	1. NAME OF AGENCY:	2. DEPARTMENT/DIVISION:	3. SECTION/UNIT:
ARCHIVES AND RECORDS MANAGEMENT INFORMATION SYSTEM	N/A	N/A	N/A
	4. TELEPHONE NO:	**5. E-MAIL ADDRESS:**	**6. ADDRESS:**
NATIONAL ARCHIVES OF THE PHILIPPINES *Pambansang Sinupan ng Pilipinas*	N/A	N/A	N/A
	7. PERSON-IN-CHARGE OF FILES	**8. DATE PREPARED**	**9. PERIOD COVERED:**
USER MANAGEMENT	N/A	Jun 08, 2015	Jun 01, 2015 to Jun 15, 2015

10. DESIGNATION	11. USER NAME	12. ACCESS DATE/TIME	13. DOCUMENT ACCESSED	14. ACTION ON THE DOCUMENT
N/A	Administrator	Jun 02, 2015 17:05 15	harvestDatabaseAll.js	READ
N/A	Administrator	Jun 03, 2015 13:01 18	Records Eligible For Transfer	CREATE
N/A	Administrator	Jun 03, 2015 13:01 18	Records Eligible For Destruction	CREATE
N/A	Administrator	Jun 03, 2015 13:01 18	Frozen Records	CREATE
N/A	Administrator	Jun 03, 2015 13:01 18	Undeclared Records	CREATE
N/A	Administrator	Jun 03, 2015 13:01 20	Records Eligible for Accession	CREATE
N/A	Administrator	Jun 03, 2015 13:01 21	Records Eligible For Cutoff	CREATE
N/A	Administrator	Jun 03, 2015 13:01 22	Vital Records Due For Review	CREATE
N/A	Administrator	Jun 03, 2015 13:01 29	imapConfig.json	READ

	1. NAME OF AGENCY:	2. DEPARTMENT/DIVISION:	3. SECTION/UNIT:
ARCHIVES AND RECORDS MANAGEMENT INFORMATION SYSTEM	N/A	N/A	N/A
	4. TELEPHONE NO:	**5. E-MAIL ADDRESS:**	**6. ADDRESS:**
NATIONAL ARCHIVES OF THE PHILIPPINES *Pambansang Sinupan ng Pilipinas*	N/A	N/A	N/A
	7. PERSON-IN-CHARGE OF FILES	**8. DATE PREPARED**	**9. PERIOD COVERED:**
USER MANAGEMENT	N/A	Jun 08, 2015	Jun 01, 2015 to Jun 15, 2015

10. DESIGNATION	11. USER NAME	12. ACCESS DATE/TIME	13. DOCUMENT ACCESSED	14. ACTION ON THE DOCUMENT
N/A	Administrator	Jun 03, 2015 13:01 29	imapConfig.json	READ
N/A	Administrator	Jun 03, 2015 13:01 34	imapConfig.json	READ
N/A	Administrator	Jun 03, 2015 13:01 34	imapConfig.json	READ
N/A	Administrator	Jun 03, 2015 14:02 18	rma_isClosed.js	READ
N/A	Administrator	Jun 03, 2015 14:02 36	Screenshot_2015-05-12-16-33-09.png	CREATE
N/A	Administrator	Jun 03, 2015 14:02 36	rm_event_config.json	READ
N/A	Administrator	Jun 03, 2015 14:02 38	Screenshot_2015-05-12-16-33-09.png	READ
N/A	Administrator	Jun 03, 2015 14:02 38	Screenshot_2015-05-12-16-33-09.png	READ
N/A	Administrator	Jun 03, 2015 14:02 41	Screenshot_2015-05-12-16-33-09.png	READ

ARCHIVES AND RECORDS MANAGEMENT INFORMATION SYSTEM **NATIONAL ARCHIVES OF THE PHILIPPINES** *Pambansang Sinupan ng Pilipinas* **USER MANAGEMENT**	**1. NAME OF AGENCY:** N/A	**2. DEPARTMENT/DIVISION:** N/A	**3. SECTION/UNIT:** N/A	
	4. TELEPHONE NO: N/A	**5. E-MAIL ADDRESS:** N/A	**6. ADDRESS:** N/A	
	7. PERSON-IN-CHARGE OF FILES N/A	**8. DATE PREPARED** Jun 08, 2015	**9. PERIOD COVERED:** Jun 01, 2015 to Jun 15, 2015	

