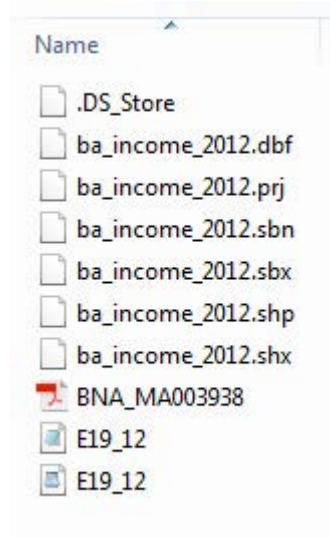**Latin American Cities - Introduction to QGIS**

First, download and extract the 'ERC_LA_CITIES' folder provided through the link on the ERC Latin American Cities Workshop Page.

Open the ERC_LA_CITIES folder. **Notice** that this folder includes 11
 items. While there are, in fact 11 items, there are really just **4 files,** accompanied by their metadata. We have:
**b a _ i n c o m e _ 2 0 1 2**
this is our 'shapefile' which is the geographic data we are using (Buenos Aires comunas). Shapefiles are made up of 5, 8 individual items
(shp,prj,shx,qpj,dbf,xml). This shapefile also includes data associated with the geographic information (in this case, the shapefile includes information about the average income in Buenos Aires, by comuna).
E19_12.csv - this is a csv
table data (i.e. spreadsheet), including the average number of years of education for Buenos Aires, by comuna. This dataset has been cleaned up for the workshop. It also has an associated .csvt file which is necessary to tell QGIS what type data each column in the csv is. If you open that .csvt file, you will notice that it includes a list of data types, either "Real" or "Integer". These tell QGIS what kind of data is in each of your columns in your E19_12.csv. A "String" column has text in it and an "Integer" has numeric data with less than 10 digits (and "Real" columns would have numeric data with more than 10 digits, as well as decimals).

