emergency is over.
- In some circumstances, we might be asked to remain inside the building for our own safety. We call this a lockdown or shelter-in-place.
- More information is available at www.sydney.edu.au/emergency.

Keeping our campus COVID-safe

- The University is following NSW Government and NSW Health guidance to prevent the spread of COVID-19, respiratory-type illnesses and other illnesses.
- All staff, students and visitors are required to follow our [health and safety advice](#). This includes staying at home if unwell, isolating and testing, and to not return unless recovered or as advised by your health professional.
- Visit [our website](#) for more information about our COVID-19 response.

Health and safety advice



Stay home if you are sick



Wash hands regularly



Avoid physical greetings



Cough or sneeze into your elbow or tissue



Keep 1.5m away from others where possible



Avoid crowding entrances and exits

sydney.edu.au/covid-19



COVID-19 support and care

- If you become infected with COVID-19 during the semester, or need to stay at home, please notify your unit of study coordinator, as with any unexpected absence.
- If COVID-19 illness impacts assessment, use the usual mechanisms including simple extensions and special consideration to arrange reasonable adjustments.
- Other helpful study information can be found on the Study Information page of Student website.

Student support

- Visit the [Student life, wellbeing and support](#) webpage to find out about the student services, resources and events available to support you while you study:
 - Health and wellbeing
 - Academic Support
 - Personal support
 - Getting connected



Questions about getting started this semester? Come visit us at a Welcome Hub



Anderson Stuart
Welcome Hub



Carslaw West
Welcome Hub

Safer Communities Office



- Support and case management for people who have experienced sexual misconduct, domestic/family violence, bullying/harassment or issues relating to modern slavery.
- Contact the team
 - 8:30 am to 5:30 pm Monday to Friday, Sydney local time
 - phone: +61 2 8627 6808
 - email: safer-communities.officer@sydney.edu.au.
 - campus: Level 5, Jane Foss Russell building, City Road, Darlingtown Campus
- Make a report
 - [Visit the website](#) to make a complaint or disclosure of sexual misconduct to the University.

Tips for students learning online

- Remember that you are still in a space with other students.
- Mute your microphone when not speaking.
- Use earphones or headphones - the mic is better and you'll disturb others less.
- If you have a webcam, please switch it on so we can see you, if you are comfortable doing so.
- Try not to talk over someone else.
- Some classes may use breakout rooms – engaging fully in these is a great way to meet classmates and your teachers.
- Help your teachers know you're there by participating in chat, polls and other activities during class - we're all in this together.

Expectations

- Students attend scheduled classes, and devote an *extra* 6-9 hrs per week
 - doing assessments
 - preparing and reviewing for classes
 - revising and integrating the ideas
 - practice and self-assess
- Students are responsible learners
 - Participate in classes, constructively
 - Respect for one another (criticize ideas, not people)
 - Humility: none of us knows it all; each of us knows valuable things
 - Check Canvas site at least once a week!
 - Notify academics whenever there are difficulties
 - Notify group partners honestly and promptly about difficulties

Special Consideration (University policy)

- If your performance on assessments is affected by illness or misadventure
- Follow proper bureaucratic procedures
 - Have professional practitioner sign special USyd form
 - Submit application for special consideration online, upload scans
 - Note you have only a quite short deadline for applying
 - http://sydney.edu.au/current_students/special_consideration/
- Also, notify coordinator by email *as soon as anything begins to go wrong*
- There is a similar process if you need special arrangements eg for religious observance, military service, representative sports

Academic Integrity (University policy)

