Barberscore **Entering Your Chorus into a BHS Contest Session**



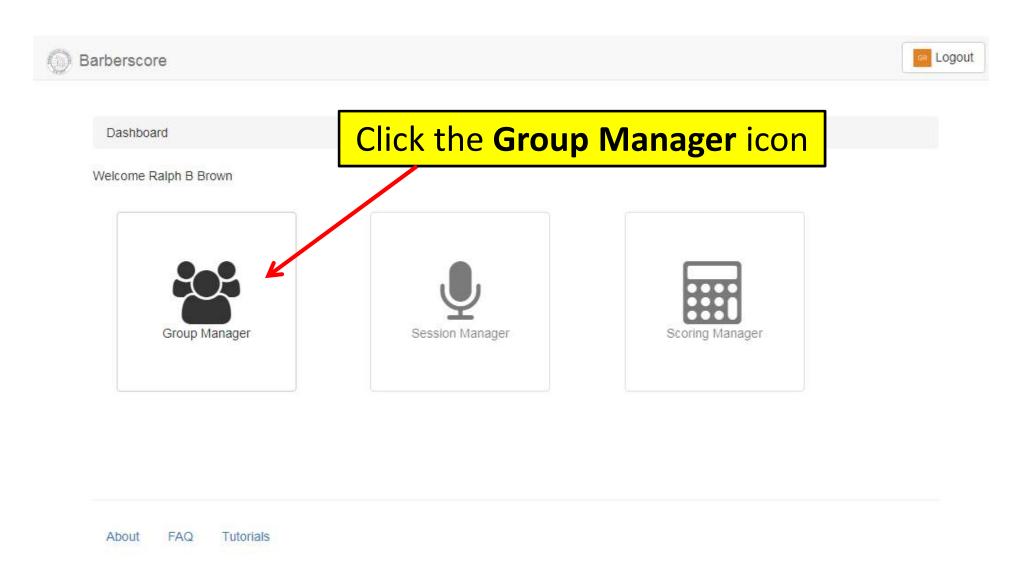
First step – login to Barberscore!

The URL is:

https://www.barberscore.com/login

(For convenience, you should bookmark this URL for your browser)

Please review the login tutorial and watch the login video if you need assistance. PLEASE NOTE: You may see several other modules, however all of them will likely be greyed out except for **Group Manager**. This is the only module you will need to manage your chorus (to include handling your contest entry).

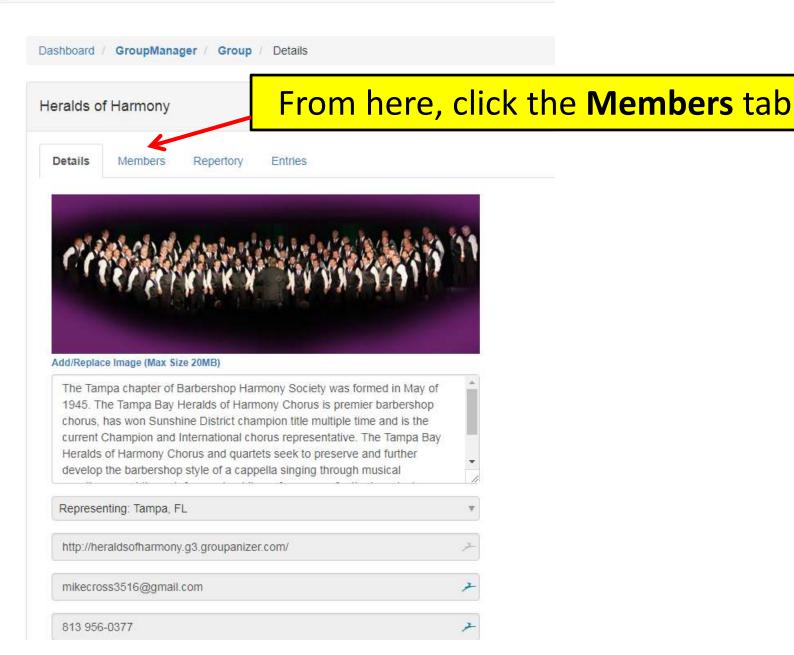




Note: These are the groups for which you have Admin access. To get Admin access for a group, please contact an existing administrator or ask to be added as one through customerservice@barbershop.org.



PLEASE NOTE: If your chorus is not displayed, that means that you have not been designated as a group Admin for the chorus. If so, please refer to the FAQ: I don't see my group in Group Manager – what is the issue? (listed as the 1st question).



Heralds of Harmony

Details

Members

Repertory

Entries

A	dmin	Person	Part	Action
		[316752]		
		Andrew D Wheeler (Drew) [263915]	(Unknown)	Make Admin
		Paul V Whittlesey [226128]	(Unknown)	Make Admin
		Thomas J Williams (Tom) [251516]	(Unknown)	Make Admin
		Richard S Word (Rick) [152098]	(Unknown)	Make Admin
	~	Brian J Wunderlin [186662]	(Unknown)	Remove Admin
		Daniel J Wunderlin (Danny) [274726]	(Unknown)	Make Admin
		Louis W Wurmnest (Lou) [232169]	(Unknown)	Make Admin
		J Richard Zarfos (Dick) [200126]	(Unknown)	Make Admin

Important: You may not remove yourself as an admin; appoint another admin, and have them remove your access if necessary.

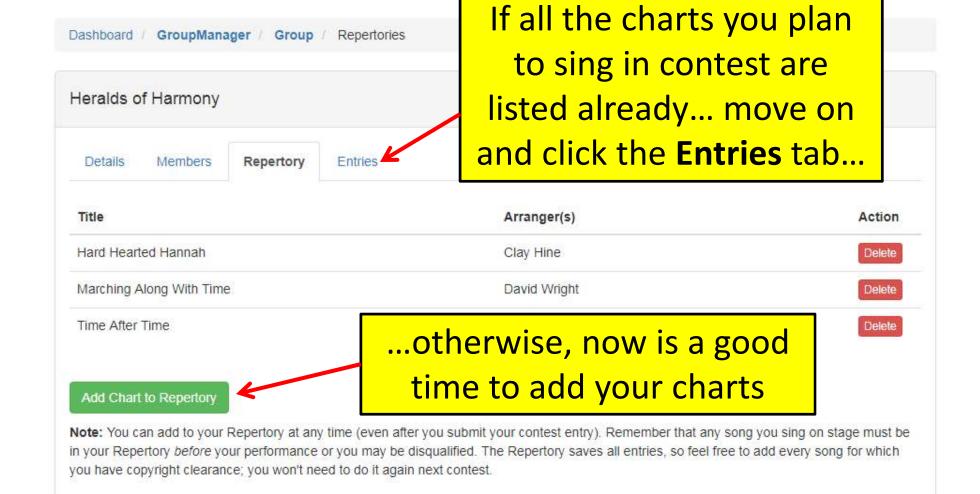
Note: This information comes from the BHS Member Center and is updated every 24 hours. To make changes to your group's membership please do so there. Only currently Active members (as defined by the BHS Member Center) are shown.

This list of active members is populated from the Member Center. Nothing to do here unless you need to add or delete one of the chorus Admins.

PLEASE NOTE: All chorus Admins will receive notification emails involving contest entries

Now... click the Repertory tab

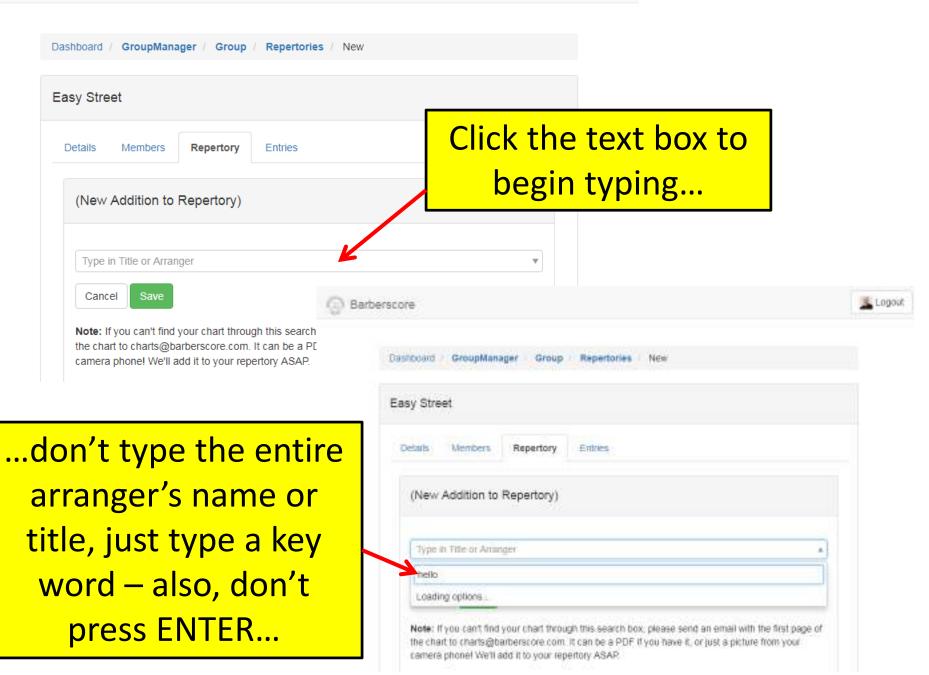
Group Status: Active

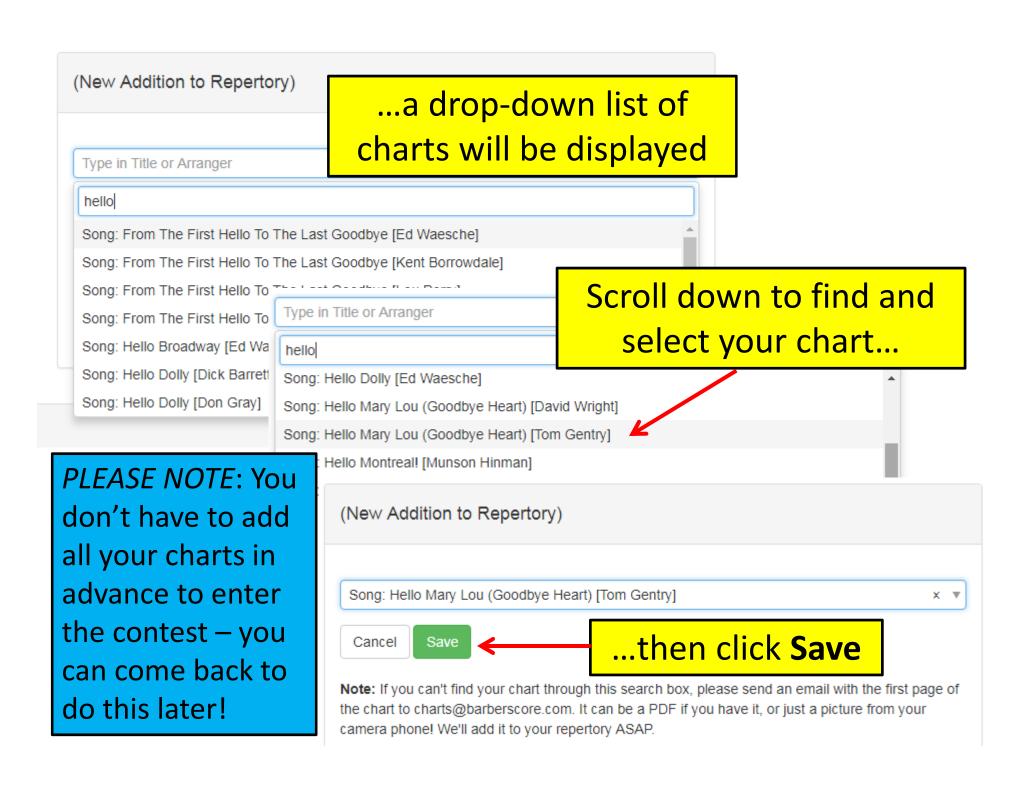


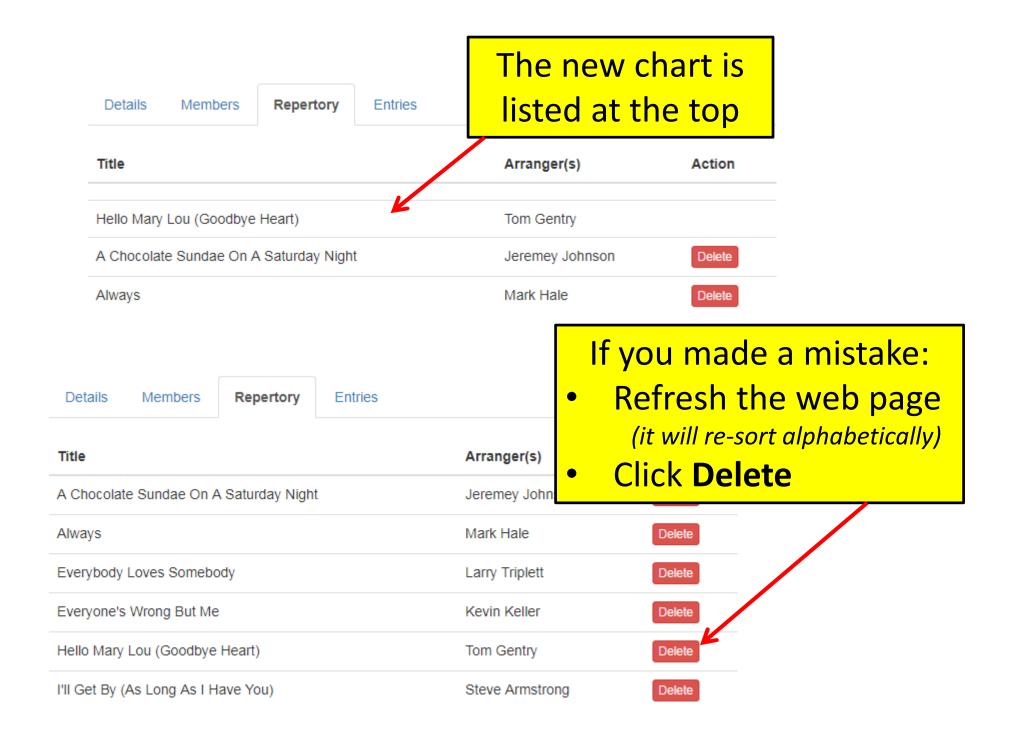