Now that we know what data we have, we can begin generating a map with it. Navigate to the Start menu and open **QGIS Desktop**. Your main layout page will look something like the following image. Notice that on the left we have the "Browser" window, and the "Layers" window below it. If you want to know what any of the tool icons in the toolbar are, hover over them with your mouse pointer, and a label will appear which explains to you what each icon is. We also have a main menu tab at the top with "Project","Edit","View"... These tabs are where we can find many of the functions and tools we will need to visualize, save and export our map.
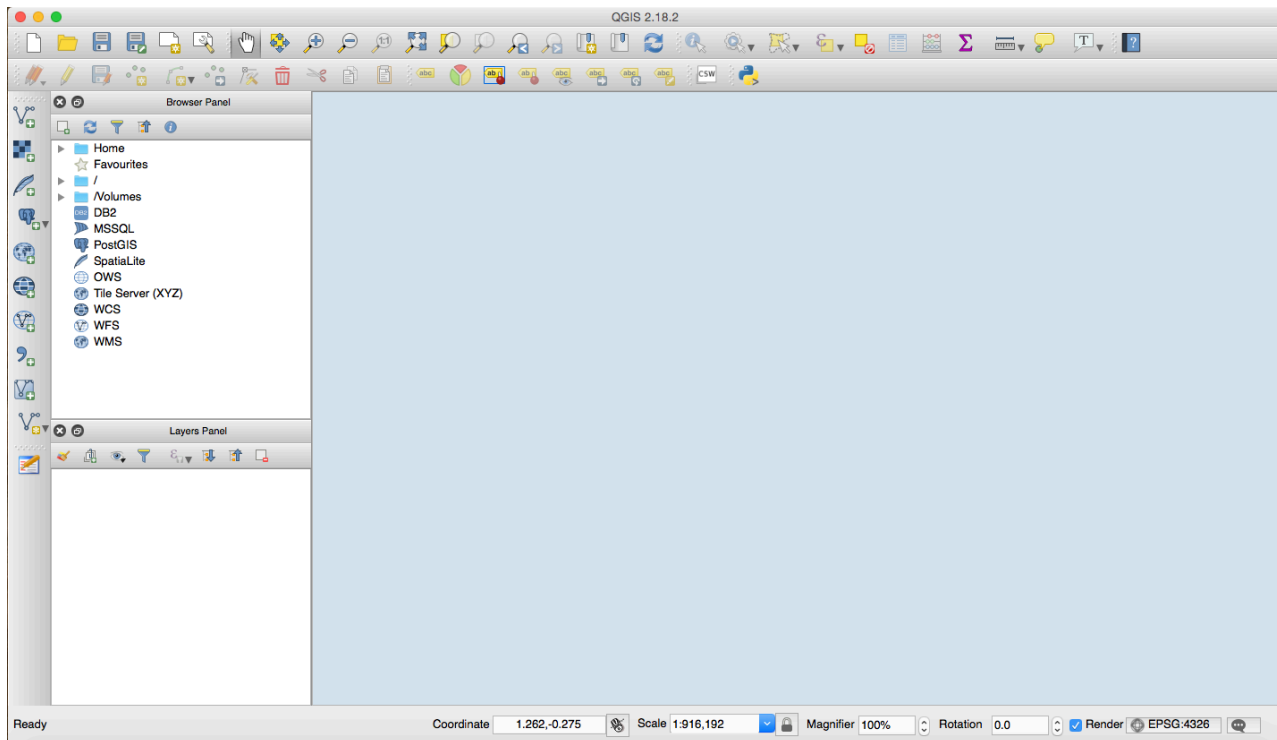
Now that we've opened QGIS, we want to start working with our data. In the "Browser" window on the left, you may see folders, such as "C:/", "D:/", "Home", etc. This is where we can open and view our folder ERC_LA_CITIES. Navigate to where you saved your folder (on the lab computers, it will be in the D:/ drive, temp folder)
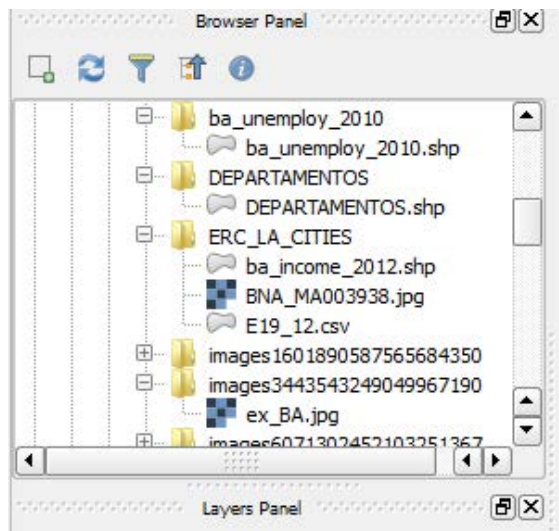
Notice that the files we previously looked at are listed, but there are fewer. For example, we no longer see all 6 items of **ba_income_2012.** This is because QGIS knows that it is a shapefile, and that all of those items make up the one shapefile. Also, you will see the files have a little shape icon next to them. This indicates that they are potentially geographic layers you may want to add to your map.

We want to add that shapefile to our map. To do so, click on **"ba_income_2012.shp"** and drag it into the "Layer" window below the "Browser".
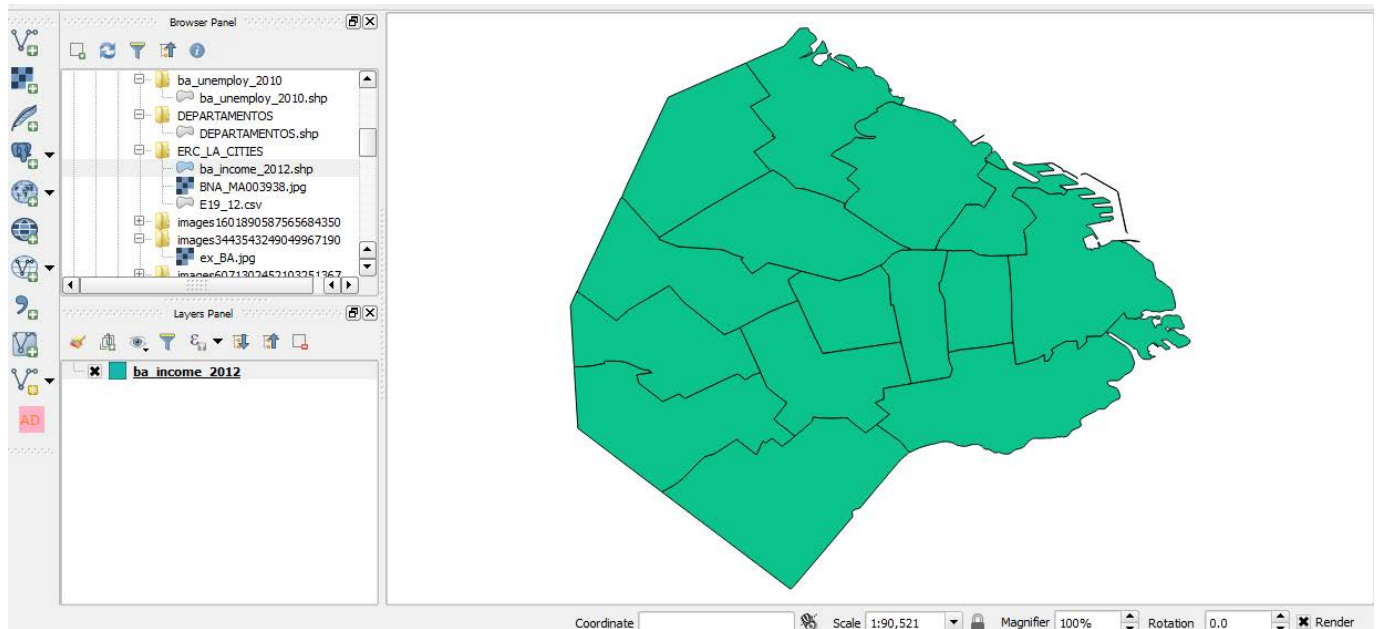