10. DESIGNATION	11. USER NAME	12. ACCESS DATE/TIME	13. DOCUMENT ACCESSED	14. ACTION ON THE DOCUMENT
N/A	Administrator	Jun 03, 2015 14:02 48	Screenshot_2015-05-12-16-33-09.png	updateNodeProperties
N/A	Administrator	Jun 03, 2015 14:02 49	Screenshot_2015-05-12-16-33-09.png	READ
N/A	Administrator	Jun 03, 2015 14:02 52	Screenshot_2015-05-12-16-33-09.png	updateNodeProperties
N/A	Administrator	Jun 03, 2015 14:02 00	Screenshot_2015-05-12-16-33-09.png	deleteNodeAspect
N/A	Administrator	Jun 03, 2015 14:02 35	Screenshot_2015-05-12-16-33-09.png	updateNodeProperties
N/A	Administrator	Jun 03, 2015 14:02 07	rma_isClosed.js	READ
N/A	Administrator	Jun 03, 2015 14:02 23	Getting Started.pdf	CREATE
N/A	Administrator	Jun 03, 2015 14:02 25	Getting Started.pdf	READ
N/A	Administrator	Jun 03, 2015 14:02 25	Getting Started.pdf	READ

	1. NAME OF AGENCY:	2. DEPARTMENT/DIVISION:	3. SECTION/UNIT:
ARCHIVES AND RECORDS MANAGEMENT INFORMATION SYSTEM **NATIONAL ARCHIVES OF THE PHILIPPINES** *Pambansang Sinupan ng Pilipinas* **USER MANAGEMENT**	N/A	N/A	N/A
	4. TELEPHONE NO:	**5. E-MAIL ADDRESS:**	**6. ADDRESS:**
	N/A	N/A	N/A
	7. PERSON-IN-CHARGE OF FILES	**8. DATE PREPARED**	**9. PERIOD COVERED:**
	N/A	Jun 08, 2015	Jun 01, 2015 to Jun 15, 2015

10. DESIGNATION	11. USER NAME	12. ACCESS DATE/TIME	13. DOCUMENT ACCESSED	14. ACTION ON THE DOCUMENT
N/A	Administrator	Jun 03, 2015 14:02 30	Getting Started.pdf	READ
N/A	Administrator	Jun 03, 2015 14:02 04	Getting Started.pdf	updateNodeProperties
N/A	Administrator	Jun 03, 2015 14:02 04	Getting Started.pdf	READ
N/A	Administrator	Jun 03, 2015 14:02 08	Getting Started.pdf	updateNodeProperties
N/A	Administrator	Jun 03, 2015 14:02 48	Getting Started.pdf	deleteNodeAspect
N/A	Administrator	Jun 03, 2015 14:02 59	Getting Started.pdf	updateNodeProperties
N/A	Administrator	Jun 03, 2015 14:02 15	Getting Started.pdf	updateNodeProperties
N/A	Administrator	Jun 03, 2015 14:02 22	Getting Started.pdf	updateNodeProperties
N/A	Administrator	Jun 03, 2015 14:02 33	harvestDatabaseAll.js	READ

1. NAME OF AGENCY:	2. DEPARTMENT/DIVISION:	3. SECTION/UNIT:
N/A	N/A	N/A
4. TELEPHONE NO:	**5. E-MAIL ADDRESS:**	**6. ADDRESS:**
N/A	N/A	N/A
7. PERSON-IN-CHARGE OF FILES	**8. DATE PREPARED**	**9. PERIOD COVERED:**
N/A	Jun 08, 2015	Jun 01, 2015 to Jun 15, 2015