Group Status: Active



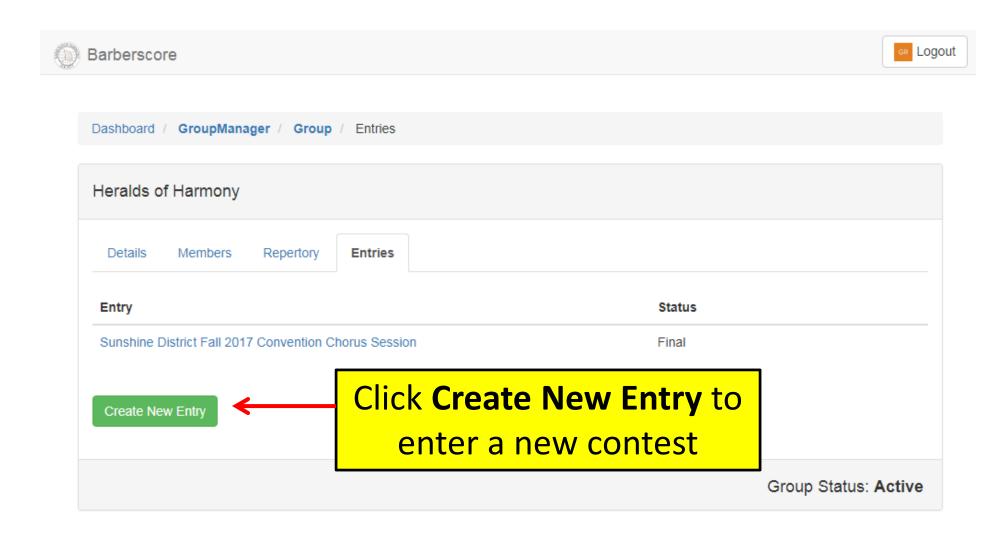


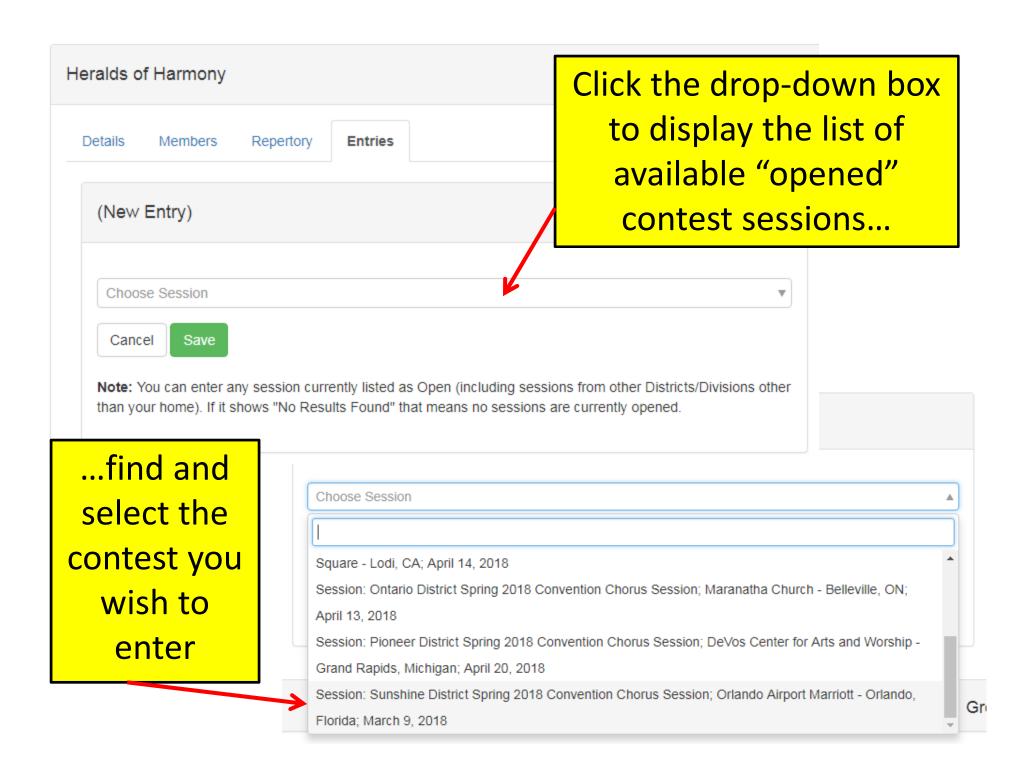


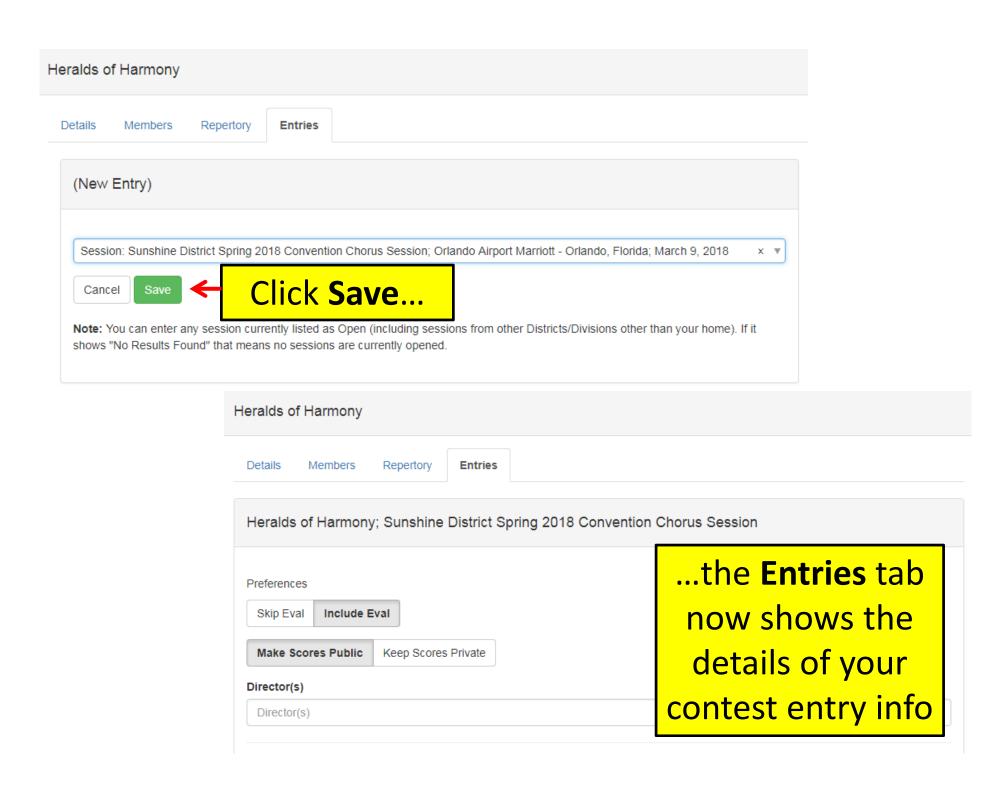




PLEASE NOTE: On the **Entries** tab, you may see previous contests that you have entered. Also – (if this is an *Invitational* contest) – your Session may already be listed. If so, simply click on that link to edit your entry.







NOTE: To enter for "score/eval only" - Exclude all awards & click Keep Scores Private