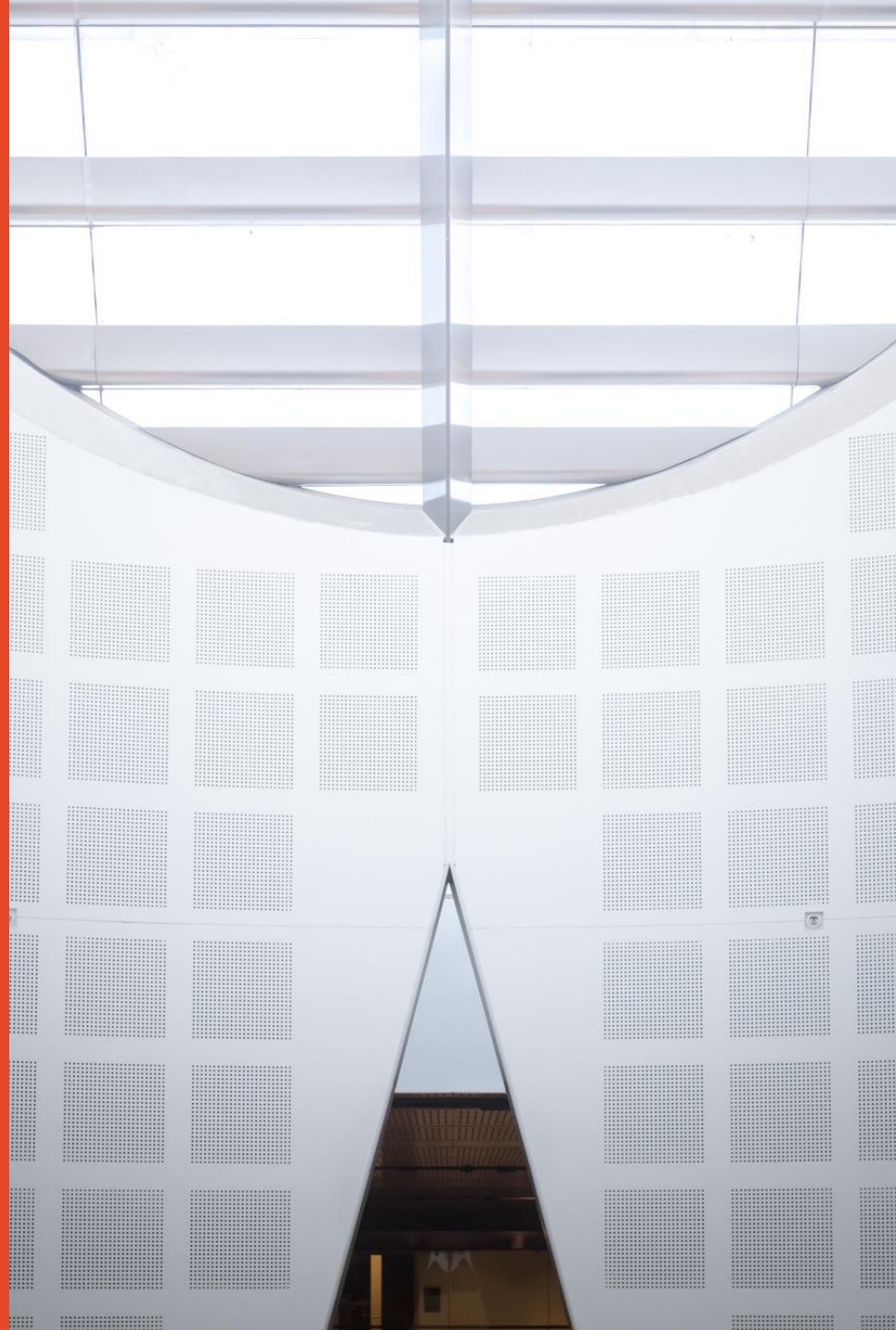
- “The University of Sydney is unequivocally opposed to, and intolerant of, plagiarism and academic dishonesty.
 - Academic dishonesty means seeking to obtain or obtaining academic advantage for oneself or for others (including in the assessment or publication of work) by dishonest or unfair means.
 - Plagiarism means presenting another person’s work as one’s own work by presenting, copying or reproducing it without appropriate acknowledgement of the source.” [from site below]
- <http://sydney.edu.au/elearning/student/EI/index.shtml>
- Submitted work is compared against other work (from students, the internet, etc)
 - Turnitin for textual tasks (through Canvas), other systems for code
- Penalties for academic dishonesty or plagiarism can be severe
- Complete self-education AHEM1001 (required to pass INFOxxxx)

Academic Integrity Practice

School of Computer Science



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Different levels/types of Academic Integrity practice

- Source:
 - Different types of **sources of help** are accepted for **different academic levels** (Junior, Intermediate, Senior, Postgraduate)
- Nature of Help:
 - Different types of help are accepted for **different types of assessment**.
- Two slides explaining “Source” and “Nature” of help allowed
- **You can adjust** the chart to suit the academic integrity requirement for your assessments.

