Cubase Pro 11: Shortcuts Cheat Sheet (Windows)

Show/Hide Windows, Zones, & Common UIs

1					
F2		Transport Panel	Ctrl Alt L	*	<u>L</u> eft Zone
F3	*	MixConsole Window	Ctrl Alt R	*	<u>R</u> ight Zone
Alt F3		Lower Zone MixConsole	Ctrl Alt B		Lower Zone (" <u>B</u> ottom")
F4		Audio Connections	Ctrl Alt U		<u>U</u> pper Zone
F5		MediaBay Window			MixConsole: Channel Racks
F6		Automation Panel			
F7		Direct Offline Processing	Ctrl I	*	<u>I</u> nfo Line
F8	*	Video Player Window	Alt O		Project Window <u>O</u> verview
F11		VST Instruments Window	Ctrl Alt T		Bottom <u>T</u> ransport Bar
F12		Audio Performance Window			
Ctrl B		Project <u>B</u> rowser Window	Enter	*	Default Editor
Ctrl M		<u>M</u> arkers Window	or Dbl-Click		for selected parts/events
Ctrl P		Media <u>P</u> ool Window	Ctrl R		MIDI Sco <u>r</u> e Editor
Ctrl T	*	<u>T</u> empo Track Editor			for selected MIDI parts
			Ctrl î I		Edit <u>I</u> n-Place
					for selected tracks

General Controls

Updated: 16 Nov 2020

Ctrl Click	*	Reset to Default Value	Ctrl	*	Constrain Direction
Dbl-Click	*	Type In Exact Value			locks vertically or horizontally
Û	*	Fine Adjust Control	Alt	*	Copy (instead of move)

Tools

Γools			Undo/Redo History		
Right-Click		Open Toolbox Popup	Ctrl Z ★	Undo	
F9/F10		Prev/Next Tool	Ctrl û Z ★	Redo	
			Alt Z	MixConsole Undo	
û Alt 1		Combine Selection Tools object (lower) + range (upper)	û Alt Z	MixConsole Redo	
1	*	Object Selection Tool	Inspectors		
		hit again to toggle mode	Ctrl Click	Toggle Section	
2	*	Range Selection Tool		without closing others	
3		Split Tool (scissors)	û Click	<u>Visibility</u> : Show Only	
4		Glue Tool		Selected Track	
5		Erase Tool		click on checkmark	
6		Zoom Tool	Enter	<u>Visibility</u> : Toggle Multiple	
7		Mute Tool		w/ multiple tracks selected	
8	*	Draw Tool (pencil)	T 0 T		
9		Play/Scrub Tool	Info Line		
		hit again to toggle mode	Ctrl I ★	Show/Hide Info Line	

Drumstick Tool

Ctrl Enter ★

Set Same (Absolute) Value

for all selected parts/events

Playback, Transport, Cursor, Locators

F Toggle Auto-Scroll ("Follow")

Playback & Transport

Space	*	Start/Stop Playback	Num /	Toggle Cycle (Loop) Mode
Alt Space	*	Play Selection Range	Num -/+	Rewind/Forward
		stops at selection end	û Num -/+	Fast Rewind/Forward
Alt P	*	Loop Selection Range		
		("Place Locators"); starts playback	û Alt T	Activate External Sync
Num *	*	Start Recording		(" <u>T</u> ime")
ursor & Lo	cato	ors		

Alt C

Toggle Stationary <u>Cursor</u>

Click		Ruler (lower): Set Cursor	B/N	*	Prev (" <u>B</u> ack") / <u>N</u> ext Event
û P		Type Cursor <u>P</u> osition	û B/N	*	Prev (" <u>B</u> ack") / <u>N</u> ext Marker
U F		1 y p c car 301 <u>r</u> 0 3 11 0 11	ŷ 1-9		Jump to Marker #1-9
Click		Locator Buttons: Set	Dbl-Click		Marker Event: Set Cursor
		Cursor to L/R Locator	Alt B/N		Prev (" <u>B</u> ack") / <u>N</u> ext Hitpoint
		in Bottom Transport Bar			in audio editors
Num 1/2		Set Cursor to L/R Locator	Ctrl Num -/+		Nudge Cursor (by grid)
Set Left/Right Lo	cato	<u>rs</u>			
P	*	Locators to Selection Range	Alt Click		Locator Buttons: Set L/R