ARCHIVES AND RECORDS MANAGEMENT INFORMATION SYSTEM

NATIONAL ARCHIVES OF THE PHILIPPINES
Pambansang Sinupan ng Pilipinas

USER MANAGEMENT

10. DESIGNATION	11. USER NAME	12. ACCESS DATE/TIME	13. DOCUMENT ACCESSED	14. ACTION ON THE DOCUMENT
N/A	Administrator	Jun 03, 2015 14:02 20	Records Eligible For Transfer	READ
N/A	Administrator	Jun 03, 2015 14:02 20	Records Eligible For Destruction	READ
N/A	Administrator	Jun 03, 2015 14:02 20	Frozen Records	READ
N/A	Administrator	Jun 03, 2015 14:02 20	Undeclared Records	READ
N/A	Administrator	Jun 03, 2015 14:02 20	Records Eligible for Accession	READ
N/A	Administrator	Jun 03, 2015 14:02 20	Records Eligible For Cutoff	READ
N/A	Administrator	Jun 03, 2015 14:02 20	Vital Records Due For Review	READ
N/A	Administrator	Jun 03, 2015 14:02 31	Screenshot_2015-05-12-16-33-09.png	READ
N/A	Administrator	Jun 03, 2015 14:02 34	Screenshot_2015-05-12-16-33-09.png	READ

	1. NAME OF AGENCY:	2. DEPARTMENT/DIVISION:	3. SECTION/UNIT:
ARCHIVES AND RECORDS MANAGEMENT INFORMATION SYSTEM	N/A	N/A	N/A
	4. TELEPHONE NO:	**5. E-MAIL ADDRESS:**	**6. ADDRESS:**
NATIONAL ARCHIVES OF THE PHILIPPINES *Pambansang Sinupan ng Pilipinas*	N/A	N/A	N/A
	7. PERSON-IN-CHARGE OF FILES	**8. DATE PREPARED**	**9. PERIOD COVERED:**
USER MANAGEMENT	N/A	Jun 08, 2015	Jun 01, 2015 to Jun 15, 2015

10. DESIGNATION	11. USER NAME	12. ACCESS DATE/TIME	13. DOCUMENT ACCESSED	14. ACTION ON THE DOCUMENT
N/A	Administrator	Jun 03, 2015 14:02 44	Records Eligible For Destruction	READ
N/A	Administrator	Jun 03, 2015 14:02 47	Records Eligible For Transfer	READ
N/A	Administrator	Jun 03, 2015 14:02 47	Records Eligible For Destruction	READ
N/A	Administrator	Jun 03, 2015 14:02 47	Frozen Records	READ
N/A	Administrator	Jun 03, 2015 14:02 47	Undeclared Records	READ
N/A	Administrator	Jun 03, 2015 14:02 47	Records Eligible for Accession	READ
N/A	Administrator	Jun 03, 2015 14:02 47	Records Eligible For Cutoff	READ
N/A	Administrator	Jun 03, 2015 14:02 47	Vital Records Due For Review	READ
N/A	Administrator	Jun 03, 2015 14:02 27	Screenshot_2015-05-12-16-33-09.png	READ

	1. NAME OF AGENCY:	2. DEPARTMENT/DIVISION:	3. SECTION/UNIT:
ARCHIVES AND RECORDS MANAGEMENT INFORMATION SYSTEM **NATIONAL ARCHIVES OF THE PHILIPPINES** *Pambansang Sinupan ng Pilipinas* **USER MANAGEMENT**	N/A	N/A	N/A
	4. TELEPHONE NO:	**5. E-MAIL ADDRESS:**	**6. ADDRESS:**
	N/A	N/A	N/A
	7. PERSON-IN-CHARGE OF FILES	**8. DATE PREPARED**	**9. PERIOD COVERED:**
	N/A	Jun 08, 2015	Jun 01, 2015 to Jun 15, 2015