You should now see that that layer appears both in the "Layers" window and in the map. It may be a different color, which is fine, the color is chosen at random by the program.

Let's inspect this layer. Right click on the **"ba_income_2012"** layer in the "Layers" window, and click the "Open Attribute Table" option. Notice that this shapefile has tabular data associated with it. It has a field (column) called "comunas" which is a numeric unique id for each neighborhood. **This is what we will be using to join the csv data to this shapefile.**

From your "Browser" window, drag in the **"E19_12.csv"** into the "Layer" window. Notice **nothing** changes in the map. This is because this data is not currently a spatial layer.

We need to join it to our shapefile. Right click and choose "**Open Attribute Table**" of the csv "**E19_12".** Notice it also has a field called comuna, which is the numeric neighborhood code. Close the Attribute Table. Right click on the "**ba_income_2012"** layer in the "Layers", and open the "Properties".
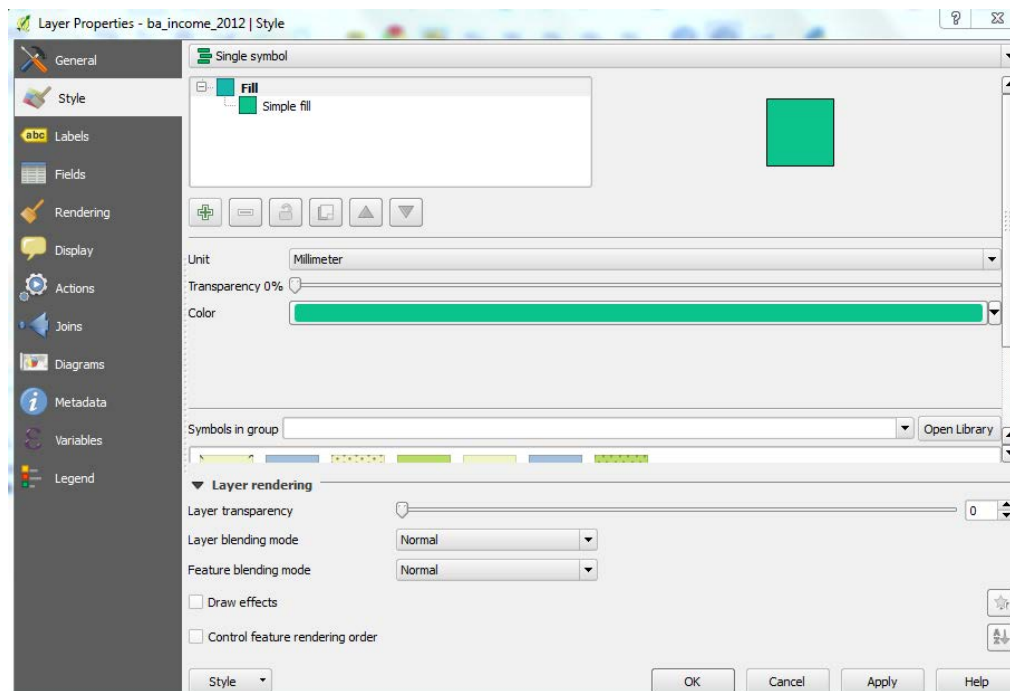
Notice, we have options for this layer, including the "**Style**" properties which lets us customize the symbology of this layer (see above). We also see we have other property tabs such as "**General**" and "**Labels**" on the left side. We also have a "**Join**" tab. Choose the "**Join**" tab.
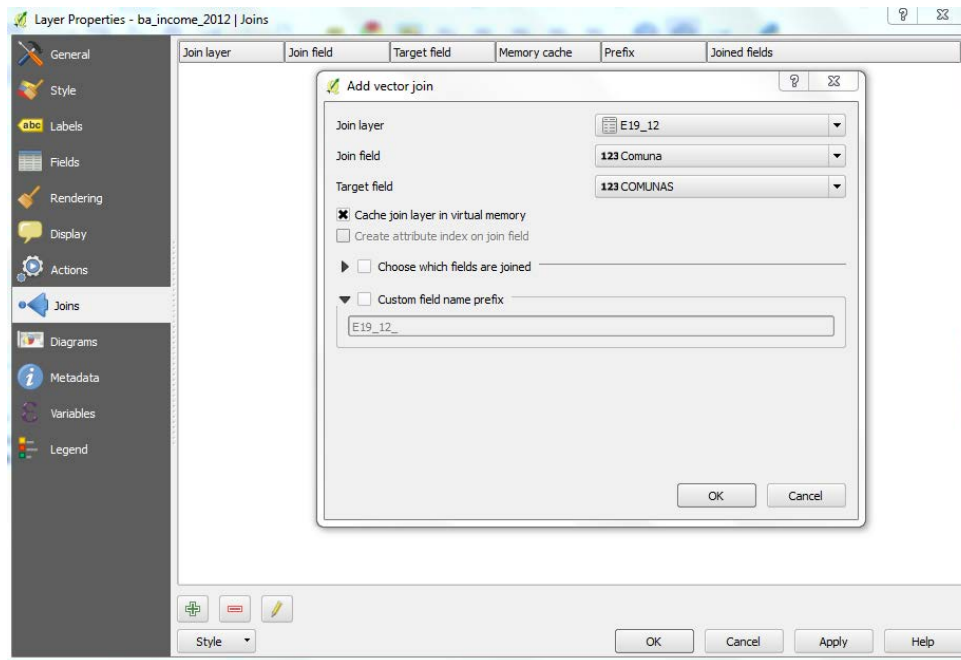
In the "**Join**" tab, we want to create a new join. To do so, click on the green plus sign at the bottom left of the page. A dialog will appear where we will fill out how the join will work. The "**Join layer**" is our csv, **"E19_12".** The Join field is the field in the csv, which we know i**s "comuna"**

The "**Target**" field in our shapefile is the column with those unique ids , called **"comunas"**. Once you have filled out the dialog, click 'OK'.
The join will appear now on this "**Join Properties"** page. Click "**Apply**" in the bottom right, then click "OK".

Now, right, click the **"ba_income_2012"** layer, and choose "**Open Attribute Table**". We are looking to see if our join succeeded and if the csv table is now in our shapefile's attribute table.

We can see that the fields are there, and that they have an "**E19_12**" next to them now to indicate

which table they came from.

Now we can begin to visualize our data.

Back in the Properties window of the **"ba_2012_income"** layer, choose the "**Style**" tab. Here, notice you have a dropdown menu in the top left that currently says "Single Symbol". This indicates that the shapefile is being symbolized without any other data, which is why every census tract is one color.

We know Average income is numeric, and we know we want to use this variable. So from that dropdown menu in the "Style" Properties, instead of "Single Symbol" we want to choose **"Graduated"** which will display the data in incremental colors based on the variable.

Now that we've chosen "**Graduated**" we have to tell QGIS what data we are using. In the **"Column"** box, click the dropdown arrow and find your **avg_income** field.

