



ADAM BARDSLEY



Consultancy - Development - Support

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Liverpool Hope SU Website Refresh - Phase 1

9th Sept 2022

The following terms used throughout shall be taken to mean as follows:

The Contractor: Adam Bardsley

The Client: Liverpool Hope SU

The System: UnionCloud

The System Provider: OneVoice Ltd

Purpose and Scope of Work

The goal is to support the ongoing web refresh project to make the initial impression of the SU the website provides more modern, exciting and engaging. This initial phase centres around the foremost elements of the site including the frontpage and site layout.

Deadline for v1 delivery Friday 30th Sept

What will be provided

Work	Days	Details
Essential Graphics	0.5	All elements required for below work and promotional graphics for the frontpage
Overall Layout	1.5	Refresh and restructure all layout elements that support the look and feel and related colour scheme and advertising placement.
Menu , Footer and System Elements	1	All system elements such as sign-in, search, social media iconography and layout of the menu and footer for the page. Also includes reusable in page element for buttons, callouts and tables
Frontpage Structure	2	Styling of 4 main widgets on the frontpage including, large hero slider, events calendar widget, officer promotional boxes and general column layout. This includes creating and basic editing of these elements so the frontpage is ready for launch

Work Processes and Data Protection

Access to the administration of the site will be provided to the Contractor. The Contractor will use access simply to provide a transition to a new site. No access to data not related will be undertaken. During this period the Contractor will be acting as a Data processor for the Client and will not undertake any actions without specific direction.

Additional Work

The quote below specifies approximately 5 days of work maximum to be completed. This will be spread out over the delivery period to be agreed. It assumes a certain amount of amends will be necessary. If these lead to more than 1 day of additional work any additional days on top of this half grace day would be charged at a day rate of £350 minus any discounts. This will be agreed prior to the work being undertaken and the Contractor will ensure the Client is aware of this possibility as soon as it is identified and within the 1 day grace period.

Intellectual Property & Other Rights

The work completed will have shared intellectual property rights between the Client and the Contractor. The Client will have rights to use, amend and change any of the work for delivery by and for the Client. It will not have rights to sell the work or amended work based on it. The Contractor will have rights to reuse amended versions of parts of the work as part of other delivery to organisations but shall not re-use or re-sell the entire work without amendment.

Costs & Timescales

Work	Days	Cost
Essential Graphics	0.5	£175
Overall Layout	1.5	£525
Menu , Footer and System Elements	1	£350
Frontpage Structure	2	£700
Amends and changes	Max 1.0	FREE
10% H.E. Discount		-£175
Total	5	£1575

N.B. Adam Bardsley Tech Consultancy is not VAT registered so no VAT is applicable on the above prices