S

P	_	Locators to selection hange	AIL CIICK	Locator Buttoris, Set L/N
		(" <u>P</u> lace Locators")		Locator to Cursor
Drag Range	*	Ruler (upper): Set Locators		in Bottom Transport Bar
Ctrl Click		Ruler (upper): Set Left	Ctrl Num 1/2	Set L/R Locator to Cursor
Alt Click		Ruler (upper): Set Right		
û L/R		Type <u>L/R</u> Locator Position	û Num 1-9	To Cycle Marker #1-9
û D		Type Locator <u>D</u> uration	Dbl-Click	Cycle Marker Event: Set

Grid, Snap, Quantize, Time Formats

★ Toggle Snap ("Justify")

★ Temp. Disable Snap Ctrl hold while copying/moving

★ Apply Quantize

★ Exchange Primary/Secondary Time Formats

Zooming, Scrolling

Drag ↑/↓ ★ Ruler (lower): Zoom Out/In

Drag ←/→ ★ Piano Roll (left): Zoom Out/In (vert.)

G/H \star Zoom Out/InzZoom In Selected Tracks $\hat{\tau}$ G/H \star Zoom Out/In (vert.)Ctrl \uparrow/\downarrow \star Zoom Tracks Out/In (vert.)Alt G/HWaveforms Zoom Out/InCtrl Drag \uparrow/\downarrow Change All Track Heights when vertically resizing any track

û **F** ★ Zoom <u>F</u>ull

 № E
 Zoom to Event/Part within editor windows
 6 Click Zoom Tool: Zoom In

 Alt S
 Zoom to Selection + re-map: Zoom to Selection (Horiz.)
 Alt Click Zoom Tool: Zoom Out

 Drag Box
 Zoom Tool: Zoom to Box

Home Scroll Up to First Track Alt Dbl-Click Zoom to Cycle Marker End Scroll Down to Last Track on Cycle Marker event

Project Window Overview

Alt 0 Show/Hide Project Window Overview

Click Upper Half: Move Center Point of Visible Area

Drag BoxUpper Half: Select New Visible AreaDrag ←/→Lower Half: Resize/Move Visible Area
drag edges to resize; drag within to move

Selecting

Ctrl A Select All
Ctrl A Select None
Ctrl Alt I Invert Selection

with [1] Object Selection Tool

û Click		Extend Selection to Item
		for contiguous multi-select
Ctrl Click	*	Individually Toggle Item
		for non-contiguous multi-select
Ctrl Click		<u>Track List</u> : Deselect Track
		allows deselecting all tracks
Ctrl Click		Piano Roll: Select by Pitch
		all notes w/ same pitch/octave
û Dbl-Click		MIDI Editors: Select by Pitch
		all following notes w/ same pitch
←/→	*	Select Prev/Next Part/Event
		in Project Window and editors
1/↓	*	Select Nearest Part/Event
		on Prev/Next Track
		in Project Window only
û ↑/↓/←/→		Move Selection Bounds
		(û ↑/↓ is different in editors)

with [2] Range Selection Tool

with [2] Kange St	election 1001
Ctrl Click	Exclude Track from
	Selection (toggle)
Ctrl û Click	Select in All Tracks
E	Set Left Bound to Cursor ("Embark")
D	Set Right Bound to Cursor ("Disembark")
Ctrl ←/→	Nudge Both Bounds
Alt ←/→	Nudge Left Bound
û Alt ←/→	Nudge Right Bound

(1) Project Setup

Project Files & Setup

Ctrl N	<u>N</u> ew Project	Ctrl Alt S	<u>S</u> ave New Project Version
Ctrl 0	<u>O</u> pen Project	압 S	Project <u>S</u> etup
Ctrl S	<u>S</u> ave Project	Ctrl W	Close Project (" <u>W</u> indow")
Ctrl û S	Save Project As	Ctrl Q	Quit

Track List & Routing

 $\tau \star Add \underline{T}rack(s)$

ŷ Delete Remove Selected Track(s)Ctrl Enter Rename Track + Parts/Events

when renaming a track

Ctrl F <u>F</u>ind Track by Name

Click Track I/O: Assign Just to Current Track

û Click Track I/O: Assign Incrementing to Selected Tracks

e.g. Track1 to Out1, Track2 to Out2, ...