Once you've chosen and filled out the "Column" box, we want QGIS to create **classes** where the data is grouped together based on its values. To do so, click the "**Classify**" button at the bottom left of this "Style" page. **Notice** now that a little legend appears showing you the range of the data, and giving each class a different color. If you want to change the colors, click on the dropdown "**Color Ramp**" and choose the graduated colors you prefer. We have three tabs in our legend: **Symbol, Value,** and **Label**.
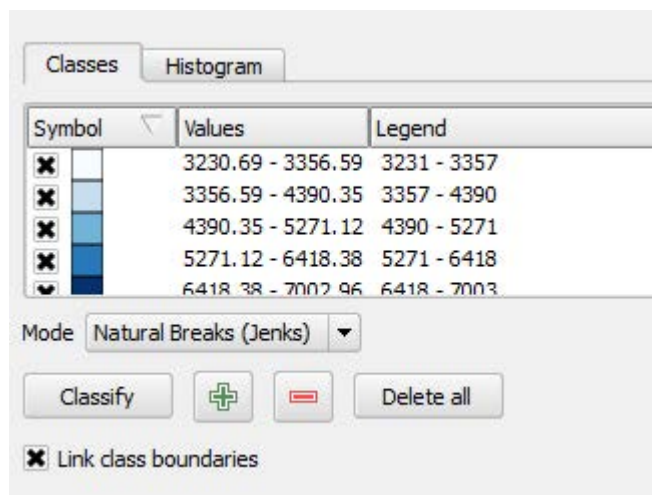
If you double-click on any of the colored boxes in the **Symbol** tab, you can customize that color and symbol. The **Label** tab shows you how each class will be labeled in the legend you create for your map when you prepare it for exporting. If you do not want so many decimal places just double, click the numbers and they will become editable. When relevant, you can type in % symbols manually.

Once you've symbolized your data and customized it, click "Apply". **Notice** your map now shows you the average income of the neighborhoods of Buenos Aires. You've made a map!

If we want to display two variables on top of each other, let's say this average income variable that we just used, and average number of years of education by comuna, for example, we can do that!

To do so, we have to have two layers. Close out of the "**Properties**" window. We want to duplicate our shapefile, so we can resymbolize it with the education variable. Right click **"ba_income_2012"** layer in the Layer window. Click **"Duplicate Layer".** Another **"ba_income_2012"** appears in your Layers window, this time called **"ba_income_2012 copy".** This layer is the same as the first, and we will use it to symbolize the education variable.

Right click the **"ba_income_2012 copy"** and go to the Properties window, and the "Style" tab. This time, we want to symbolize the data a different way. Two graduated color maps would be visible on top of each other. What we can do is visualize the data through **proportional symbols.** These are symbols that increase in size with the increase in numeric value of the data.

To do this, we need to manually input a few things. First, in the "Style" tab, make sure we are in "**Graduated**" format. Proportional symbols are still graduating, but this time in size, not color. Choose the "Column" we will be using to symbolize the data. The average years of education field is "**E19_12_Average**" from the csv data we joined. Click "Classify" when done.
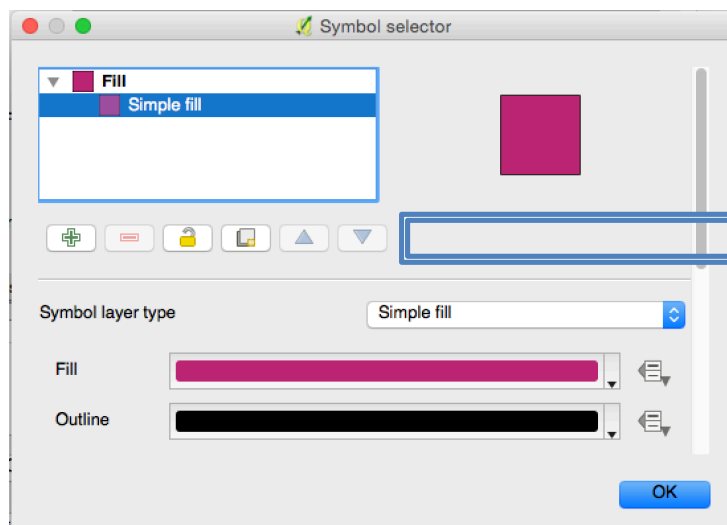
Next, click on the **"Symbol"** option. A dialog box will appear, with the symbol specifications. We want to change the **"Symbol layer type"** from