10. DESIGNATION	11. USER NAME	12. ACCESS DATE/TIME	13. DOCUMENT ACCESSED	14. ACTION ON THE DOCUMENT
N/A	Administrator	Jun 03, 2015 14:02 10	Screenshot_2015-05-12-16-33-09.png	READ
N/A	Administrator	Jun 03, 2015 14:02 12	Screenshot_2015-05-12-16-33-09.png	READ
N/A	Administrator	Jun 03, 2015 15:03 03	Creating Reports for ARMIS using Pentaho Report Designer.pdf	CREATE
N/A	Administrator	Jun 03, 2015 15:03 10	Creating Reports for ARMIS using Pentaho Report Designer.pdf	READ
N/A	Administrator	Jun 03, 2015 15:03 33	Creating Reports for ARMIS using Pentaho Report Designer.pdf	updateNodeProperties
N/A	Administrator	Jun 03, 2015 15:03 18	Creating Reports for ARMIS using Pentaho Report Designer.pdf	updateNodeProperties
N/A	Administrator	Jun 03, 2015 15:03 32	Creating Reports for ARMIS using Pentaho Report Designer.pdf	updateNodeProperties
N/A	Administrator	Jun 03, 2015 15:03 59	Creating Reports for ARMIS using Pentaho Report Designer.pdf	updateNodeProperties
N/A	Administrator	Jun 03, 2015 15:03 33	Records Eligible For Destruction	READ

	1. NAME OF AGENCY:	2. DEPARTMENT/DIVISION:	3. SECTION/UNIT:
ARCHIVES AND RECORDS MANAGEMENT INFORMATION SYSTEM **NATIONAL ARCHIVES OF THE PHILIPPINES** *Pambansang Sinupan ng Pilipinas* **USER MANAGEMENT**	N/A	N/A	N/A
	4. TELEPHONE NO:	**5. E-MAIL ADDRESS:**	**6. ADDRESS:**
	N/A	N/A	N/A
	7. PERSON-IN-CHARGE OF FILES	**8. DATE PREPARED**	**9. PERIOD COVERED:**
	N/A	Jun 08, 2015	Jun 01, 2015 to Jun 15, 2015

10. DESIGNATION	11. USER NAME	12. ACCESS DATE/TIME	13. DOCUMENT ACCESSED	14. ACTION ON THE DOCUMENT
N/A	Administrator	Jun 04, 2015 14:02 00	Screenshot_2015-05-12-16-33-09.png	READ
N/A	Administrator	Jun 04, 2015 14:02 40	harvestDatabaseAll.js	READ
N/A	Administrator	Jun 04, 2015 14:02 04	harvestDatabaseAll.js	READ
N/A	Administrator	Jun 04, 2015 15:03 42	Screenshot_2015-05-12-16-33-09.png	READ
N/A	Administrator	Jun 04, 2015 15:03 01	Screenshot_2015-05-12-16-33-09.png	READ
N/A	Administrator	Jun 04, 2015 15:03 03	Screenshot_2015-05-12-16-33-09.png	READ
N/A	Administrator	Jun 04, 2015 15:03 39	Screenshot_2015-05-12-16-33-09.png	READ
N/A	Administrator	Jun 04, 2015 15:03 21	Screenshot_2015-05-12-16-33-09.png	READ
N/A	Administrator	Jun 04, 2015 15:03 24	Screenshot_2015-05-12-16-33-09.png	READ

ARCHIVES AND RECORDS MANAGEMENT INFORMATION SYSTEM **NATIONAL ARCHIVES OF THE PHILIPPINES** *Pambansang Sinupan ng Pilipinas* **USER MANAGEMENT**	**1. NAME OF AGENCY:** N/A	**2. DEPARTMENT/DIVISION:** N/A	**3. SECTION/UNIT:** N/A
	4. TELEPHONE NO: N/A	**5. E-MAIL ADDRESS:** N/A	**6. ADDRESS:** N/A
	7. PERSON-IN-CHARGE OF FILES N/A	**8. DATE PREPARED** Jun 08, 2015	**9. PERIOD COVERED:** Jun 01, 2015 to Jun 15, 2015

10. DESIGNATION	11. USER NAME	12. ACCESS DATE/TIME	13. DOCUMENT ACCESSED	14. ACTION ON THE DOCUMENT
N/A	Administrator	Jun 04, 2015 15:03 41	rma_isClosed.js	READ
N/A	Administrator	Jun 04, 2015 15:03 00	Screenshot_2015-05-12-16-33-09.png	READ
N/A	Administrator	Jun 04, 2015 15:03 02	Screenshot_2015-05-12-16-33-09.png	READ
N/A	Administrator	Jun 04, 2015 15:03 02	national-inventory-report.JPG	CREATE
N/A	Administrator	Jun 04, 2015 15:03 02	national-inventory-report.JPG	CREATE
N/A	Administrator	Jun 04, 2015 15:03 04	national-inventory-report.JPG	READ
N/A	Administrator	Jun 04, 2015 15:03 04	national-inventory-report.JPG	READ
N/A	Administrator	Jun 04, 2015 15:03 04	national-inventory-report.JPG	READ
N/A	Administrator	Jun 04, 2015 15:03 04	national-inventory-report.JPG	READ