Exclude

Details Men

Included

Members Repertory

Entries

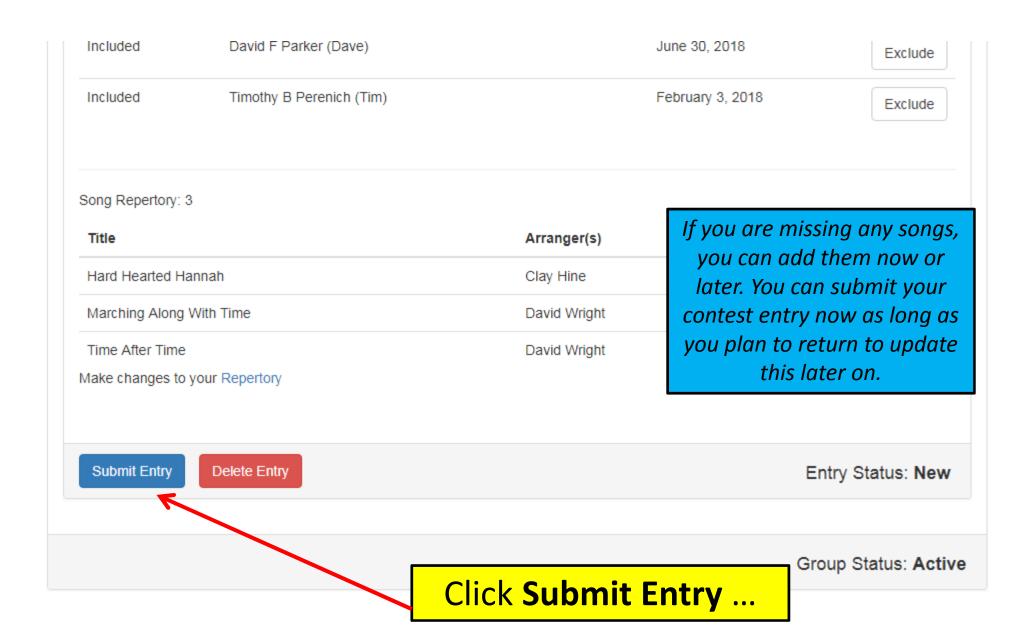
Sunshine District Chorus Championship

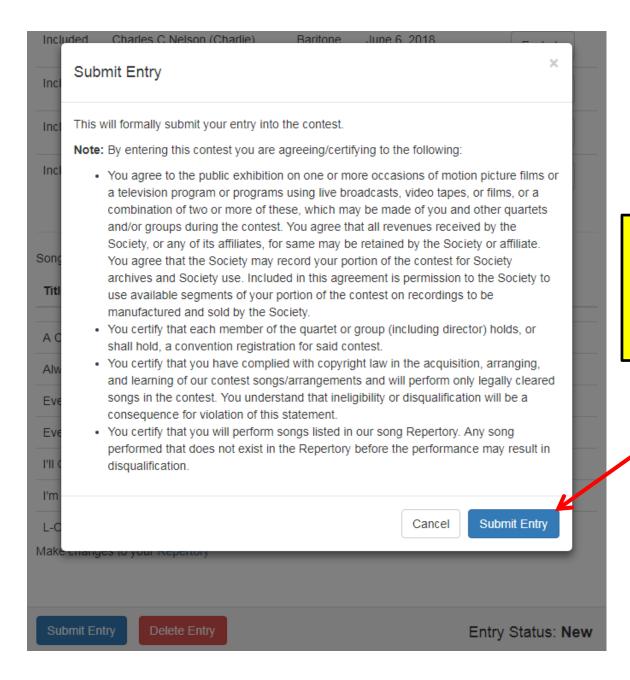
Heralds of Harmony; Sunshine District Spring 2018 Convention Chorus Session Is your chorus interested in participating in a post-contest evaluation session? Preferences Click the **Exclude** button for Skip Eval Include Eval Scores can only be private if you any contests or awards for Keep Scores Private Make Scores Public choose not to which you are not eligible, or compete in **any** Director(s) do not want to enter contest! Director(s) Type in the name of your Director here Contests Entered: 3 Status Action Name Sunshine District VLQ Championship Included Exclude Sunshine District Mixed Harmony Chorus Championship Included Exclude

Participants on S	stage: 182			
Status	Name	Part	Current Through	Action
Included	Charles C Nelson (Charlie)		June 6, 2018	Exclude
Included	James R Colvin (Jim)		June 30, 2018	Exclude
Included	John L Alexander		March 31, 2018	Exclude
Included	W Kent McClean (Kent)		March 31, 2018	Exclude
Included	William E Packard (Bill)		March 31, 2018	Exclude
Included	Marc C Cammer (tagman)		December 31, 2017	Exclude
Included	Frank Bovino, Jr		February 21, 2018	Exclude
Included	Jason A Lee		May 16, 2018	Exclude
Included	Jay A Gettig		December 31, 2018	Exclude
Included	Joseph T McCarthy (Joe)		November 6, 2018	Exclude
Included	Robert D Lang (Bob)		June 30, 2018	Exclude

PLEASE NOTE: Initially, this list is only an estimate by you of who may be performing at the contest. This list can be updated at any time prior to the contest – even up to the morning of the contest.

Exclude any names that will not be participating





Read and certify, then click **Submit Entry** again.



That's it! You should receive a copy of the submission email that is sent to your DRCJ within a few minutes.

When your entry is approved by the DRCJ, you'll receive a confirmation email. Please contact your DRCJ if you have any questions or concerns regarding your contest entry submission.