"Simple fill" to "**Centroid fill".** Notice now the symbol is a circle. At this point, you could also choose a different symbol from the "Saved styles". I like to make my symbols slightly transparent by changing the "**Transparency".** This is so that the symbols as well as the colors of the race layer can be visible.
Once you've done this, click OK.
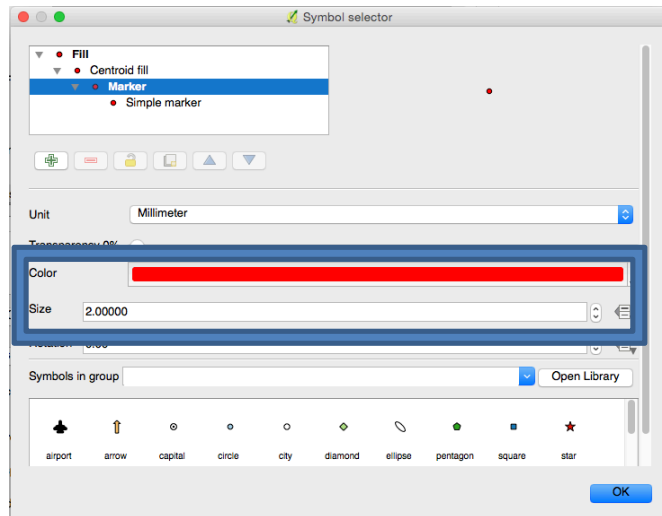
Next, we notice that each of our classes are circles, but they are all the same size. We need to adjust each classes' size individual.

Double-click on the first symbol in the legend.

Another symbol editing dialog will appear. In this we can change the size of our first circle, as well as the color. To do so, in the "Symbol layers" drop down, double-click "Centroid Fill" then double-click "Marker". Notice now you have the option to change this individual circles' size and color. Change this symbol's size to 2 (if it already is 2, leave as is).

Repeat this process for each symbol in your legend, double-clicking them, and changing their size in incremental adjustments. (For example, if the first is size 2, then the next one could be size 3, and the next size 4, and then 5, and then size 6 for the last one.)

Once you've created proportional symbols whose size increases for each class, click "Apply" then "OK".

If you cannot see this new layer, that is because it may be underneath the first one. Check your "Layers Window". Whatever is listed first, is drawn on the map first. You can drag your **"ba_income_2012 copy"** with the proportional symbols above you **"ba_income_2012"** layer with the income data, to show the proportional symbols above the data.

Now you have symbolized two variables! Great. Let's finish this map.

Maps need descriptive elements like legends, north arrows, and scale bars to go with them. We can create a full map page using the QGIS "Print Composer". In the top toolbar, click "**Project"**

and choose "**New Print Composer"**. A pop, up should appear asking you what you want to name your Page. Call it something like "BuenosAiresWorkshopMap" and click OK Next, a new window will appear with nothing on it.
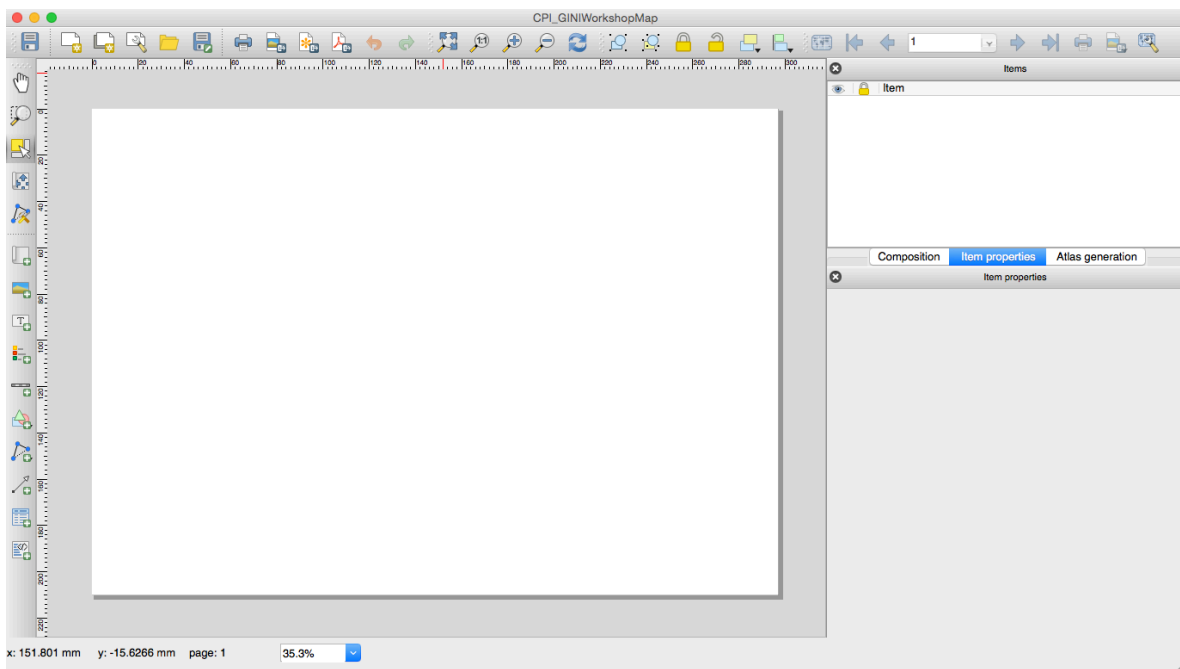
This is where you design your final map for your paper, or to be printed or published.
On the left you have a bunch of icons, which if you hover over, will explain what they do. On the top we have other icons as well.