	1. NAME OF AGENCY:	2. DEPARTMENT/DIVISION:	3. SECTION/UNIT:
ARCHIVES AND RECORDS MANAGEMENT INFORMATION SYSTEM **NATIONAL ARCHIVES OF THE PHILIPPINES** *Pambansang Sinupan ng Pilipinas* **USER MANAGEMENT**	N/A	N/A	N/A
	4. TELEPHONE NO:	**5. E-MAIL ADDRESS:**	**6. ADDRESS:**
	N/A	N/A	N/A
	7. PERSON-IN-CHARGE OF FILES	**8. DATE PREPARED**	**9. PERIOD COVERED:**
	N/A	Jun 08, 2015	Jun 01, 2015 to Jun 15, 2015

10. DESIGNATION	11. USER NAME	12. ACCESS DATE/TIME	13. DOCUMENT ACCESSED	14. ACTION ON THE DOCUMENT
N/A	Administrator	Jun 04, 2015 15:03 07	national-inventory-report.JPG	READ
N/A	Administrator	Jun 04, 2015 15:03 07	national-inventory-report.JPG	READ
N/A	Administrator	Jun 04, 2015 15:03 29	national-inventory-report.JPG	updateNodeProperties
N/A	Administrator	Jun 04, 2015 15:03 29	national-inventory-report.JPG	updateNodeProperties
N/A	Administrator	Jun 04, 2015 15:03 30	national-inventory-report.JPG	READ
N/A	Administrator	Jun 04, 2015 15:03 30	national-inventory-report.JPG	READ
N/A	Administrator	Jun 04, 2015 15:03 32	national-inventory-report.JPG	updateNodeProperties
N/A	Administrator	Jun 04, 2015 15:03 32	national-inventory-report.JPG	updateNodeProperties
N/A	Administrator	Jun 04, 2015 15:03 13	harvestDatabaseAll.js	READ

	1. NAME OF AGENCY:	2. DEPARTMENT/DIVISION:	3. SECTION/UNIT:
ARCHIVES AND RECORDS MANAGEMENT INFORMATION SYSTEM	N/A	N/A	N/A
	4. TELEPHONE NO:	**5. E-MAIL ADDRESS:**	**6. ADDRESS:**
NATIONAL ARCHIVES OF THE PHILIPPINES *Pambansang Sinupan ng Pilipinas*	N/A	N/A	N/A
	7. PERSON-IN-CHARGE OF FILES	**8. DATE PREPARED**	**9. PERIOD COVERED:**
USER MANAGEMENT	N/A	Jun 08, 2015	Jun 01, 2015 to Jun 15, 2015

10. DESIGNATION	11. USER NAME	12. ACCESS DATE/TIME	13. DOCUMENT ACCESSED	14. ACTION ON THE DOCUMENT
N/A	Administrator	Jun 04, 2015 15:03 35	harvestDatabaseAll.js	READ
N/A	Administrator	Jun 04, 2015 16:04 47	national-inventory-report.JPG	READ
N/A	Administrator	Jun 04, 2015 16:04 47	national-inventory-report.JPG	READ
N/A	Administrator	Jun 04, 2015 16:04 06	harvestDatabaseAll.js	READ
N/A	Administrator	Jun 04, 2015 16:04 44	harvestDatabaseAll.js	READ
N/A	Administrator	Jun 04, 2015 16:04 49	harvestDatabaseAll.js	READ
N/A	Administrator	Jun 04, 2015 16:04 11	harvestDatabaseAll.js	READ

PREPARED BY:	ASSISTED BY:	APPROVED BY:
SIGNATURE / DATE SIGNED: _____ NAME: POSITION:	SIGNATURE / DATE SIGNED: _____ NAME: POSITION:	SIGNATURE / DATE SIGNED: _____ NAME: POSITION: