



ADAM BARDSLEY

TECH CONSULTANCY

<https://adambardsley.co.uk>

Sunderland Fresh Start Quote

31st May 2021

The following terms used throughout shall be taken to mean as follows:

The Contractor: Adam Bardsley

The Client: Sunderland Students' Union

The System Provider: OneVoice Ltd & Other

Purpose and Scope of Work

This work will be to create a small subsite for the welcome week activity of Sunderland Students' Union under a to be created brand "Fresh Start"

The site would be multi-page based either entirely within UnionCloud or as a standalone site with data pulled from the UnionCloud system

Two options are provided and costings for both

Option 1 - Provision entirely within Union Cloud

All work in this option would sit within Union Cloud and any custom domains would redirect to this site rather than stay in the address bar. It offers a good amount of customisation using existing technology.

Work	Days	Details
New Theme work to match Fresh Start design	3	Using the colour scheme and logos provided. Prepare a responsive frontpage theme for the subsite. This would encompass discussion with designer to prepare elements
Fresh Start Calendar	1	Responsive calendar using the events program section within UnionCloud to keep events available from both sites

Front page content	1	Prepare block structure to match similar sites such as UWSU and HISACON. This would include the link to officers pages in a responsive stripe
FAQ Section	1	Custom FAQ preparation
Additional Pages & Linkage	1	Styling of all other content provided upto 10 pages

Option 2 - Provision from external source with elements pulled from UnionCloud

As other unions have done, build the site in a separate tool and pull information in from UnionCloud. Less customisable but could have a separate domain easily and be based on an existing template to speed up delivery. I would be happy to just work on the integration elements if another agency was providing the core work.

Work	Days	Details
Update an existing design to match Fresh Start style	2	Taking a theme from elsewhere and changing colours and iconography to match the fresh start style. This could be provided by an external system such as squarespace (used for UWSU Freshers)
Fresh Start Calendar	1	Responsive calendar using the events program section within UnionCloud to keep events available from both sites. Pulled in via iFrame
FAQ Section	1	Restyling of FAQ Provided by external systems FAQ setup
Additional Pages & Linkage	1	Styling of all other content provided upto 10 pages

Work Processes and Data Protection

Access to the administration of the site will be provided to the Contractor. The Contractor will use access simply to provide a transition to a new site or complete the outlined work. No access to data not related will be undertaken. During this period the Contractor will be acting as a Data processor for the Client and will not undertake any actions without specific direction.

Additional Work

The quote below specifies approximately 5-6 days of work to be completed. This will be spread out over the delivery period to be agreed separately. It assumes a certain amount of amends will be necessary. If these lead to more than 1 day of additional work any additional days on top of these one and a half grace days would be charged at a day rate of £350 minus any discounts. This will be agreed prior to the work being undertaken and the Contractor will ensure the Client is aware of this possibility as soon as it is identified and within the 1 day grace period.

Intellectual Property & Other Rights

The work completed will have shared intellectual property rights between the Client and the Contractor. The Client will have rights to use, amend and change any of the work for delivery by and

for the Client. It will not have rights to sell the work or amended work based on it. The Contractor will have rights to reuse amended versions of parts of the work as part of other delivery to organisations but shall not re-use or re-sell the entire work without amendment.

Costs & Timescales

Option 1

Work	Days	Cost
New Theme work to match Fresh Start design	3	£1050
Fresh Start Calendar	1	£350
Front page content	1	£350
FAQ Section	1	£350
Additional Pages & Linkage	1	£350
Amends and changes	Max 1	FREE
10% Charity Discount		-£245
Total	6	£2205

Option 2

Work	Days	Cost
New Theme work to match Fresh Start design	2	£700
Fresh Start Calendar	1	£350
FAQ Section	1	£350
Additional Pages & Linkage	1	£350
Amends and changes	Max 1	FREE
10% Charity Discount		-£175
Total	5	£1575

N.B. Adam Bardsley Tech Consultancy is not VAT registered so no VAT is applicable on the above prices