We want to add our map to the page. To do so, click on the "**Add Map"** icon on the left toolbar. It looks like an empty piece of paper (See right image).
When you click that, you can then draw a box on your paper where you want your map to go, and what size you want it.
Your map should now appear on your page!
If it isn't centered in the box you created, and if you want to adjust it, you can move it around using the "**Move item Content."** Now, we've added our map, and we need to add the other map elements: North Arrow, Scale Bar, Title, and Legend.
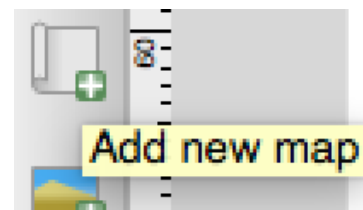
To add a scale bar, click the scale bar icon on the left, and draw the scale bar on your

page. Notice the windows on your right adjust and show you the scale bar properties.
This is where you can also adjust the scale bar units, size, style, etc.

Next, use the north arrow icon, to draw a north arrow on your map. Make sure it is pointing north, which in this case is straight up (if you want to adjust it, you can also go to the properties window on the right).
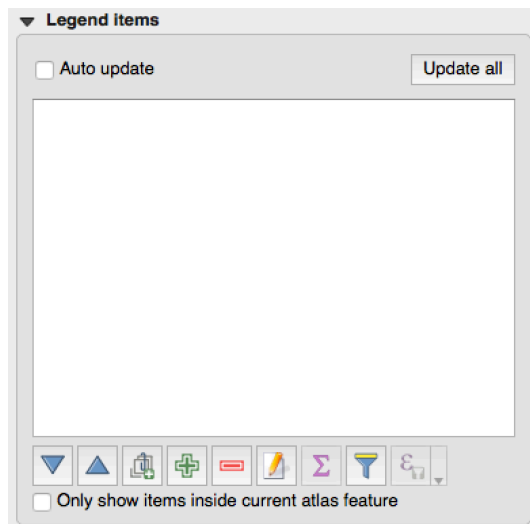
To add a legend, click the legend icon,

and draw a legend on your page. Notice it automatically lists everything in your "Layers" window on the original window we were working in. If you want to adjust the legend and what is in the legend, go to the "Legend items" box on the right side.

Here you can remove items you don't want in the legend, such as the csv tables. You can also rename layers here using the little pencil on paper icon in the bottom right. This allows you to add descriptive titles to your layers, so that you can make sure your legend explains what each layer is showing. To adjust and make changes, click update afterward.

You can also change the font, font size and other style in this properties window.

Now that you have a Scale Bar, North Arrow, and Legend, all you need are some descriptive titles describing what the map shows, where you got your data, and of course, who made the map (you).

To add text, click the "**Add Text**" icon in the left tool bar, , and draw a text box on your page. It will automatically have "QGIS" written in, but you can type in your own title in the box on the right-side properties window. As you type, notice the text box on your page also changes. Here you can adjust the Font using the "Font" button, and change the font size too. Make sure your title includes: The geography we're looking at (countries), the variables, and where the data came from (Worldbank and Transparency International). Add another text box for your name too.

Once you've finished designing your map, click on "**Composer"** in the top left of the window, and click "Export to PDF". Choose where you're saving your PDF and what you're calling it.

Make sure to also save the composer, by going to "**Composer",** then choosing "Save Project". This will save both the Composer window, and your original window where you worked on the map and the variables.

YAY, YOU MADE A MAP!