Example 1: Junior level programming UoS

Source of Help

Lecturer	Teaching Assistants / Tutors	Classmates	Private tutors	Online forums/ Online tutors	Students outside course/UoS	Hired coders Tutorial Company outside University	Relatives	Other
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- Individual assessment
- A student needs to gain an understanding of fundamental knowledge/skills
- It is important to master the knowledge/skills themselves



Encouraged



Attribution required



Not acceptable



Ask Lecturer/Coordinator

Example 1: Junior level programming UoS

Types of Help

Understanding General Concepts	Explained using similar material (not assignment)	Sharing approach/concept to derive assignment solution	Designing code/solution	Implementing code/solution
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- Individual assessment
- A student needs to gain an understanding of fundamental knowledge/skills
- It is important to master the knowledge/skills themselves
- Students are encouraged to obtain help through relevant teaching materials and practices but not directly on assessment materials



Encouraged



Attribution required



Not acceptable



Ask Lecturer/Coordinator

Example 2: Intermediate/Senior level specialist UoS

Source of Help

Lecturer	Teaching Assistants / Tutors	Classmates	Private tutors	Online forums/ Online tutors	Students outside course/UoS	Hired coders Tutorial Company outside University	Relatives	Other
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- Individual assessment
- A student needs to gain an understanding of high level knowledge/skills
- A student needs to gain skills to find, evaluate and apply existing knowledge/solutions



Encouraged



Attribution required



Not acceptable



Ask Lecturer/Coordinator

Example 2: Intermediate/Senior level specialist UoS

Types of Help

Understanding General Concepts	Explained using similar material (not assignment)	Sharing approach/concept to derive assignment solution	Designing code/solution	Implementing code/solution
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- Individual assessment
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Not acceptable



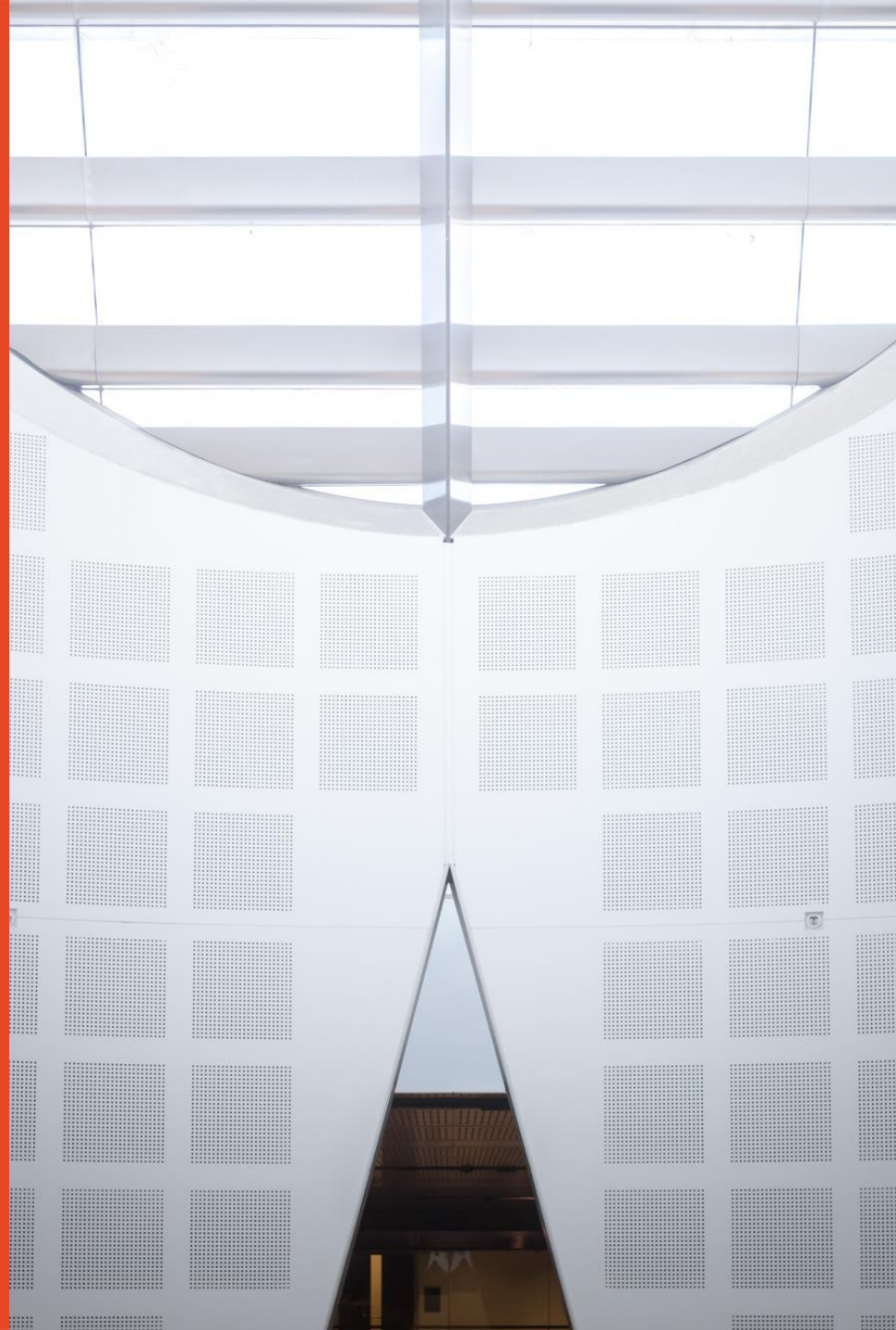
Ask Lecturer/Coordinator

WHS Induction

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General Housekeeping – Use of Labs

- Keep work area clean and orderly
- Remove trip hazards around desk area
- No food and drink near machines
- No smoking permitted within University buildings
- Do not unplug or move equipment without permission



EMERGENCIES – Be prepared



<https://sydney.edu.au/campus-life/safety-security.html>

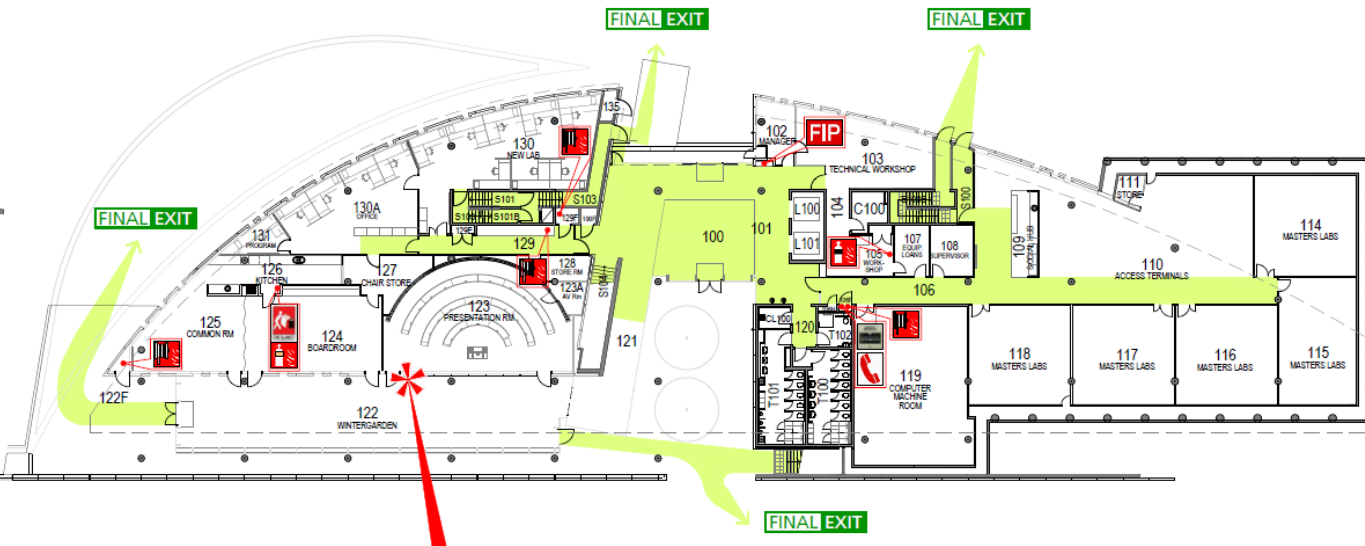
The screenshot shows the University of Sydney's 'Emergencies and personal safety' page. The header includes the university logo and navigation links: Study, Campus life, Research, Engage with us, About us, and News & opinion. A search icon is also present. Below the header is a large image of two people looking at an evacuation diagram. The main content area is titled 'University_ Emergencies and personal safety' and includes the following sections:

- Procedures to follow in the case of an emergency**
 - We're committed to keeping our students, staff and visitors safe.
 - Emergencies can occur at any time for a variety of reasons. Be prepared to respond independently, particularly if working after hours. Watch our [video on emergency procedures](#) and read our [tips for staying safe on campus](#).
- In an emergency**
 - 1. Dial triple zero (000)
 - 2. Call Campus Security on 9351 3333
- Counselling, support and reporting services**
 - If you have witnessed or been involved in a critical incident, whether on or off campus, and would like to talk to a counsellor:
 - Students should contact the University's [Counselling and Psychological Services](#) on 8627 8433 or 8627 8437 (9am to 5pm, Monday to Friday).

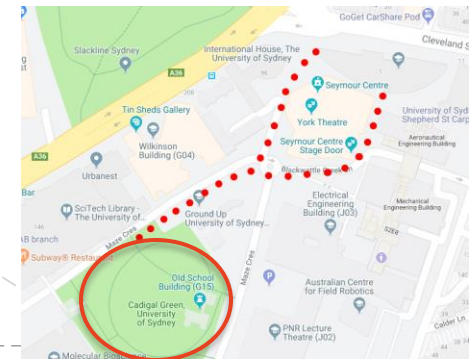
The left sidebar contains a navigation menu with links to Home, Campus life, Accommodation, What's on, Health, wellbeing and success, Clubs and societies, Getting to campus, Sports and fitness, Food, shops and bars, Emergencies and personal safety (highlighted), Maps and locations, and Life in Sydney. The right sidebar features two sections: 'Safer communities on campus' with the text 'Our commitment to building a safer campus' and 'Emergency alerts' with the text 'Find out about our system'.

EMERGENCIES

WHERE IS YOUR
CLOSEST SAFE EXIT ?



**Assembly Area:
Cadigal Green**



EMERGENCIES

Evacuation Procedures

ALARMS

 **BEEP... BEEP...** Prepare to evacuate

1. Check for any signs of immediate danger.
2. Shut Down equipment / processes.
3. Collect any nearby personal items.




 **WHOOOP... WHOOOP...** Evacuate the building

1. Follow the **EXIT** exit signs.
2. Escort visitors & those who require assistance.
3. DO NOT use lifts.
4. Proceed to the assembly area.

EMERGENCY RESPONSE

1. Warn anyone in immediate danger.
2. Fight the fire or contain the emergency, if safe & trained to do so.

If necessary...

3. Close the door, if safe to do so.
4. Activate the **"Break Glass"** Alarm  or 
5. Evacuate via your closest safe exit. **EXIT** 
6. Report the emergency to 0-000 & 9351-3333

MEDICAL EMERGENCY

– If a person is seriously ill/injured:

1. **call an ambulance 0-000**

2. **notify the closest Nominated First Aid Officer**

If unconscious– send for Automated External Defibrillator (AED)
AED locations.

NEAREST to CS Building (J12)

- Electrical Engineering Building, L2 (ground) near lifts
- Seymour Centre, left of box office
- Carried by all Security Patrol vehicles

3. **call Security - 9351-3333**

4. **Facilitate the arrival of Ambulance Staff (via Security)**



Nearest Medical Facility

University Health Service in Level 3, Wentworth Building

First Aid kit – SIT Building (J12)

kitchen area adjacent to Lab 110

School of Computer Science Safety Contacts

CHIEF WARDEN

Greg Ryan
Level 1W 103
9351 4360
0411 406 322



FIRST AID OFFICERS



Julia Ashworth
Level 2E Reception
8627 9058



Will Calleja
Level 1W 103
9036 9706
0422 001 964



Cecille Faraizi
Level 2E 237
9351 6060

**Orally REPORT all
INCIDENTS
& HAZARDS
to your SUPERVISOR**

OR

Undergraduates: to Cecille Faraizi
9351 6060

Coursework

Postgraduates: to Julia Ashworth
8627 9058
or Keiko Narushima
8627 0872

CS School
Manager:

Priyanka Magotra
8627 4295

Assistance

- There are a wide range of support services available for students: <https://sydney.edu.au/campus-life/health-wellbeing-success.html>
- Please make contact, and get help
- You are not required to tell anyone else about this
- If you are willing to inform the unit coordinator, they may be able to work with other support to reduce the impact on this unit
 - eg provide advice on which tasks are most significant

DISABILITY SERVICES

Do you have a disability?

- You may not think of yourself as having a ‘disability’ but the definition under the **Disability Discrimination Act** is broad and includes temporary or chronic medical conditions, physical or sensory disabilities, psychological conditions and learning disabilities.
- The types of disabilities we see include:
 - anxiety, arthritis, asthma, asperger's disorder, ADHD, bipolar disorder, broken bones, cancer, cerebral palsy, chronic fatigue syndrome, crohn's disease, cystic fibrosis, depression, diabetes, dyslexia, epilepsy, hearing impairment, learning disability, mobility impairment, multiple sclerosis, post traumatic stress, schizophrenia , vision impairment, and much more.
- Students needing assistance must register with Disability Services –
 - it is advisable to do this as early as possible.
- <http://sydney.edu.au/study/academic-support/disability-support.html>

Do you have a disability?

You may not think of yourself as having a 'disability' but the definition under the **Disability Discrimination Act (1992)** is broad and includes temporary or chronic medical conditions, physical or sensory disabilities, psychological conditions and learning disabilities.

The types of disabilities we see include:

Anxiety // Arthritis // Asthma // Autism // ADHD
Bipolar disorder // Broken bones // Cancer
Cerebral palsy // Chronic fatigue syndrome
Crohn's disease // Cystic fibrosis // Depression
Diabetes // Dyslexia // Epilepsy // Hearing impairment //
Learning disability // Mobility impairment // Multiple
sclerosis // Post-traumatic stress // Schizophrenia //
Vision impairment
and much more.

Students needing assistance must register with Disability Services. It is advisable to do this as early as possible. Please contact us or review our website to find out more.



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Disability Services Office
sydney.edu.au/disability
02-8627-8422



Other support

- Learning support
 - <http://sydney.edu.au/study/academic-support/learning-support.html>
- International students
 - <http://sydney.edu.au/study/academic-support/support-for-international-students.html>
- Aboriginal and Torres Strait Islanders
 - <http://sydney.edu.au/study/academic-support/aboriginal-and-torres-strait-islander-support.html>
- Student organization (can represent you in academic appeals etc)
 - <http://srcusyd.net.au/> or <http://www.supra.net.au/>
- Please make contact, and get help
- You are not required to tell anyone else about this
- If you are willing to inform the unit coordinator, they may be able to work with other support to reduce the impact on this unit
 - eg provide advice on which tasks are most significant

Advice

- Metacognition
 - Pay attention to the learning outcomes in Canvas
 - Self-check that you are achieving each one
 - Think how each assessment task relates to these
- Time management
 - Watch the due dates
 - Start work early, submit early
- Networking and community-formation
 - Make friends and discuss ideas with them
 - Know your tutor, lecturer, coordinator
 - Keep them informed, especially if you fall behind
 - Don't wait to get help
- Enjoy the learning!