

# Barnsley College Union Website

8th December 2020

The following terms used throughout shall be taken to mean as follows:

The Contractor: Adam Bardsley

The Client: Barnsley College

The System Provider: OneVoice Ltd

## Purpose and Scope of Work

This work will refresh the existing website. It will be based around stylistic and graphical elements from existing branding and from the to the current website. It will use the existing system to provide this functionality.

## What will be provided

Work	Days	Details
New Stylesheet based on blank site	2	Stylesheet for the site based around a blank CSS template
Refresh Main UI Elements	0.5	Login and messages outside of the admin site for student usage
Training & handover	0.5	½ day of training (remote) to support staff to continue to use the site and keep style ongoing

## Work Processes and Data Protection

Access to the administration of a test site will be provided to the Contractor. This test site will be requested by the Client from the System Provider. When transition is being undertaken the Client will provide access to the live system. The Contractor will use access simply to provide a transition to a new site. No access to data not related will be undertaken. During this period the Contractor will be acting as a Data processor for the Client and will not undertake any actions without specific direction.

## Additional Work

The quote below specifies approximately 3 days of work to be completed. This will be spread out over the delivery period to be agreed separately. It assumes a certain amount of amends will be necessary. If these lead to more than 1 day of additional work any additional days on top of these one and a half grace days would be charged at a day rate of £350 minus any discounts. This will be agreed prior to the work being undertaken and the Contractor will ensure the Client is aware of this possibility as soon as it is identified and within the 1 day grace period.

## Intellectual Property & Other Rights

The work completed will have shared intellectual property rights between the Client and the Contractor. The Client will have rights to use, amend and change any of the work for delivery by and for the Client. It will not have rights to sell the work or amended work based on it. The Contractor will

have rights to reuse amended versions of parts of the work as part of other delivery to organisations but shall not re-use or re-sell the entire work without amendment.

## Costs & Timescales

Work	Days	Cost
New Stylesheet based on blank site	2	£700
Refresh Main UI Elements	0.5	£175
Training & handover	0.5	£175
Amends and changes	Max 1	FREE
20% F.E. Discount		- £210
<b>Total</b>	<b>7</b>	<b>£840</b>

N.B. Adam Bardsley Tech Consultancy is not VAT registered so no VAT is applicable on the above prices