û Alt Click ★ Track I/O: Assign Same to All Selected Tracks

Click <u>Direct Routing</u>: Toggle Output On/Off

û Click Direct Routing: Enable "Summing Mode" (multiple outs)

when enabled: blue instead of green

Colors (Tracks, Parts/Events)

û Alt C ★ Colorize Selected Parts/Events or Tracks

opens popup; parts/events take precedence if any are selected

↑ Alt S Project Colors Setup

Wheel ↑/↓ Color Tool Button: Cycle through Colors

with mouse hovered over tool button

Click <u>Color Tool</u>: Apply Color to Selected Parts/Events

Ctrl Click Color Tool: Colorize Selected Parts/Events

opens popup

Alt Click <u>Color Tool</u>: Eyedropper (Copy Color)

from clicked part/event

(2) Writing & Recording

Importing Media (Audio & MIDI)

û Drag	Replace Existing Audio Clip				
	drag audio from Media Rack/Bay or files				

MediaBay

F5	Show/Hide MediaBay	Ctrl Alt Num 2	Show/Hide Previewer
û Enter	Preview Start/Stop	Ctrl Alt Num 4	Show/Hide File Browser
û Num /	Toggle Preview Cycle (Loop)	Ctrl Alt Num 5	Show/Hide Filters
		Ctrl Alt Num 6	Show/Hide Attributes

Recording

R		<u>R</u> ecord Arm Selected Tracks	Num *	*	Start Recording
C	*	Toggle Metronome <u>C</u> lick	û Num *	*	Retrospective MIDI Record
					from previous playback

Track Versions		Punch In/Out	
Ctrl û N	<u>N</u> ew Track Version	I/O	Toggle Punch <u>I</u> n/ <u>O</u> ut
Ctrl û D	<u>D</u> uplicate Track Version	û I/O	Type Punch <u>I</u> n/ <u>O</u> ut Position
Ctrl û G	Prev Track Version		if unlocked & enabled
Ctrl û H	Next Track Version	Alt Click	Punch Buttons: Set to
			Cursor Position

MIDI/Audio Parts

General

Alt ★ <u>Object Selection</u>: Temp. Draw Tool when there is no existing content underneath

i.e. add multiple repeated notes

In Project Window

Drag Box ★ Draw Tool: Create New Part

Db1-Click ★ Object Selection: Create New Part between Locators

MIDI Programming: MIDI Editors

Alt 1	*	Insert Length 1/1	Alt 6		Insert Length 1/32
Alt 2	*	Insert Length 1/2	Alt 7		Insert Length 1/64
Alt 3	*	Insert Length 1/4	Alt 8		Insert Length 1/128
Alt 4	*	Insert Length 1/8	Alt .	*	Toggle Dotted Insert Length
Alt 5	*	Insert Length 1/16	Alt ,	*	Toggle Triplet Insert Length
1/↓	*	Transpose by Semitone	Ctrl û Drag	*	Edit Velocity
û ↑/↓	*	Transpose by Octave			drag ↑/↓
Drag →	*	<u>Drum Editor</u> : Drum Roll	Dbl-Click	*	Object Selection: Add Note

Alt L ★ Show/Hide Controller <u>L</u>anes

While Drawing Note (with mouse held down)

Drag ←/→	*	Adjust Length (End)	Drag ↑/↓	*	Adjust Velocity
û Drag ←/→		Adjust Start	Alt Drag ↑/↓		Adjust Pitch

(2) Writing and Recording (contd.)

Tempo.	Time	Signatures,	Bars
T CITIPO,	T IIIIC	Digitatui Co,	Dai

ctrl T ★ Show/Hide <u>Tempo Track Editor</u>

т Type <u>T</u>empo at Cursor

changes prev tempo event (doesn't add new)

û **C** Type Time Signature ("Count") at Cursor

changes prev signature event (doesn't add new) must have Time Signature toolbar input visible

Ctrl û E ★ Insert Silence ("Empty")

uses range selection or locators; w/ all selected, can use to insert bars

Markers

Ctrl M Show/Hide Markers Window

Insert Insert Marker

Windows only; no macOS equivalent

Ctrl 1-9 Insert/Move Marker #1-9

Ctrl Drag Box Draw Tool: Insert Cycle Marker

can then release Ctrl to re-enable snap

û **B**/N ★ Prev ("Back") / Next Marker

û **1-9** Cursor to Marker #1-9

û Num 1-9 Locators to Cycle Marker #1-9

Db1-Click Marker Event: Set Cursor/Locators

Chords, Scales

Ctrl û C Show/Hide Chord Pads

Alt Drag ↑/↓ Chord Editing: Cycle through Chord Qualities

insert chord actions (in Key Editor inspector section)

(3) Editing

Move/Copy, Resize, Trim

 Ctr1
 ★
 Temp. Disable Snap
 Ctr1
 ★
 Constrain Time Position across tracks/pitches

Drag Object Selection: Move Part/Event

Alt Drag ★ Object Selection: Copy Part/Event

û Alt Drag Object Selection: Shared Copy of MIDI Part

Ctrl Alt Drag Object Selection: Slip Edit Events

moves content within part/event

Ctrl L Move to Cursor ("Line")

Ctrl û E ★ Range Selection: Insert Silence ("Empty")

uses range selection or locators; ripple edit: content after slides right

Ctrl \leftarrow/\rightarrow Nudge Left/Right (by grid)Ctrl Drag \uparrow/\downarrow Trim Tool: Trim Vertical LineAlt \leftarrow/\rightarrow Trim Start (by grid)useful to align chord notes \uparrow Alt \leftarrow/\rightarrow Trim End (by grid)Alt

Trim Tool: Trim Tool: Trim Start

instead of end

(3) Editing (contd.)

Split/Glue

Alt ★ Object Selection: Temp. Split Tool

when there is existing content underneath

û **x** ★ Range Selection: Split Range

Alt X ★ Split Parts/Events at Cursor

selected only (or all, if none selected)

3 Split Tool (scissors) 4 Glue Tool

Alt Click Split Tool: Split into Multiple Alt Click Glue Tool: Glue All Later

Equal Segments Events

Delete, Cut/Copy/Paste

Delete ★ Delete Selection

or Backspace leaves hole, except Audio Sample Editor

û Backspace Delete Time (Ripple)

uses range selection or locators; content after slides left

Alt Click Erase Tool: Delete All Later Parts/Events

Ctrl X Cut Alt V ★ Paste at Origin

Ctrl 1 X Cut Time (Ripple) source's original time position

content after slides left match copied offset from cursor

Copy Ctrl ↑ V Paste Time (Ripple)

 Ctrl C
 ★
 Copy

 Ctrl V
 ★
 Paste Time (Ripple)

 content after slides right

Duplicate/Repeat

Ctrl D ★ Duplicate Selection Alt Drag Resize Handle: Duplicate /

Ctrl K Repeat Selection Repeat

("Kount Times") û Drag Repeat Handle: Shared

Copies of MIDI Part

Group Editing, Locking

κ Group Editing (Folder Tracks)

("Komrades"); toggles

Ctrl G/U Group/Ungroup Selected Parts/Events

shown by group badge in upper right corner

Ctrl û L/U Lock/Unlock Selected Parts/Events

hit 2x for Lock Event Attributes dialog

Muting Parts/Events

Fades, Crossfades, Envelopes

7	Mute Tool	Α	<u>A</u> djust Fades to Range
û M/U	<u>M</u> ute/ <u>U</u> nmute Selection		fades in before range, out after
Alt M	Toggle Muted State	X ★	Crossfade (" <u>X</u> -fade")

hit 2x for Crossfade Editor dialog

Audio: Musical Definition Grid, Free Warp

Ŷ Q Auto Adjust Definition Grid Ŷ Click Remove Grid / Warp Line

based on current grid resolution in Manual Adjust / Free Warp

(3) Editing (contd.)

Audio: Hitpoints & Hitpoints Editing

Prev ("Back") / Next Hitpoint Ctrl Alt Click Reset Hitpoint

to original detected position Alt Click Add Hitpoint Select & Play Next Slice Tab û Click Remove Hitpoint

Audio: VariAudio Editing

Absolute Pitch Snap Mode MIDI Input Button: Toggle Ctrl Alt Click

Step Mode Alt Relative Pitch Snap Mode

î Pitch Snap Off

Comping (in Track Lanes)

with [1] Object Selection Tool

Select Resize/Move Event Click Drag ←/→

> but do not bring to front just affects current track lane

Bring to Front ("Uncover") U Ctrl Alt Drag Slip Edit Event

front audio event plays back moves audio within event bounds

Comp Handle: Toggle Front Play (Audition) Click Ctrl Click

click & hold

Split Event Alt Click

just affects current track lane

with [2] Range Selection Tool

Dbl-Click Create New Comp Range

glues/splits at endpoints & brings to front

with Comp Tool

Drag ←/→

Click Toggle to Front Resize All Aligned Events Drag ←/→

affects events w/ same start/end Select û Click

Ctrl Alt Drag Slip Edit Event but do not bring to front

moves audio within event bounds

Create New Comp Range Drag Range Play (Audition) glues/splits at endpoints Ctrl Click

> & brings to front click & hold

Split All Events **Adjust Split Point** Alt Click

for a previously split event across all track lanes

(4) Mixing & Mastering

MixConsole: Volume Faders & Panners

Ctrl \hat{v} \uparrow/\downarrow Adjust Volume ±1 dB **Ctrl** $\hat{v} \leftarrow/\rightarrow$ Adjust Panning ±10%

for 1 selected track (or link group) for 1 selected track (or link group)

Drag+Drop Track Name: Copy MixConsole Channel Settings (onto another track)

including routing, inserts, sends, fader, panner, etc.

Stereo Combined Panner

Drag \leftarrow/\rightarrow Move Center (L/R Together) **Alt Drag** \leftarrow/\rightarrow Move L/R Independently

MixConsole: Link Groups

Alt ★ Temp. Skip Channel Linking 🕆 Alt ★ Q-Link Temp. Link Mode

adjust control: only affect 1 track selected tracks as link group

MixConsole: Channel Racks, Audio Effects

Drag+Drop ★ Section Header: Copy Rack (onto another track)

e.g. copy all Insert effects

Alt Drag+Drop Section Header: Move Rack (to another track)

û Alt Click ★ Slot Bypass Buttons: Toggle Slot for Selected Tracks

e.g. bypass same insert plug-in in same slot across multiple tracks

Monitoring & Meters

M ★ Mute Selected Tracks Ctrl Click ★ S Button: Exclusive Solo

★ <u>Solo Selected Tracks</u> mutes any prev soloed tracks

ctrl Alt Click ★ S Button: Solo Defeat

won't mute when others soloed

Alt Click ★ Reset Meters

Automation

F6 Show/Hide Automation Panel

Alt R/W Toggle Read/Write Automation (All Tracks)

Automation Curve & MIDI CC Editing

Click Object Selection: Add 1 Node

Alt Drag ★ <u>Object Selection</u>: Draw Curve

temp. Draw Tool: multiple nodes

Db1-Click <u>Curve Handle</u>: Reset to Linear

Ctrl <u>"Smart Controls"</u>: Edit Multiple Tracks/Lanes

with multiple nodes selected over multiple lanes

Line & Shape Tools

Ctr1 Toggle Concavity/Phase 🕆 Adjust Slope/Period

press Ctrl 1x, don't hold follows snap if on

Ctrl Alt Slip Edit Phase Ctrl 1 Adjust Triangle Points or

Square Pulse Width

e.g. can create sawtooth

Quick Controls

Ctrl Click Slot: Show Full Automatable Params Menu

adjusts start & end point together

can control different tracks or global state

Surround Sound: Panners & Control Room Channel Displays

Click Speaker Channel: Solo

Ctrl Click Speaker Channel: Exclusive Solo

û Click Speaker Channel: Mute

Alt Click Speaker Channel: Disable Channel

only for VST MultiPanner

Workspaces (Global/Project Window Layout Presets)

Alt Num 0 Switch to "No Workspace" Ctrl Num 0 Add Workspace

Alt Num 1-9 Switch to Workspace #1-9 dialog prompts global or project

Alt U <u>U</u>pdate Current Workspace

On-Screen Keyboard (Virtual MIDI Keyboard)

Alt K Show/Hide On-Screen Keyboard

Ctrl Click Reset Pitch / Mod Wheel

Alt \uparrow / \downarrow Adjust Velocity Drag \leftarrow / \rightarrow Piano Key: Pitch Bend \leftarrow / \rightarrow Adjust Octave Offset Drag \uparrow / \downarrow Piano Key: Mod Wheel

Keyboard Focus & Navigation

TabKeyboard Focus Next Zoneî TabKeyboard Focus Prev Zone

1/↓/←/→ Move Keyboard Focus

Alt A <u>Activate/Deactivate Focused Object (if toggle-able)</u>

Alt E <u>Expand/Reduce Focused Object</u>

 ${\it e.g.}\ works\ for\ MixConsole\ Channel\ Racks$

Ctrl Space Toggle Selection (of focused row)

e.g. works in Media Pool, Project Browser

Ctrl Alt ←/→ Show Prev/Next Tab

e.g. in Lower Zone Editors, Left/Right Zones

PgUp/PgDn Show Prev/Next Page

e.g. in MediaBay / Media Rack